

# Ordinary Meeting of the Town Council, Monday 24<sup>th</sup> April 2017

Northallerton Town Council  
Held 7 p.m., Upper Hall, Town Hall, Northallerton

Present: Chairman: Councillor C Palmer  
Councillors: P Atkin, K Bowler, G Cullen, J Dobson, J Forrest, P Forster,  
D Robertson, S Barber  
Apologies: Cllrs K Archer, S Elsdon  
Officer: J Johnstone

TC/754	<b><u>To receive apologies for absence</u></b>
	Councillors K Archer, S Elsdon, J Prest
	Apologies received
TC/755	<b><u>To receive declarations of interest from Councillors on Agenda items</u></b>
	None
TC/756	<b><u>To grant any requests for dispensation as appropriate</u></b>
	None
TC/757	<b><u>To receive the Police Report</u></b>
	Sgt Wilson read out the police report. Cllr Palmer thanked Sgt Wilson for attending.
TC/758	<b><u>The meeting stood adjourned for public participation.</u></b> Member of the public concerned about car parking at the new police headquarters, how is the parking going to be managed and suggested that a meeting should be organised with all authorities.
TC/759	<b><u>To Receive and adopt Town Council Minutes 20<sup>th</sup> March 2017</u></b>
Resolved	All in favour
TC/760	<b><u>Matters arising from the Minutes</u></b> The question was asked why there wasn't more information in the minutes
Resolved	Recirculate the resolution from January 2017
TC/761	<b><u>To adopt the following minutes:</u></b>
	a. Town Hall Management 6 <sup>th</sup> March 2017 b. Amenities 13 <sup>th</sup> March 2017
Resolved	a. Town Hall Management all in favour b. Amenities all in favour
TC/762	<b><u>To receive the Mayor's Statement and visits</u></b> Cllr Palmer thanked the Amenities team for the fantastic display on the roundabouts. As a trustee of Grace Gardner Trust I attended the tea party on Sunday 23 <sup>rd</sup> April and would like to thank the Town Hall staff Jill Johnstone, Sophie Toman, Pam Watt, Malcolm Rowell and Ian Donaldson for giving their time and hard work.
TC/763	<b><u>To discuss and agree</u></b>
	a. Meetings falling on a bank holiday b. To abolish Terms of reference for abolished committee's
Resolved	a. Meetings to take place on the Tuesday following Bank Holidays 5 for 4 against b. To abolish Terms of reference for abolished committee's all in favour
TC/764	<b><u>To receive a report from Northallerton Villages Community Forum</u></b> Cllr Palmer read out an email from Cllr Archer to the council this was received
Resolved	The report is received all in favour
TC/765	<b><u>To receive an update on BON</u></b> Cllr Forrest reported to the Council that the French will be arriving on Thursday 25 <sup>th</sup> May. A trip to York has been arranged for Saturday and an evening reception at the Town Hall. Returning home on Sunday 28 <sup>th</sup> May.
Resolved	The report is received all in favour
TC/766	<b><u>To discuss and agree action re: a dilapidated property on Ashlands Road</u></b> Cllr Atkin showed pictures and reported on the condition of a house on Ashlands Road, windows

