

Ordinary Meeting of the Town Council, Monday 20th November 2017

Northallerton Town Council
Held 7 p.m., Upper Hall, Town Hall, Northallerton

Present: Chairman: Councillor J Forrest
Councillors: K Archer, P Atkin, S Barber, K Bowler, G Cullen, J Dobson,
P Forster, C Palmer, J Prest

Officer: J Johnstone
District Councillors: Cllrs C Dickinson, D Blades

TC/923	<u>To receive apologies for absence</u>
	Cllr Robertson
Resolved	Apologies received
TC/924	<u>To receive declarations of interest from Councillors on Agenda items</u>
	None
TC/925	<u>To grant any requests for dispensation as appropriate</u>
	None
TC/926	<u>To receive the Police Report</u>
	<p>Over the last month the following crimes and ASB have been reported –</p> <p>Anti Social Behaviour (ASB) - 78 reports Autocrime - 2 reports Dwelling burglary - 1 reports Commercial burglary/other - 3 reports Criminal damage - 19 reports Theft (all including from shop) - 24 reports Violence against the person - 16 reports Other crimes inc Drugs - 6 reports HateCrime - 0 reports Total inc other crimes - 71 reports</p> <p>OTHER NEWS –</p> <p>Northallerton Police Station move – On Tuesday 28th October 2017 Northallerton based Policing Officers and staff completed the transitional move from the High Street to Alverton Court on Crosby Road, Northallerton. All public enquiries will now be taken from this new location. However, the delivery of service and operational opening and closing times of the front office remain unchanged.</p> <p>Bonfire Night Congratulations to the Town Council along with a number of other organisations and businesses including North Yorkshire Fire and Rescue and Simon Bailes following the successful 50th Anniversary Bonfire Night in the Applegarth. This was well supported event which was greatly received by the community. Well done to all.</p> <p>Good result Over the weekend of the 4th / 5th November we received a number of reports of minor damage across the town. As a result of enquiries and investigation we managed to identify</p>

Chairman.....

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	the offender who was interviewed and fully admitted all the offences committed. He awaits his court date.
Resolved	The report was received
TC/927	<u>The meeting stood adjourned for public participation.</u> No public participation
TC/928	<u>Co-Option for South Vacancy</u> Cllr Archer asked to wave standing orders and proposed that a paper vote was taken to be fair to the candidates and Councillors. 8 for 2 against after the candidates gave their presentation a paper vote was taken Laura Bruton 1 vote, Phillip Craig 1 vote and Steve Williams 8 votes. Steve Williams signed his declaration and joined the Council.
TC/929	A presentation from South Tees Hospitals NHS Foundation Trust, building a sustainable future for the friarage. A short video was shown and took questions from the Council. The Trust is doing drop in centres for the public and they also have an online survey that can be completed.
TC/930	<u>To receive the Mayors Statement</u> Now that the Council has taken back events there has to be more help from the Councillors to manage these events. Parish Liaison Meeting report will come to the next full meeting. The bonfire and fireworks display went off very well and a debt of gratitude goes to Sophie, Pam, Malcolm and Ian for the work they did to the run up and on the weekend. Once again Remembrance Parade was held thank you to all that attended. The bid are now applying for permission to put a Christmas tree on the market square we were told that at the October meeting. Visits Dementia awareness training. NCVF meetin. Attended South Otterington C of E school. SAG meeting ref bonfire. Bonfire night. Coffee morning in upper hall for dementia and carers. Town Hall steps at 11am for two minute's silence. Events training. Remembrance Parade. Parish Liaison meeting at HDC. Rotary 70 Charter.
TC/931	<u>To receive and approve the minutes</u> Town Council minutes 6 th October 2017
Resolved	Minutes are received and approved All in favour
TC/932	<u>Matters arising from the Minutes</u> None
TC/933	<u>To receive interim internal auditors report</u>
Resolved	Cllr Forrest said the Clerk and staff need to be complimented, the second paragraph Financial Health will be an agenda item at next meeting. All in favour
TC/934	<u>To discuss TC847 and email from Cllr Archer</u> Cllr Dobson gave a verbal report at the October meeting and had printed off for Councillors to read, this explained why a public meeting had not yet taken place.
Resolved	The working group would set up a public meeting in the future.
TC/935	<u>To discuss bonfire night and parking</u> Cllr Palmer said that what the firework company had not fulfilled its promise to deliver what they said they would and also money that staff had raised to pay extras for a sound system that all could hear also failed. The Town Council have no say over the parking in the Town but would look into more car

