

# Ordinary Meeting of the Town Council, Monday 20<sup>th</sup> March 2017

Northallerton Town Council  
Held 7 p.m., Upper Hall, Town Hall, Northallerton

Present: Chairman: Councillor C Palmer  
Councillors: P Atkin, K Archer, K Bowler, G Cullen, J Dobson, S Elsdon,  
J Forrest, P Forster, J Prest, D Robertson  
Apologies: Cllr S Barber  
Officer: J Johnstone

TC/728	<b>To receive apologies for absence</b>
	Councillor Barber
	Apologies received
TC/729	<b>To receive declarations of interest from Councillors on Agenda items</b>
	Cllr Forrest Item number 24 Grants and Donations, Cllr Prest Item number 17 Planning
TC/730	<b>To grant any requests for dispensation as appropriate</b>
	None
TC/731	<b>To receive the Police Report</b>
	Sgt Wilson read out the police report. Cllr Prest asked if the police could do anything about the parking when traffic lights are in operation when the new roundabouts will be put in, the police cannot do anything about the parking and suggested the Council write to NYCC highways asking for double yellow lines on Quaker Lane. Cllr Palmer thanked Sgt Wilson for attending.
TC/732	<b>The meeting stood adjourned for public participation.</b>
	No public participation
TC/733	<b>To Receive and adopt Town Council Minutes 20<sup>th</sup> February 2017</b>
Resolved	All in favour
TC/734	<b>Matters arising from the Minutes</b>
Resolved	No matters arising
TC/735	<b>To receive the following minutes:</b>
	a. Town Hall Management 6 <sup>th</sup> March 2017 b. Staffing 6 <sup>th</sup> March 2017 c. Amenities 13 <sup>th</sup> March 2017 d. JBC 6 <sup>th</sup> December 2016
Resolved	a. Town Hall Management received 9 for 2 abstentions b. Staffing received 9 for 2 abstentions c. Amenities received 9 for 2 abstentions d. JBC Received 7 for 3 abstentions Cllr Forrest asked for it to be noted he abstained because he was out of the country.
TC/736	<b>To receive the Mayor's Statement and visits</b>
	Cllr Palmer explained she had an injury in February so had not been able to attend any functions.
TC/737	<b>To discuss and agree to abolish the Committee system and to replace it with Council meetings</b>
	Cllrs discussed this a great length
Resolved	Town Hall Management, Amenities and F&GP be abolished and taken in to Town Council with meetings being every 3 weeks. No meetings in August
TC/738	<b>To Recommend a policy for future meetings</b>
	Following Cllrs discussing the extra item on the agenda
Resolved	The item will be placed on the agenda with no time limit for speaking on a 6 month trial
TC/739	<b>To consider and agree purchase of a memorial bench</b>
Resolved	It was agreed a memorial bench be purchased Quote 1 with Tommy helmet ends and stainless steel plaque. Cllr Forster said to cut cost he would pick up the bench
TC/740	<b>To discuss and agree action hedge at Bishops Garth</b>
Resolved	Withdrawn

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Chairman.....

Clerk .....

Dated .....

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TC/741	<b>To discuss and agree action car parking situation at new Police HC</b>
Resolved	All Councillors to attend the working group on Thursday 23 <sup>rd</sup> March.
TC/742	<b>To discuss purchasing a case for defibrillator</b>
Resolved	To seek 3 quotes and inform all shop keepers when it is in place
TC/743	<b>Correspondence</b>
Resolved	<p>a. 17/01/156 Acknowledge letter and ask if representatives from the Council can attend the meeting after half term. Letter to NYCC to use the Allertonshire as a car park for 5 years. Maybe even run a park and ride.</p> <p>b. 17/01/152 Councillors to let the Clerk know by Friday 24<sup>th</sup> March if they wish to attend the charity dinner so a response can be made</p>
TC/744	<b>To agree the Town Council Planning recommendations re tabled list 41</b>
Resolved	Planning list 41 is agreed all no observations
TC/745	<b>To receive the tabled Orders and Payments</b>
Resolved	Orders and Payments received All in favour

ORDERS

Date Raised	Supplier/Payee	Order Ref.	Details	Net
07/03/2017	Jarreds	1617/3231	2 x Igenix Four slice toaster	79.98
02/03/2017	Fieldcare	1617/3229	5 litre glyphosate	33.46
02/03/2017	Foxstitch	1617/3228	Staff uniform	96.00
22/02/2017	Sam Turner & Sons Ltd	1617/3227	3 Pairs of gloves, 3 survey line marker	30.00
28/02/2017	Jarreds Office Supplies	1617/3226	Stationary supplies	46.56
17/02/2017	Northallerton Commercials	1617/3225	Advisorys	236.34
09/02/2017	Sam Turner & Sons Ltd	1617/3224	Work Trousers	22.00
07/02/2017	Sam Turner & Sons Ltd	1617/3223	New sensor to chipper and installation	40.00
07/02/2017	Sam Turner & Sons Ltd	1617/3222	Latex gloves, 2x pairs of gloves	16.00
01/02/2017	Swaledale Stonemasons	1617/3221	Town Hall Building work	470.00
30/01/2017	Jarreds Office Supplies	1617/3220	Stationery supplies	69.90
25/01/2017	Sam Turner & Sons Ltd	1617/3219	Dynamic Gloves Small	27.66
23/01/2017	CEF Electricals	1617/3218	58W T8 5FT Fusion Triphosphor Tube 4000k	3.90
19/01/2017	Sam Turner & Sons Ltd	1617/3217	Excalibur x20	10.83
19/01/2017	Sam Turner & Sons Ltd	1617/3216	Excalibur x35	33.92