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	broken, over grown garden, rats.
Resolved	A letter is written to Broadacres to request they compulsory purchase and a copy sent to HDC. All in favour
TC/767	<b><u>To discuss and agree action to the operation of Civic Amenity site</u></b>
Resolved	Write a letter to Yorwaste Waste Management to ask for the site to be open until 7pm during the summer months to allow residents to use the site.
TC/768	<b><u>To discuss the purchase of Tree for deceased Councillors in Bullamoor Park</u></b>
Resolved	To purchase a Acer Crimson King Airpot at £84 all in favour
TC/769	<b><u>To discuss and agree course of action of Bullamoor Park</u></b>
Resolved	Cllr Forster to speak to Bullamoor group and convene a meeting all in favour
TC/770	<b><u>To discuss and agree purchase of new Christmas Illumination from childrens competition</u></b>
Resolved	To purchase the illumination with twinkly nose all in favour
TC/771	<b><u>To discuss and agree purchase of blinds for upper hall and photocopy room</u></b>
Resolved	This be moved to private session 8 for 1 against
TC/772	<b><u>To ratify Councillors decision regarding Town Hall opening times for May Fair</u></b>
Resolved	Toilet opening times till 8pm Thurs, Fri, Sat, Monday, 5pm Sunday all in favour
TC/773	<b><u>To consider Annual Subscriptions</u></b> a. YLCA membership b. SLCC membership
Resolved	a. YLCA membership 8 for 1 against b. SLCC membership all in favour
TC/774	<b><u>Correspondence</u></b> 022 North Yorkshire Police 021 Barkers request to change sign on roundabout 020 Wording required for plaque on memorial seat 019 Letter re Honorary Citizen 016/002 Denver Thompson use of the lower hall 009 Romanby Primary School to display art work in the Town Hall 007 HDC Business awards 2017
Resolved	022 To attend last meeting of the month ask if report can come to Town Council earlier all in favour 021 Confirm with highways. Write to Barkers can change sign subject to high ways approval all in favour 020 The wording to say In memory of the 100 <sup>th</sup> anniversary of World War 1. We will remember them. all in favour 019 Letter received all in favour 016/002 Friday 7.30pm to 9.30pm lower hall free of charge subject to any bookings. Saturday 5.30pm to 7.30pm at normal rate subject to any bookings all in favour 009 Speak to Romanby Council, write to Romanby School asking if all schools could be involved in displaying their art work. 007 Request all Councillors give consideration and debate at next meeting
TC/775	<b><u>To agree the Town Council Planning recommendations re tabled list 42</u></b>
Resolved	Planning list 42 is agreed all in favour
TC/776	<b><u>To receive the tabled Payments and Petty Cash</u></b>
Resolved	Orders and Payments received all in favour

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PAYMENTS

Chq.	Invoice Date	Supplier/Payee	Details	Net
304709	23/03/17	TWC Facilities Ltd	Oasis hand dryer - 07/04/17 - 06/07/17	17.50
304708	23/03/17	TWC Facilities Ltd	Services to toilets and supplies	370.00
304707	04/04/17	Northern Elevator Ltd	2x engineers to attended site 21/9/2016 to fault diagnosis issues with autodialler	560.00
304706	29/03/17	NYCC	HR Advisory Service Corporate work	315.00
304705	27/03/17	Foxstitch	Office staff uniform (blue blouses)	96.00
304704	02/03/17	BT	Internet services	305.90
304703	30/03/17	British Gas	Business electricity bill	55.86
304702	30/03/17	H.E. Woolley	Extinguishers	126.55
304701	24/03/17	YLCA	Clerks training course	230.00
304700	23/03/17	Hambleton District Council	Salary recharges 1st Jan-21st March 2017	38734.45
304699	30/09/16	Russell Group	Cable/Postage	29.89
	30/04/16	Russell Group	Handle	35.66
304698	22/03/17	Swaledale Stonemasonry	Re-furbishment of town hall sign	190.00
304697	18/03/17	Total gas and power	Gas and power 21/12/16-31/1/17 then 31/01/17-02/02/17	1069.15
304696	21/03/17	A Hill & Sons Ltd	Concrete planters	165.64
	21/03/17	A Hill & Sons Ltd	Church Green shrubs	81.16
	21/03/17	A Hill & Sons Ltd	Sorbus Joseph Rock	46.85
	21/03/17	A Hill & Sons Ltd	Applegarth shrubs	193.31
304695	22/03/17	SHC	Cut-Off Saw 12" 2 Stroke	20.70
304694	16/03/17	H20-So-Clean	Window Cleaning-Town Hall High Street	125.00
304693	16/03/17	NYCC	Annual web hosting charge 2017/18	120.00
304692	16/03/17	NYCC	Fuel charges for 23/01/2017 (SC56GAX) 55 LTS & 17/02/2017 (NU56GSY) 67 LTS =122 LTS @ 0.99 PPL	120.78
304691	14/03/17	Jarreds Office Supplies	Toaster 4-Slice x2	79.98
304690	16/03/17	YLCA	Planning seminar at Middleham key centre 20th April	345.00
304689	15/03/17	Swaledale Stonemasonry	Stone repairs/repointing and additional works carried out to the East Elevation	48944.00