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	parking for 2018 invent.																																																																														
Resolved	A letter of complaint is written to the contractor. All in favour																																																																														
TC/936	Update on CCTV cameras for Bullamoor and Bankhead Park																																																																														
Resolved	Still waiting for more information to come back into the office																																																																														
TC/937	To discuss street lighting near the Town Hall The Council discussed about the size, design, type of light and in keeping with the building																																																																														
Resolved	A letter is written to NYCC requesting information before they can make a decision All in favour																																																																														
TC/938	To receive Clerks Report																																																																														
Resolved	The report is received All in favour																																																																														
TC/939	To receive Amenities report <ol style="list-style-type: none"> 1. To replace fountain bedding with shrubs in the Applegarth 2. Notice boards required one each for Church Green, Bullamoor and Bankhead 3. To renew wood at Town Markers on Bedale Road and Yafforth Road 4. A boards on Church green 5. Basket swing damaged in Applegarth 																																																																														
Resolved	<ol style="list-style-type: none"> 1. Retain fountain bedding in the Applegarth All in favour 2. To seek quotations for notice boards All in favour 3. To renew the wood at Town Markers All in favour 4. A letter is written to companies that have A boards on Church green to be removed All in favour 5. Basket swing not fit for purpose and clerk to look for an alternative 9 for 1 against 																																																																														
TC/940	Correspondence																																																																														
Resolved	Correspondence list is received All in favour																																																																														
TC/941	To agree the Town Council Planning recommendations re tabled list 48																																																																														
Resolved	Planning list 48 All in favour																																																																														
TC/942	Orders and Payments																																																																														
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23/10/2017	Sam Turners	1718/3358	Napsack sprayer parts	15.50	
19/10/2017	N/A Commercials	1718/3357	Inspection of vehicle	90.00	
17/10/2017	SHC	1718/3356	Bonfire Barriers	360.00	
17/10/2017	Ben Rennison	1718/3355	Tree works	3400.00	TC 16/10/17
17/10/2017	IES	1718/3354	1080P Camera & Installation	360.00	TC 16/10/17
16/10/2017	RJ Farrow	1718/3353	Hire of skip for bonfire display waste	165.00	
12/10/2017	Sam Turners	1718/3352	1 x Door lock for Unit 7 Town Hall	10.25	

Payments

Chq.	Supplier/Payee	Ref/Order No.	Details	Net
304910	YPO	1718/3362	6 X Rolls dispenser	22.87
30909	SHC Hire centres	n/a	Crowd control barriers Bonfire night	360.00
304908	Northallerton and Romanby JBC	n/a	Second half year precept 2017/2018	8915.00
304907	CBG Telecom	n/a	02.10.17 to 01.11.17	108.97
304906	Sam Turners & Sons Ltd	1718/3364	Gloves/paper towel/overshoes 1 box	32.86
	Sam Turners & Sons Ltd	1718/3358	Spray Quick	14.73
	Sam Turners & Sons Ltd	1718/3352	Mortise Sashlock 2.1/2	10.25
	Sam Turners & Sons Ltd	1718/3349	1 x 10kg Growmore	7.88
	Sam Turners & Sons Ltd	1718/3347	60 X Lev multipurpose	187.53
304905	NYCC	n/a	Fuel 65 Litres -	62.40
	NYCC	n/a	Fuel 65.01 Litres -	62.41
	NYCC	n/a	Fuel 63 Litres -	60.48
304904	Prest engineering	1718/3359	Repair of bench leg	30.00
304903	Jacques Amand International Ltd	1718/3334	Mixed Hyacinth 400- 250-600	312.50
304902	Royal British Legion	n/a	Poppy wreaths	100.00
304901	TESS	1718/3351	Portable toilets	630.00
304900	IAE	1718/3335	Pro safe hydraulic motor kit to carry	175.00
304899	Printroom	n/a	A4 Santa Sunday posters	22.50
304899	Printrooms	1718/3344	Receipt pads and order books	169.00
304898	RJ Farrow	1718/3353	Skip of waste for bonfire	165.00

