

Ordinary Meeting of the Town Council, Monday 19th February 2018

Northallerton Town Council
Held 7 p.m., Upper Hall, Town Hall, Northallerton

Present: Chairman: Councillor J Forrest
Councillors: P Atkin, K Archer, S Barber, K Bowler, G Cullen, J Dobson,
P Forster, C Palmer, S Williams

Officer: J Johnstone
District Councillors: Cllrs D Blades, C Dickinson

TC/999	<u>To receive apologies for absence</u>
	Cllrs Robertson and Prest
Resolved	Apologies received
TC/1000	<u>To receive declarations of interest from Councillors on Agenda items</u>
	Cllr Forrest item 1 on Correspondence
TC/1001	<u>To grant any requests for dispensation as appropriate</u>
	Granted
TC/1002	<u>To receive the Police Report</u>
	Over the last month the following crimes and ASB have been reported –
	Anti Social Behaviour (ASB) - 74 reports
	Autocrime - 2 reports
	Dwelling burglary - 1 reports
	Commercial burglary/other - 3 reports
	Criminal damage - 9 reports
	Theft (all including from shop) - 14 reports
	Violence against the person - 18 reports
	Other crimes inc Drugs - 7 reports
	HateCrime - 0 reports
	Total inc other crimes - 128 reports
	OTHER NEWS –
	Parking at HQ
	Following a well-attended community meeting on Thursday 8 th February to discuss the parking issues around Police HQ the public raised a number of concerns. As a result it has been decided to carry out a number of environmental visual audits (EVA's) on different times and dates to fully understand the communities concerns. These EVA's are taking place at 8am 220218, 1pm 230218 and 3pm 270218. The results of these EVAs will then help us to formulate a plan going forward.
	New technology
	Police in North Yorkshire have gone on the beat with innovative new handheld technology, designed to let them spend more time policing the communities they serve. Officers and PCSOs are using tablets and smartphones equipped with specially-developed software that cuts down on desk time by letting them work from virtually anywhere in the county.
	North Yorkshire Police estimates that when fully rolled out, the devices will save the average officer several hours per week through a combination of fewer return visits to the police station and making administrative processes quicker. As a result, it is also estimated that it could increase officer visibility by more than 10%.

Chairman.....

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	<p>As part of North Yorkshire Police’s Operational Mobile Working project, frontline officers and PCSOs will receive the new devices this year which allow them to:</p> <ul style="list-style-type: none"> • Gather and build evidence at the scene of a crime, including photos, videos and other documents, and upload it to police systems immediately • Search a number of police systems without having to return to the police station, giving them more access to data at crime scenes or while out on patrol • Compile, submit and share files with colleagues from anywhere, which cuts down on travelling time and desk time • View a live map that shows the incidents happening nearby and further afield, and indicates where their colleagues are • Complete administrative tasks during “down time” between other jobs, such as while waiting at court or between meetings <p>Some officers using the new devices have already hit the streets, with hundreds of other frontline officers and PCSOs following suit in the coming months.</p>
Resolved	Sgt Wilson sent his apologies and Cllr Forrest read out the police report for the members of the public
TC/1003	<p><u>The meeting stood adjourned for public participation.</u></p> <p>A member of the public congratulated Cllr Forrest for the Civic Service and reception on behalf of himself and others but said it was a shame more Town Councillors didn’t attend.</p>
TC/1004	<p><u>To receive the Mayors Statement</u></p> <p>I would like to thank the Councillors that turned out for the Civic Service that was held on Sunday 11th February 2018 it is the first I can remember that this Council has entered into. I would like to thank the office staff for the help they gave me with the organisation and execution for the event.</p> <p>Thanks to Cllr Atkin for his report from the NCVF meeting which is to follow:</p> <p>There is a group get together to ensure that the Town gets into gear for the Tour De Yorkshire on Saturday 5th May 2018 the next meeting of the group is at Betty’s on Monday 26th February at 9.30 am if you would like to get involved please attend the meeting.</p> <p>Operation London Bridge is to deal with the death of a head of state.</p> <p><u>Visits</u></p> <p>Visit to meeting on Community housing groups RAF Leeming re NEVER SUCH INNOCENCE Richmond Town Hall Freedom of Richmond granting Meeting at area 2 re Town Activities Early pancake races in the Applegarth Meeting at HDC re op LONDON BRIDGE details to follow in restricted document form TDY meeting at HDC Civic Service NCVF meeting TDY group meeting</p>
TC/1005	<p><u>To receive and approve the minutes</u></p> <ol style="list-style-type: none"> a. Town Council minutes 15th January 2018 b. EO Meeting 29th January 2018
Resolved	<ol style="list-style-type: none"> a. Minutes are received and approved All in favour b. Minutes are received and approved All in favour
TC/1006	<p><u>To discuss proposed closure of Northallerton Court</u></p> <p>The Council discussed whether to do the survey as a Council or individual Councillors</p>
Resolved	Councillors to fill in the survey individually All in favour
TC/1007	<p><u>To give the Bonfire working group delegated authority to hire the firework contractor on behalf of the Town Council</u></p>