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	304688	10/03/17	NYCC	Northallerton, shop 7, Town Hall Lease legal costs	300.00
	304687	09/03/17	NYCC	CDM of town hall building works	574.44
PETTY CASH					
	<b>Date</b>	<b>Rec No.</b>	<b>Supplier</b>	<b>Des</b>	<b>Exp.</b>
	07/02/2017	17/132	Co - Operative	Petrol for van	20.00
	08/02/2017	17/133	Barkers/Rymans	Stamps & Stationary	19.04
	15/02/2017	17/134	Clintons	Stamps	15.36
	22/02/2017	17/136	Co - Operative	Petrol	20.00
	23/02/2017	17/137	Asda	Coffee/Milk powder	4.64
	24/02/2017	17/138	Barkers	Stamps	28.56
	27/02/2017	17/139	Sam Turner & Sons	Bunting	7.45
	03/03/2017	17/140	Goodwins	Milk	1.00
	06/03/2017	17/141	Asda	Coffee	5.58
	07/03/2017	17/142	Asda	Tea and Coffee supplies	9.84
	08/03/2017	17/143	Boyes	Gorilla glue/mesh waste bin	8.99
	08/03/2017	17/144	Goodwins	Milk	1.00
	13/03/2017	17/145	Goodwins	Milk	1.00
	13/03/2017	17/146	Zetland Wines	Refreshments for Xmas TC meeting	25.74
	14/03/2017	17/147	Barkers	1st and 2nd class stamps	18.12
	14/03/2017	17/148	Boyes	Toilet seats	12.99
	31/12/2016	17/149	Goodwins	Carpet to floor tape x3	3.00
	30/12/2016	17/150	Yorkshire Trading	Paint Tray	0.69
	30/12/2016	17/151	Yorkshire Trading	Paint tray and brush	1.49
	27/12/2016	17/152	Goodwins	Carpet to floor tape and filler	3.00
	16/03/2017	17/153	Goodwins	Coffee Whitener	2.00
	17/03/2017	17/154	Co - Operative	Petrol for van	20.00
	17/03/2017	17/155	Sam Turner & Sons	Part for chipper	6.42
	13/03/2017	17/156	Sam Turner & Sons	Work trousers	16.99
TC/777	<b>REQUESTS TO OBTAIN OR PRESENT INFORMATION</b> – Items being notified to the Town Mayor and Town Clerk prior to the start of the meeting and being of an informative nature only, not able to be dealt with by the office and not resulting in policy decisions or financial implications for the Town Council.				
Resolved	None				
TC/778	To consider exclusion of members of the press and public under the Public Bodies (Admission to Meetings) Act 1960 for items 27,28,29,30,31,32,33 due to the confidential nature of the business				
Resolved	All in favour				
TC/779	<b><u>To receive Private Session of</u></b> a. Town Council minutes 20 <sup>th</sup> March 2017				
Resolved	a. Town Council minutes are received all in favour				
TC/780	<b><u>To discuss tree quotations for the Applegarth</u></b>				
Resolved	Quote 1 accepted all in favour				
TC/781	<b><u>To open and agree vehicle bids</u></b>				
Resolved	Bid number 3 was agreed all in favour				
TC/782	<ol style="list-style-type: none"> <li>1. <b><u>To Receive reports from HDC standards board</u></b></li> <li>2. <b><u>To consider and approve any actions or recommendations</u></b></li> </ol>				
Resolved	<ol style="list-style-type: none"> <li>1. Report received all in favour</li> <li>2. To agree recommendations from report and let it lie 8 for 1 against</li> </ol>				

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TC/783	<b>Update on Insurance Claim</b>
Resolved	No Comments
TC/784	<b>To discuss and agree smart solutions 3 year contract</b>
Resolved	To seek other quotations
TC/785	<b>To consider staffing issues</b>
	<ol style="list-style-type: none"> <li>1. To discuss and agree actions concerning time owing to Town Clerk</li> <li>2. To discuss and agree salary for weekend training</li> <li>3. To discuss and agree chainsaw course</li> </ol>
Resolved	<ol style="list-style-type: none"> <li>1. Hours agreed 8 for 1 abstention</li> <li>2. Salary agreed for weekend training all in favour</li> <li>3. To continue 7 for 1 against 1 abstention</li> </ol> <p>Cllr Robertson asked for it to be noted. Go to smart solutions and ask why it is not stated in Our policy about holidays, Cllr Palmer replied smart solutions do not do our HR policy just advice.</p>
TC/786	<b>To discuss and agree purchase of blinds for upper hall and photocopy room</b>
Resolved	<p>Blinds are purchased 7 for 1 against 1 abstention  Clerk to choose colour 7 for 1 against 1 abstention  Cllr Robertson asked for it to be noted he voted against because of health and safety in the photocopy Room.</p>

Meeting finished 8.58pm

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