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304897	TWC Group	1718/3361	Bulk pack toilet tissue	209.02
304896	C.E & C.M Walker Ltd.	n/a	Grasscutting	450.00
304895	H2O	n/a	Window cleaning	125.00
304894	Yorkshire Water	n/a	Water	388.38
304893	Foxstitch Ltd	1718/3328	Workwear	124.90
304892	Hambleton District Council	n/a	Salarys	42141.52
304891	Swaledale Stonemasonry	n/a	Stone works retention	2576.00
304890	Lighfoot plumbing & Heating Ltd	n/a	Mixer tap/Flexi hose/Labour in Gents	154.51
304889	Askham Bryan College	n/a	Chainsaw fell & process trees	420.00
304888	Total Gas and Power	n/a	Electricity	450.84
304887	Northallerton Commercials	1718/3357	Inspection of vehicle	96.67
304886	IES	1718/3354	Supply and Install Camera to cover defib	360.00
304886	IES	n/a	Access control unit	255.00
304885	Konica Minolta	n/a	Photocopier	107.25
304884	Yorkshire Water	n/a	Water charges	528.61
304883	IES	1718/3350	Break glass unit	35.00
304882	YPO	1718/3345	Cleaning equipment	10.98
304881	Coastal Framing	1718/3348	Frame for Honorary Citizen certificate	79.00
304880	North Yorkshire Country Markets Ltd	n/a	Catering for Honorary citizen 2017	125.00
304879	Donation	n/a	Northallerton School & Sixth form college	100.00
304878	Cash	n/a	Petty Cash	86.80
304877	Aquaid	n/a	New water dispenser	64.40
304876	NYCC	n/a	HR Advisory service 2017/2018	2200.00
304875	CBG Telecom	n/a	Telephone calls	103.70
304874	Ravensworth Nurseries	1718/3266	Summer bedding 17/18	1356.45
304873	YPO	1718/3345	Single door noticeboard tamper proof/various cleaning bits for caretakers	88.88
304872	Sam Turners & Sons Ltd	1718/3343	Padlock 50mm combi blk	16.23
	Sam Turners & Sons Ltd	1718/3340	Threadlock GP blue - Nut nylon insert M10	5.89
	Sam Turners & Sons Ltd	1718/3339	Edging Knife stainless	18.96
	Sam Turners & Sons Ltd	1718/3338	Drill bit/Anchor loose	8.09
	Sam Turners & Sons Ltd	1718/3331	Work wear	26.90
	Sam Turners & Sons Ltd	1718/3332	Glove latex-wonder wipes	13.74
	Sam Turners & Sons Ltd	1718/3326	Cement mix and Post mix	9.93

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304871	Denbar Fabrications	n/a	2 stainless steel door plates for town hall	20.00
304870	HDC	n/a	Premises license - quarterly charge foknottobottom	107.50
	HDC	n/a	premises license annual charge applegarth open space	70.00
304869	Anchorage Hire Centre	1718/3337 1718/3325	Breaker and 2 sharpening chisels - back pack blower strip down 1 hrs labour-hose and parts	72.92
304868	A Whitehead assoc	1718/3319	Summer 2017 survey of the condition of the horse chestnuts and ash trees in the town	220.00
304867	Total Gas and Power	n/a	Gas - period 300617 to 300917	214.28
304866	FJ Farrows	n/a	1 x skip waste collected 180917 and 1 x skip waste collected 250917	330.00
304865	C.E & C.M Walker Ltd.	n/a	Grasscutting - 08.09.17 and verges 21.09.17	1400.00
304864	British Gas	n/a	24.06.17 to 23.09.17 - Electric for flood lighting church yard	63.60

Petty Cash

Date	Rec No	Supplier	Description	Exp
09/10/2017	17/256	Asda	Coffee supplies	12.72
11/10/2017	17/257	Yorkshire Trading	Toilet paper	1.99
11/10/2017	17/258	BC Norris Northallerton	Tea towels	2.00
12/10/2017	17/259	Co-op	Petrol for van	20.00
13/10/2017	17/260	Asda/M&S	Hon Citizen supplies	22.15
19/10/2017	17/261	Boyes	Padlocks	4.75
24/10/2017	17/262	Boyes	Black gloss paint	6.00
27/10/2017	17/263	Ryman	1st class stamps	7.80
01/11/2017	17/264	Boyes	Brush and grease	5.80
07/11/2017	17/265	Goodwins	Washing up liquid	2.00
08/11/2017	17/266	Goodwins	Toilet rolls	1.99

Resolved Orders and Payments received for 9

TC/943 **REQUESTS TO OBTAIN OR PRESENT INFORMATION** – Items being notified to the Town Mayor and Town Clerk prior to the start of the meeting and being of an informative nature only, not able to be dealt with by the office and not resulting in policy decisions or financial implications for the Town Council.

Cllr Atkin said there was an emergency plan meeting coming up at Richmond

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TC/944	To consider exclusion of members of the press and public under the Public Bodies (Admission to Meetings) Act 1960 for items 24,25,26,27,28,29 due to the confidential nature of the business
Resolved	All in favour
TC/945	<u>To receive and approve Private Session of</u> Town Council minutes 16 th October 2017
Resolved	Town Council minutes are received and adopted All in favour
TC/946	<u>To agree and adopt new staff contract</u>
Resolved	The contract is adopted with amendment made to 18 to take out CEO All in favour
TC/947	<u>To discuss and agree quotations for floor</u>
Resolved	It was agreed Quote 2 be accepted All in favour
TC/948	<u>To agree quotation for flower baskets on shop unit 1&2</u>
Resolved	It was agreed Quote 1 be accepted once planning permission is through All in favour
TC/949	<u>To discuss and agree quotations for yellow brick road Applegarth</u>
Resolved	It was agreed Quote 1 be accepted and contractor to be asked if works would be planed off All in favour
TC/950	<u>To discuss and agree planting for summer 18 spring 19</u>
Resolved	It was agreed Quote 2 be accepted
TC/951	<u>To discuss and agree media report</u>
Resolved	Media report with a 6 month review is agreed All in favour

Meeting finished 8.38pm

Chairman.....

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