

Ordinary Meeting of the Town Council, Monday 18th September 2017

Northallerton Town Council
Held 7 p.m., Upper Hall, Town Hall, Northallerton

Present: Chairman: Councillor J Forrest
Councillors: P Atkin, K Archer, S Barber, G Cullen, J Dobson,
P Forster, C Palmer

Officer: J Johnstone
District Councillors: Cllrs C Dickinson, D Blades

TC/863	<u>To receive apologies for absence</u>																				
	Cllrs Bowler and Robertson																				
Resolved	Apologies received The Clerk informed members that Cllr Elsdon had resigned from the Council with immediate effect.																				
TC/864	<u>To receive declarations of interest from Councillors on Agenda items</u>																				
	None																				
TC/865	<u>To grant any requests for dispensation as appropriate</u>																				
	None																				
TC/866	<u>To receive the Police Report</u>																				
	<p>Over the last 2 months the following crimes and ASB have been reported –</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>Anti Social Behaviour (ASB)</td><td style="text-align: right;">- 78 reports</td></tr> <tr><td>Autocrime</td><td style="text-align: right;">- 11 reports</td></tr> <tr><td>Dwelling burglary</td><td style="text-align: right;">- 8 reports</td></tr> <tr><td>Commercial burglary/other</td><td style="text-align: right;">- 3 reports</td></tr> <tr><td>Criminal damage</td><td style="text-align: right;">- 13 reports</td></tr> <tr><td>Theft (all including from shop)</td><td style="text-align: right;">- 29 reports</td></tr> <tr><td>Violence against the person</td><td style="text-align: right;">- 33 reports</td></tr> <tr><td>Other crimes inc Drugs</td><td style="text-align: right;">- 12 reports</td></tr> <tr><td>HateCrime</td><td style="text-align: right;">- 0 reports</td></tr> <tr><td>Total inc other crimes</td><td style="text-align: right;">- 187 reports</td></tr> </table> <p>OTHER NEWS – Shed/Outbuilding Thefts – North Yorkshire Police have seen an increase forcewide in both shed and outbuilding burglaries. Please be reminded to keep all buildings secure at all times and report any suspicious activity immediately. Property marking is available for valuable items, including power tools, quad bikes and equestrian equipment via your local Neighbourhood Policing Team. Please contact your local team directly to arrange this. Further crime prevention advice is also available on the force website www.northyorkshire.pnn.police.uk .</p> <p>Staff Changes - Northallerton Neighbourhood Policing Team are pleased to welcome two new additions to the team who are PCSO 3668 Alex Bilby and PCSO 3675 Tracy Buchan. Sadly PCSO 3805 Isaac Carter has left the team and transferred to Malton. We are sure that you will wish him every success within his role at Malton and he will be sadly missed by his colleagues at Northallerton.</p> <p>New drop-in service aims to help local people stay safe in Northallerton - Police, fire and the local library have joined together in Northallerton to provide a “keeping safe community drop-in” service to reach local people. In a pilot scheme led by Police Support Volunteers, the drop-in will operate every two weeks, on a Friday at Northallerton Library.</p>	Anti Social Behaviour (ASB)	- 78 reports	Autocrime	- 11 reports	Dwelling burglary	- 8 reports	Commercial burglary/other	- 3 reports	Criminal damage	- 13 reports	Theft (all including from shop)	- 29 reports	Violence against the person	- 33 reports	Other crimes inc Drugs	- 12 reports	HateCrime	- 0 reports	Total inc other crimes	- 187 reports
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Members of the public will be able to get crime prevention advice, sign up to North Yorkshire Community Messaging service for crime and incident alerts in their area, meet their local Police Community Support Officer and have their property security marked. North Yorkshire Fire and Rescue Service will also be on hand to provide fire safety advice.

Natasha Almond, North Yorkshire Police's Citizens in Policing Coordinator Manager, said: "This is a way of taking our services directly to the public to help them stay safe. People rarely call into our police station front counters for general safety and crime prevention advice, so by taking our services into the community, we can reach more people.

"My thanks go to our police volunteers who are running the scheme, to North Yorkshire Fire and Rescue Service and Northallerton Library for their support and enthusiasm for the project. By working together we can help make life better for local people."