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	It was discussed that the previous sponsor will no longer be sponsoring the bonfire and Cllr Palmer asked if the Council would put some more money into the Bonfire fund. The Council discussed looking for a new sponsor.
Resolved	<ul style="list-style-type: none"> a. A letter is written to business's in the area asking if they would be interested in sponsoring the Bonfire/firework evening. b. No decision was made about giving the working group delegated authority <p>8 For 2 Against</p>
TC/1008	<p><u>To consider requesting NYCC to reconsider bank holiday parking in the high street</u></p> <p>Cllr Palmer stated that at 9am on new year's day 30 cars were ticketed in the high street. As no shops were open these people had probably left their cars after drinking. This action does not support the Police in their drink driving campaign. Cllr Atkin also commented that some Towns are now charging parking fees of £2 from 6pm to 8am.</p>
Resolved	A letter is written to NYCC requesting they suspend parking charges on Bank Holidays over the Christmas period on the high street. All in favour
TC/1009	<u>To Choose Christmas motif competition</u>
Resolved	Santa Sunday working group chooses the winner at their next meeting
TC/1010	<p><u>Clerks report</u></p> <ul style="list-style-type: none"> a. Side lights in the upper hall are not working b. Valuation of assets c. Grasscutting advertising d. Timing belt for vehicle e. Amenities telephone f. Tracker for vehicle
Resolved	<ul style="list-style-type: none"> a. To get the lights replaced b. Move to Private Session c. Clerk to relook at clauses in grasscutting d. Timing belt works to be undertaken e. Telephone to be looked into f. A tracker to be fitted to the vehicle <p>All in favour</p>
TC/1011	<p><u>Amenities Report</u></p> <ul style="list-style-type: none"> a. Purchase of trees for Church Green b. Purchase of trees for Thorntree Road c. Applegarth play equipment d. Fence at Bonfire site near beck
Resolved	<ul style="list-style-type: none"> a. Trees to be purchased b. Trees to be purchased c. Cost for replacement of original part and cost for complete replacement of equipment d. Fence works to be done <p>All in favour</p>
TC/1012	<p><u>To discuss and agree 5 new notice boards</u></p> <p>Notice boards for Church Green, Applegarth, Valley Road, Bullamoor and Bankhead. These are all metal casing and tamper proof holding 9 A4 portrait sheets.</p>
Resolved	To purchase notice boards quote 3 All in favour
TC/1013	<p><u>Correspondence</u></p> <p>021 BON requesting own bank account</p> <p>007 Letter to Cllr Forrest Friarage Working Group</p>
Resolved	021 Support BON request to benefit the community and continuing yearly donation

