

Town Hall Management Committee, Monday 8th June 2015

Northallerton Town Council
Held 7 p.m. Upper Hall, Town Hall, Northallerton

Present: Councillor: P Forster (Chairman)
Councillors: K Archer, P Atkin, J Forrest, C Palmer

Officer: Jill Johnstone

THM/15/16	<u>To appoint a Chairman for the Town Hall Management Committee for 2015/16:</u>
	Cllr Forrest proposed Cllr Forster and this was seconded by Cllr Archer Cllr Palmer proposed Cllr Atkin which was not seconded
Resolved	Cllr Forster is appointed Chairman of Town Hall Management Committee
THM/15/17	<u>To appoint a Vice Chairman for the Town Hall Management Committee for 2015/16:</u>
	Cllr Palmer proposed Cllr Atkin and this was seconded by Cllr Archer
Resolved	Cllr Atkin is appointed Vice Chairman of Town Hall Management
THM/15/18	<u>To receive apologies for absence</u>
Resolved	No apologies for absence were received
THM/15/19	<u>To receive declarations of interest from Councillors on agenda items</u>
	None to receive.
THM/15/20	<u>To grant any requests for dispensation as appropriate</u>
	None.
THM/15/21	<u>To receive and adopt the minutes of the Town Hall Management Committee Meeting held 13 April 2015</u>
Resolved	The minutes are received and accepted
THM/15/22	<u>To agree action re matters arising from last meeting:</u>
	Break down of quotation 3 was given for the upgrade of PA System
Resolved	To invite the supplier to the next meeting to discuss requirements in detail
THM/15/23	<u>To discuss replacement of Dictaphone:</u>
	Cllr Forrest told members 2 had been purchased in the past and was asking for them to be returned.
Resolved	Defer until Cllr Forrest has had a response
THM/15/24	<u>To receive correspondence and agree action:</u>
	AJ Academy: Creating a theatre within the upper hall. Councillors said this would benefit the facility. Insurance company to be contacted to see if any extra insurance is needed.
Resolved	Theatre style can be erected
THM/15/25	Swaledale Stonemasonry: Coming in on Thursday 11th June to assess the roof at the North End of the building and to re-fix the banister rail end, installing an extra spindle at the bottom of the rail for added support.
Resolved	To ring Swaledale Stonemasonry for a start date for works on Town Hall

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THM/15/26	TWC Washroom Services upgrade: Upgrade at no extra cost until 2020
Resolved	To upgrade and change toilet roll dispensers to one sheet. 4 dispensers to be ordered
THM/15/27	<u>To agree action re Booking Charges:</u> Charges for both halls were discussed at length. Cllr Archer suggested a notice board at the top of the stairs with new charges listed and this was agreed.
	Discussion took place on new booking charges. The charges were agreed but a start date has yet to be resolved. Lower Hall Monday to Friday 8am to 11pm £8 per hour Lower Hall Saturday & Sunday 8am to 11pm £10 per hour Upper Hall Monday to Friday 8am to 5pm £8 per hour Upper Hall Saturday & Sunday 8am to 5pm £10 per hour Upper Hall Every Evening from 6pm £15 per hour Children's parties 4hrs £30 Commercial bookings £150 per day/Evening No sub letting fees to be charged No charge for use of equipment until new equipment is installed
THM/15/28	<u>Cost for removing radiator in gents toilet and bottle traps to urinals:</u> Members discussed this item as it was urgent and required attention and a price of £185 had been submitted.
Resolved	That the work is undertaken as soon as possible.
THM/15/29	<u>Financial Report to 30th April 2015:</u>
Resolved	That the financial report is received
The meeting closed at 8.25pm	