Bernice Champion, North Yorkshire Fire and Rescue Service's Community Safety Officer for the Hambleton area, added: "This is a great way to provide home fire safety advice to people who may not even be aware that we provide this service. By proactively engaging with the public in this way, we can help spread our safety messages and protect more people."

"We are pleased to be involved in this community safety initiative," said County Councillor Greg White, North Yorkshire's Executive Member for Libraries. "Northallerton library is a well-established community hub with a large variety of services available. We are happy to be able to add further services and establish new partnerships for the benefits of the local community."

The Keeping safe community drop-in will initially operate for three months between 10am and 2pm on the following days:

- Friday 22 September
- Friday 6 October
- Friday 20 October
- Friday 3 November
- Friday 17 November

Resolved	The report was received
TC/867	<u>The meeting stood adjourned for public participation.</u> A member of the public suggested it would be nice to have lights back in the trees in the Church yard over the Christmas period.
TC/868	<u>To receive a presentation from David McKnight HDC's vibrant market town project manager</u> It was explained that the market towns are being looked at and researched to see how the town can be a place for visitors to remember. The Councillors were asked to send their views on how the town

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	can be enhanced to David McKnight.
TC/869	<u>To received presentation from BID re: Christmas Illuminations</u> Julia Chance said that the BID will put up a 25ft Christmas tree on the town square and this would be installed in time for Santa Sunday 2017. The board will be asked to match the Town Council funding on illuminations to enhance the illumination display in 2018.
TC/870	<u>To receive the Mayors statement</u> <i>I would like to thank all councillors that turned in for the training given to us by the YLCA.</i> <i>I would like to think that the council that once a vote has been taken we can move on to the next item without delay.</i> Hope that you all have had a welcome break over the holiday time and that we can now move forward for the benefit of the council and Northallerton. The working group to deal with the hospital have had one meeting and have formulated a resolution to put to council. A staff handbook has been produced and is in a consultation period with all our staff. Due to unforeseen circumstances the Civic Service has been moved into the month of Feb 2018. Today we receive the resignation from Cllr Steve Elsdon. Visits:- 1. N.R.B.F. meeting. 2. Lue Walker free dinner for rsidence of Northallerton. 3. Opening of THE POTTING SHED. 4. Meeting of the 880 group. 5. Site visit on Finkels way. 6. Planning meeting at HDC. 7. Meeting with E.A. on Bullamoor Memorial Park. 8. Visit to Prison. 9. Mayors Civic Service at Richmond.
TC/871	<u>Agree to amend Standing Orders</u>
Resolved	The amended standing orders are approved. All in favour
TC/872	<u>To receive and approve</u> Town Council Minutes 17 th July 2017
Resolved	All in favour
TC/873	<u>Matters arising from the Minutes</u> Cllr Palmer TC/841 not completed a report to YLCA regarding localism act as individual Councillors may be able to comment. Cllr Archer TC/847 Asked how many meetings the working group had held and why hadn't a date been set for a public meeting.
TC/874	<u>To agree use of hall</u> Huntington Disease Association asked the Council if they could use the lower hall once a month for 3 months free of charge for a support group.
Resolved	The Association can use the hall for the support group free of charge for 4 months.
TC/875	<u>To discuss and agree action advertising in the town</u> a. Flyposting Photo's to be taken and logged with HDC b. Barber shop south end high street Advertising boards has been approved by HDC planning

