

# Annual Meeting held Monday 18<sup>th</sup> May 2015

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Northallerton Town Council

Held 7 p.m., Upper Hall, Town Hall, Northallerton

Present: Councillors: J. Forrest (Chairman)  
K Archer, P Atkin, G Cullen, J Dobson,  
P Forster, T Hall and C Palmer

Officer: K Lambert

<b>AM/15/01</b>	<b><u>To receive nominations for and to elect the Mayor of Northallerton for 2015/16;</u></b>
	Nominations were invited for the position of Mayor. Councillor Atkin proposed Councillor Palmer and this was seconded by Councillor Dobson. Councillor Hall said that this is not a time to change as there is unfinished business and proposed Councillor Forrest and this was seconded by Councillor Forster. Ballot papers were distributed by the Assistant Clerk and collected. The vote was 4:4. As Chair of the meeting Councillor Forrest used his casting vote for himself. Resolved: That Councillor Forrest is Mayor for 2015/16.
<b>AM/15/02</b>	<b><u>To receive the Mayor's declaration of acceptance of office</u></b>
	The Mayor read out and signed his acceptance of office.
<b>AM/15/03</b>	<b><u>To receive nominations for and to elect the Deputy Mayor of Northallerton for 2015/16;</u></b>
	Nominations were invited for the position of Deputy Mayor. Councillor Atkin proposed Councillor Palmer and this was seconded by Councillor Dobson. Councillor Hall said that this is not a time to change as there is unfinished business and proposed Councillor Archer and this was seconded by Councillor Forster. Ballot papers were distributed by the Assistant Clerk and collected. The vote was 4:4. As Chairman, Councillor Forrest used his casting vote for Councillor Archer. Resolved: That Councillor Archer is Deputy Mayor for 2015/16.
<b>AM/15/04</b>	<b><u>To receive apologies for absence:</u></b> None to receive.
<b>AM/15/05</b>	<b><u>To receive declarations of interest from Councillors on Agenda Items:</u></b> None to receive.
<b>AM/15/06</b>	<b><u>Minutes of the Annual Meeting held on 12 May 2014 (previously circulated and approved by the Town Council:</u></b>
Resolved:	Received and approved.
<b>AM/15/07</b>	<b><u>Annual Report 2013 – 2015 (first draft):</u></b> The Chairman thanked the Clerks for producing this and said that this is the first time since he came on the Council that an Annual Report had been brought to the Annual meeting. Members were asked to bring any comments to the Assistant Clerk for the next meeting of the Council.
Resolved:	Comments are brought to the next meeting.
<b>AM/15/08</b>	<b><u>Police Report:</u></b> Sgt Wilson said that he has forwarded his report for the year to be included in the Annual Report but presented May Report for comment by Members. Sgt Wilson was thanked by the Chairman for all that has been done over the year for the town and long may it continue. He was thanked for attending.
<b>AM/15/09</b>	<b><u>To agree to advertise the 4 vacancies on the Council by Co-option at the June meeting:</u></b>
Resolved:	That the vacancies are advertised and prospective Councillors are invited to the June meeting of the Council.

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Chairman.....

Clerk .....

Dated .....

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<b>AM/15/10</b>	<b>To appoint representatives to the following Committees:</b> Councillor Hall said that as there are four vacancies on the Council, he said that he is not confident that the structure of the Committees work and asked that the Council consider deferring this until the June meeting and is considered by the new Council. Councillor Dobson said he understood the suggestion but that there is membership of certain Committees which cannot wait until the June meeting. It was proposed that item 10 is deferred to the June meeting, and this was seconded by Councillor Forster. Three Councillors were in favour and five Councillors were against, therefore the proposal was not accepted.
Resolved:	That representatives are appointed to the Committees.
<b>15.10.1</b>	<b>Amenities Committee (5 + 2)</b> Expressions of interest were invited for membership of the Committee
Resolved:	Committee Members for 2015/16 are Councillors P Atkin, C Palmer, J Dobson and G Cullen, plus Councillors Forrest and Archer (ex officio) with one vacancy
<b>15.10.2</b>	<b>Town Hall Management Committee (5 +2)</b> Expressions of interest were invited for membership of the Committee
Resolved:	Committee Members for 2015/16 are Councillors C Palmer, P Forster and P Atkin, plus Councillors Forrest and Archer (ex officio) with two vacancies.
<b>15.10.3</b>	<b>Staffing Committee (5+2)</b> Expressions of interest were invited for membership of the Committee
Resolved:	Committee Members for 2015/16 are Councillors J Dobson, G Cullen and C Palmer, plus Councillors Forrest and Archer (ex officio) with two vacancies.
<b>15.10.4</b>	<b>Planning Committee:</b> This Committee was abolished apart from any large developments in the town.
<b>15.10.5</b>	<b>Grace Gardner Trust (3 + 2)</b> Expressions of interest were invited for membership of the Trust.
Resolved:	Trust Members for 2015/16 are Councillors G Cullen, J Dobson and P Forster, plus Councillors Forrest and Archer (ex officio)
<b>15.10.6</b>	<b>Joint Burial Committee (4)</b> Expressions of interest were invited for membership of the Committee
Resolved:	Committee Members for 2015/16 are Councillors J Dobson, G Cullen and J Forrest with one vacancy.
<b>15.10.7</b>	<b>BON Working Group</b> Expressions of interest were invited for membership of the Working Group.
Resolved:	That Membership of the Working Group is Councillor Forrest
<b>15.10.8</b>	<b>Santa Day Working Group</b> Expressions of interest were invited for membership of the Working Group.
Resolved:	That Members of the Working Group are Councillors K Archer and J Forrest
<b>15.10.9</b>	<b>Media/Social Networking Working Group</b> Expressions of interest were invited for membership of the Working Group
Resolved:	That Members of the Working Group are Councillors G Cullen, P Atkin, C Palmer and J Forrest.
<b>15.10.10</b>	<b>Hambleton Parish Liaison meetings</b> Expressions of interest were invited for representatives of Hambleton Parish Liaison meetings
Resolved:	That Councillors J Dobson and C Palmer are representatives
<b>15.10.11</b>	<b>Northallerton and Villages Community Forum</b> Expressions of interest were invited for representatives