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	007 A date has yet to be arranged Correspondence list is accepted All in favour					
TC/1014	<u>To agree the Town Council Planning recommendations re tabled list 51</u> 17/02765/FUL					
Resolved	17/02765/FUL is appoved and full Planning list 51 accepted All in favour					
TC/1015	<u>To receive and agree Financial reports to 31st January 2018</u>					
Resolved	Receive and agree Financial reports All in favour					
TC/1016	<u>To receive orders and payments</u>					
	ORDERS					
	Date Raised	Supplier/Payee	Order Ref.	Details	Net	
	07/02/2018	Jewsons	1718/3416	Tile Drill bits nails	12.36	
	06/02/2018	North Yorkshire Timber	1718/3415	34x120mm PFS Sapele (7.20m)	97.92	
	30/01/2018	Jarreds	1718/3414	Sasco 2018-2019 Academic year Planner	43.98	
	29/01/2018	Sam Turners	1718/3413	Chainsaw chain/Aerosols	35.00	
	26/01/2018	N/A Commercials	1718/3412	Service of van NU56 GSY	150.00	
	25/01/2018	N/A Glass	1718/3411	Sheet poly for notice board	15.00	
	23/01/2018	N/a Tyre & Battery	1718/3410	New wheel tyre and inner tube	22.00	
	23/01/2018	Jewsons	1718/3409	Facility disabled toilet /eggshell paint/pole	45.00	
	22/01/2018	YPO	1718/3408	Overshoes/latex gloves/heavy duty knife/spare blades	22.26	
	22/01/2018	A Hill & Sons Ltd	1718/3407	Plants as per quote for Bishopsgarth	365.06	
	19/01/2018	Sam Turners	1718/3406	12 foot fence rails	6.00	
	17/01/2018	GB Sport & Leisure	1718/3405	Wet pour/grass mats	91.00	
	16/01/2018	Jewsons	1718/3404	Plywood (Landing floor)	45.00	
	16/01/2018	Jewsons	1718/3403	Sheets Ply/Adhesive	65.00	
	15/01/2018	Sam Turners	1718/3402	Guard for chainsaw	20.00	
	11/01/2018	Sam Turners	1718/3401	New Chain for chainsaw/1/2 inch	22.00	
	PAYMENTS					
	Chq.	Invoice Date	Supplier/Payee	Ext. Ref	Details	Net
	304981	07/02/18	CBG Telecom	275238	02/01/2018 to 01/02/2018	109.16
	304980	12/01/18	Sam Turners & Sons Ltd	140355	new chain/paint brush	16.44
		19/01/18		145007	12 foot fence rails	4.88
		15/01/18		142365	guard for chainsaw	30.11
		10/01/18		139378	5l of chain oil	9.56
		29/01/18		151663	chainsaw chain/aerosols	26.69
	304979		Cash	n/a	Petty Cash	192.05
	304978	11/01/18	Keepsafe	K6732	Shopfront Glazing	366.00
	304977	31/01/18	Aquaid	176863	19 litre-AquaAid	11.00

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304976	31/01/18	RJ Farrow	INV14573	1 X Skip collected from cemetery on 9/1/18	165.00
304975	29/01/18	YPO	609929433	Overshoes/latex gloves/heavy duty knife/blades for knife	22.26
304974	31/01/18	Northallerton Glass Ltd	679472	4mm polycarbonate half sheet	68.33
304973	29/01/18	Northallerton Commercials Ltd	15442	Service on Van NU56 GSY	96.90
304972	23/01/18	Northallerton Tyre & Battery Co Ltd	134074	1 x 400 x 8 Tyre & 1 x 400 x 8 tube (wheelbarrow)	22.00
304971	23/01/18	NYCC	360001024	6 X Office 265 licenses 18/11/2017 - 17/11/18	457.92
304970	24/01/18		360001026	Cirrus web hosting	120.00
304969	19/01/18	GB Sport & Leisure	24	Wet pour repair kit/grass mats pegs/carriage	91.00
304968	27/11/17	A Hill & Sons	7097	30 x crataegus monogyna	12.00
			7096	Mixture of Plants TC/877	35.32
			7098	ACER platanoides crimson king 10-12 girth (Knottobottom)	38.35
304967	13/01/18	D Oakley	123	Remove rotten floor in units 1&2 Town Hall/takeout existing boxing near window, investigate leak, supply and fit new floor.	3528.31
304966	18/01/18	Matthew Slinger	n/a	Flooring fitted into Units 1&2 Town Hall	456.00
	18/01/18	Matthew Slinger	n/a	Town Hall Landing-Flooring	700.80
	18/01/18	Matthew Slinger	n/a	Town Hall Gents flooring	2220.00
304965	08/01/18	Academy Leasing Ltd	14363/7	Rental 1X NEC SL 1100 Telephone system 1 x 24 button	243.00
304964	18/01/18	HDC	7017619	Period 01/10/2017 to 31/12/2017	44526.03
304963	10/01/18	Yorkshire Water	9074626001 180109	19/10/17 to 09/01/18 billing period	391.71
304962	31/12/17	Sam Turners & Sons	124320	Postfix 20KG	7.50
	31/12/17	Sam Turners & Sons	117223	Pipe clip/screws	6.50