PAYMENTS

Chq.	Supplier/Payee	Ref/Order No.	Details	Net
304686	Hunter Gee & Holroyd	n/a	Professional services	392.72
304685	Swaledale Stonemasonry	1617/3221	Retention payment for North Elevation	670.00
304684	North Yorkshire County Council	n/a	Fuel charges for December 2016	61.44

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304683	Sam Turner & Sons Ltd	1617/3227	1x gloves medium, 2 x gloves and 2 x white line marker	23.40
304683	Sam Turner & Sons Ltd	1617/3223	Eliet Shredder	48.54
304683	Sam Turner & Sons Ltd	1617/3224	Black work trousers	21.37
304683	Sam Turner & Sons Ltd	1617/3222	3 x gloves 1 x latex gloves	18.02
304682	Jarreds Office Supplies	1617/3220	Stationary supplies	69.90
304681	Northallerton Commercials Ltd		MOT and MOT labour	86.00
304680	Northallerton School and Sixth Form College		Ingredients for food Winter Celebration	201.49
304679	Life Encounters	n/a	Easter egg donation	150.00
304678	Academy Leasing	n/a	Rental	243.00
304677	Jarreds Office Supplies	1617/3226	Stationary supplies	38.81
304676	Glenton & Sons Services	1617/3230	Service heating system, repara flamco minifill unit, repair office radiator	145.00
304675	SLCC	n/a	Staff Training	250.00
304674	Petty Cash		Petty Cash 22/2/17	185.43
304673	Public Works Loan Board (PWL001)	n/a	Principal	1680.20
304673	Public Works Loan Board (PWL001)	n/a	Loan Interest Paid	1450.92
304672	Northallerton Commercials Ltd	1617/3225	Advisories to vehicle NU56 GSY	235.03
304671	Academy Leasing	n/a	Rental	243
304670	Maxwells	1617/3214	Microphone batteries and battery charger	32.5
304669	Foxstitch Ltd	1617/3202	Staff uniform	51.16
304668	Wicksteed Playgrounds	1617/3212	Swing Beam and Carriage	238.7
304667	British Gas Ltd	n/a	Electricity charges	821.46
304666	Christmas Plus Ltd	3009	Illuminations	1357.5
304665	Northern Elevator Ltd	n/a	Maintenance contract 5/3/17-4/6/17	58.35
304664	Jarreds Office Supplies		Banner planner academic	4.95

PETTY CASH

Date	Rec No.	Supplier	Des	Exp.
07/02/2017	17/131	Goodwins	Toilet roll/milk	2.00
07/02/2017	17/132	Co - Operative	Petrol for van	20.00
08/02/2017	17/133	Barkers/Rymans	Stamps & Stationary	19.04
15/02/2017	17/134	Clintons	Stamps	15.36
			<b>CASH</b>	<b>185.43</b>
17/02/2017	17/135	Asda	Toilet Roll	8.00

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	22/02/2017	17/136	Co - Operative	Petrol	20.00
	23/02/2017	17/137	Asda	Coffee/Milk powder	4.64
	24/02/2017	17/138	Barkers	Stamps	28.56
	27/02/2017	17/139	Sam Turner & Sons	Bunting	7.45
	03/03/2017	17/140	Goodwins	Milk	1.00
	06/03/2017	17/141	Asda	Coffee	5.58
	07/03/2017	17/142	Asda	Tea and Coffee supplies	9.84
	08/03/2017	17/143	Boyes	Gorilla glue/mesh waste bin	8.99
	08/03/2017	17/144	Goodwins	Milk	1.00
	13/03/2017	17/145	Goodwins	Milk	1.00
	13/03/2017	17/146	Zetland Wines	Alcohol for Xmas TC meeting	25.74
	14/03/2017	17/147	Barkers	1st and 2nd class stamps	18.12
	14/03/2017	17/148	Boyes	Toilet seats	12.99
	31/12/2016	17/149	Goodwins	Carpet to floor tape x3	3.00
	30/12/2017	17/150	Yorkshire Trading	Paint Tray	0.69
	30/12/2017	17/151	Yorkshire Trading	Paint tray and brush	1.49
	27/12/2017	17/152	Goodwins	Carpet to floor tape and filler	3.00
TC/746	<b>To receive financial reports</b>				
Resolved	All in favour				
TC/747	To consider exclusion of members of the press and public under the Public Bodies (Admission to Meetings) Act 1960 for items 21,22,23,24,25 due to the confidential nature of the business				
Resolved	All in favour				
TC/748	<b>To receive Private Session of</b>				
	a. Town Council minutes 20 <sup>th</sup> February 2017				
	b. Amenities 13 <sup>th</sup> March 2017				
Resolved	a. Town Council minutes are received				
	b. Amenities minutes are received				
TC/749	<b>To consider and agree Smart Solutions</b>				
Resolved	Cllr Palmer updated Cllrs on Smart Solutions and hopes to have the full package for the next Town Council Meeting				
TC/750	<b>To discuss nominations for Honorary Citizen 2017/18</b>				
Resolved	The nomination was agreed				
TC/751	<b>To discuss applications for grants and donations 2017/18</b>				
Resolved	Grants and donations 2017/18 are agreed				
TC/752	<b>To agree recommendations from Staffing Committee</b>				
	a. Proposed caretaker hours 32hrs go to 37hrs a week				
	b. Amenities operative to be given a salary increase from 1 <sup>st</sup> April 2017				
	c. Both caretakers to have a salary review after cleaner relief caretaker has had a year's service August 2017				
Resolved	a. All in favour				
	b. All in favour				
	c. All in favour				
TC/753	<b>To receive a verbal report on staffing concerns from the Mayor</b>				
Resolved	The report was received				

Meeting finished 8.15pm

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