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Resolved:	That Councillor Dobson is representative from the Town Council																		
<b>AM/15/11</b>	<b><u>To agree access to the YLCA Members Area:</u></b>																		
Resolved:	That all Members are given access to the YLCA Members area.																		
<b>AM/15/12</b>	<b><u>To agree and sign the Town Council bank mandate:</u></b>																		
Resolved:	That Councillors J Dobson, J Forrest and K Archer are added to the bank mandate.																		
<b>AM/15/13</b>	<b><u>To receive the proposed meeting dates for 2015/16:</u></b>																		
	It was agreed that the proposed meeting dates are accepted. Councillor Hall said that he noted that there are no proposed meeting dates for the Finance and General Purposes Committee.																		
Resolved:	That meeting dates for the Finance and General Purposes Committee are discussed and agreed at the June Town Council meeting.																		
<b>AM/15/14</b>	<b><u>Financial Report to 31 March 2015:</u></b>																		
	Members were presented with the Financial Report to 31 March 2015.																		
Resolved:	That the financial report is received.																		
<b>AM/15/15</b>	<b><u>To present the agreed Town Council grants/donations for 2015:</u></b>																		
<b>15.15.1</b>	The Chairman presented a cheque of £300 to his nominated charity, Northallerton Woodwind Ensemble.																		
<b>15.15.2</b>	Town Council Donations for 2015/16 totalling £3000 were presented as tabled: <table border="1" style="margin-left: 40px; border-collapse: collapse; width: 80%;"> <tr> <td style="padding: 2px;">North Yorkshire Fire and Rescue Service</td> <td style="text-align: right; padding: 2px;">1000.00</td> </tr> <tr> <td style="padding: 2px;">Northallerton Silver Band</td> <td style="text-align: right; padding: 2px;">150.00</td> </tr> <tr> <td style="padding: 2px;">Allertonshire School</td> <td style="text-align: right; padding: 2px;">50.00</td> </tr> <tr> <td style="padding: 2px;">Tourist Information Centre</td> <td style="text-align: right; padding: 2px;">300.00</td> </tr> <tr> <td style="padding: 2px;">Citizen Advice Bureau</td> <td style="text-align: right; padding: 2px;">300.00</td> </tr> <tr> <td style="padding: 2px;">Moors Bus Community Interest Company</td> <td style="text-align: right; padding: 2px;">250.00</td> </tr> <tr> <td style="padding: 2px;">Northallerton Carnival</td> <td style="text-align: right; padding: 2px;">500.00</td> </tr> <tr> <td style="padding: 2px;">Homegrown Food Group</td> <td style="text-align: right; padding: 2px;">250.00</td> </tr> <tr> <td style="padding: 2px;">Herriot Hospice Homecare</td> <td style="text-align: right; padding: 2px;">200.00</td> </tr> </table>	North Yorkshire Fire and Rescue Service	1000.00	Northallerton Silver Band	150.00	Allertonshire School	50.00	Tourist Information Centre	300.00	Citizen Advice Bureau	300.00	Moors Bus Community Interest Company	250.00	Northallerton Carnival	500.00	Homegrown Food Group	250.00	Herriot Hospice Homecare	200.00
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Following the presentations, the meeting closed.																			