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	31/12/17	Sam Turners & Sons	116455	Rope/screws/fencerail/p ipe clip/overshoes/gloves	194.01
	31/12/17	Sam Turners & Sons	111584	Cement conc mix/gloves	16.79
	31/12/17	Sam Turners & Sons	110184	Saw circ/saw 22"/cable reel	92.98
	31/12/17	Sam Turners & Sons	109119	cement plastic collect	8.08
	31/12/17	Sam Turners & Sons	107986	Sand/cement plastic collect	35.58
304961	08/01/18	CBG Telecom	272705	Period from 03/12/2017 to 29/12/2017	101.69
304960	06/01/18	Total Gas and Power	162379288/ 18	Electric - Period from 24/09/17 to 23/12/2017	756.87
304959	04/01/18	Total Gas and Power	162108138/ 18	Gas -Period from 30/09/17 to 31/12/17	1288.27
304958	03/01/18	Imprint Services	NORTHTC	DL Flyers bonfire night	48.00
304957	04/12/17	Platinum Medical	E17/029	First Aid cover for Santa Sunday 2017	200.00

PETTY CASH

Date	Rec No.	Supplier	Des	Exp.
16/01/2018	17/301	Boyes	Chissel	4.75
22/01/2018	17/302	Barkers	Stamps	29.04
22/01/2018	17/303	Jewsons	Flooring	11.06
24/01/2018	17/304	Argos	Coffee Machine	89.99
24/01/2018	17/305	Lewis and Coopers	Coffee	4.30
25/01/2018	17/306	Co-Op	Fuel	10.00
29/01/2018	17/307	Yorkshire Trading	Paint brushes	9.46
29/01/2018	17/308	Goodwins	Milk	1.00
29/01/2018	17/309	Boyes	Paint supplies	2.85
31/01/2018	17/310	Co-Op	Fuel	10.00
31/01/2018	17/311	Lewis and Coopers	Milk	1.09
02/02/2018	17/312	Goodwins	White Spirit	1.49
31/01/2018	17/313	Yorkshire Trading	Gloss	14.99
02/02/2018	17/314	Asda	Coffee supplies	10.00
12/02/2018	17/315	Goodwins	Washing up liquid	1.29

Resolved	Orders and Payments received All in favour
TC/1017	REQUESTS TO OBTAIN OR PRESENT INFORMATION – Items being notified to the Town Mayor and Town Clerk prior to the start of the meeting and being of an informative nature only, not able to be dealt with by the office and not resulting in policy decisions or financial implications for the Town Council.
TC/1018	To consider exclusion of members of the press and public under the Public Bodies (Admission to Meetings) Act 1960 for items 21,22,23,24,25,26 due to the confidential nature of the business
Resolved	All in favour
TC/1019	<u>To receive Staffing minutes</u> Staffing minutes 12 th February 2018

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Resolved	Staffing minutes are received and resolutions agreed All in favour
TC/1020	<u>To agree costs for service and machinery</u>
Resolved	Quote 2 is accepted All in favour
TC/1021	<u>To agree cost of tree works at Thorntree Road</u>
Resolved	Quote 2 is accepted All in favour
TC/1022	<u>Update on ICO</u> The Clerk gave a verbal report
Resolved	The report was received All in favour
TC/1023	<u>To discuss and agree action re: letter from Mr Cucurullo</u>
Resolved	A letter is written to Mr Cucurullo All in favour
TC/1024	<u>To receive a report on outstanding balance</u>
Resolved	The report is received All in favour
TC/1025	<u>Valuation of assets from Clerks report</u>
Resolved	Quote is accepted 9 for 1 against

Meeting closed 8.15pm

DRAFT

Chairman.....

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