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	c. Potting Shed has not had permission for external advertising and is being investigated
Resolved	Council received the above information
TC/876	To discuss and agree action A Boards in the High Street On a Saturday there is up to 52 A boards on the high street, these signs are a danger to pedestrians
Resolved	a. A letter is written to HDC to ask if Mr Jewitt the outcome of his survey. b. A letter is written to NYCC re: protocol on A boards c. Defer to another meeting
TC/877	To discuss and agree action Amenities report Applegarth a. Applegarth to remove all posts and level as posts are rotten b. Yellow brick road is full of pot holes recommend resurfacing c. Infestation of wasps within the play area d. To gradually replace shrub base beds along car park side of Applegarth Bullamoor a. To remove and replace existing shrubs in bullamoor entrance approx. 6 shrubs b. Play area gate requires new motor this is on order due to Health and Safety Knottobottom Allotments a. Removal of 1 tree and reduce hedge height Winton Road a. 3 Trees to be taken down 1344,1346 and 1348 due to roots causing problems to properties Bankhead a. Complaints of tree blocking reception to satellite dish, recommend tree to be felled and replant a new tree in a suitable location. Bonfire Site a. Part of fencing is sloping to the ground recommend replace with 4 new posts set in concrete
Resolved	Applegarth a. To replace posts and level All in favour b. To get quotations for resurfacing All in favour c. Information received All in favour d. To gradually replace shrubs in Bullamoor a. Agreed to replace shrubs in entrance to bullamoor b. Received play area gate Knottobottom Allotments a. Agreed quotes to be sought Winton Road b. Agreed quotes to be sought Bankhead a. Agreed quotes to be sought Bonfire Site a. Agreed to replace as long as the new posts are put where the old ones taken out Caretakeers report was accepted All in favour
TC/878	To discuss and agree action Arboriculturalists report Bishops Garth
Resolved	The report is accepted and acted on the proposal of Arboriculturalist All in Favour
TC/879	To discuss and agree action Arboriculturalists report on Horse Chestnut and Ash Trees
Resolved	To accept the report and quotes be sought for the works All in favour
TC/880	Correspondence 073 Life Encounters request for donation
Resolved	073 A letter is written to apply for a grant in March 2018

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	Correspondence list accepted All in Favour					
TC/881	To agree the Town Council Planning recommendations re tabled list 46					
Resolved	Planning list 46 is agreed all in favour					
TC/882	<u>To receive Orders and Payments</u>					
	ORDERS					
	Date Raised	Supplier/Payee	Order Ref.	Details	Net	Authorised
	12/09/2017	Sam Turners	1718/3338	Raw Bolts & 8mm SDS Drill Bit	9.52	JJ
	07/09/2017	Anchorage Hire centre	1718/3337	Breaker Hire and chissels	18.00	ST
	07/09/2017	Jarreds	1718/3336	A4 Collins early edition 2019	14.38	JJ
	06/09/2017	IAE Fencing	1718/3335	Prosafe hydraulic motor kit	188.00	ST
	06/09/2017	Jacques Amand	1718/3334	1250 plants & delivery costs	282.50	TC/549
	06/09/2017	Parkers	1718/3333	400 plants & delivery cost	60.95	TC/549
	06/09/2017	Sam Turners	1718/3332	Box of latex gloves/tubs of handwipes	15.95	ST
	06/09/2017	Sam Turners	1718/3331	Work Trousers	40.00	ST
	06/09/2017	Blubird Studios	1718/3330	Magnetic A4 signs for parking	7.60	
	06/09/2017	Classic Graphics	1718/3329	Signage for bowser for vehicle	70.00	ST
	06/09/2017	Foxstitch	1718/3328	Various uniform	61.07	JJ
	04/09/2017	Jarreds	1718/3327	Vaiious Stationary	91.23	JJ
	04/09/2017	Sam Turners	1718/3326	Post and concrete mix	15.00	ST
	25/08/2017	Anchorage hire centre	1718/3325	Repair to Blower	47.00	JJ
	23/08/2017	Sam Turners	1718/3324	2 X Hoes	40.00	JJ
	17/08/2017	Sam Turners	1718/3323	Boots & Trousers	tbc	JJ
	17/08/2017	Anchorage hire centre	1718/3322	Strimmer head	29.50	JJ
	16/08/2017	T Whitehead	1718/3321	Survey towns ash & horse chestnut trees	220.00	JJ/JF/CP
	15/08/2017	Anchorage hire centre	1718/3320	Check Hedgecutter	tbc	ST
	10/08/2017	T Whitehead	1718/3319	Survey towns ash & horse chestnut trees	220.00	JJ/JF/CP
	09/08/2017	Sam Turners	1718/3318	Drill bits various sizes	12.00	ST
	07/08/2017	The Warehouse.com	1718/3317	Fellowes 90s strip cut shredder	180.00	JJ
	07/08/2017	Sam Turners	1718/3316	Post mix & Fence rail	16.50	JJ

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20/06/2017	Rennison Tree Specialist	1718/3315	Works carried out on pruning works to tree No 934	225.00	ST
02/08/2017	HCS	1718/3314	Work carried out in the basement on leaking pipe	tbc	ST
03/08/2017	NY Timber	1718/3313	Marine flywood for play equip	64.23	ST
03/08/2017	Sam Turners	1718/3312	Various bits for Ian's work	74.52	JJ
03/08/2017	Sam Turners	1718/3311	2 Stroke x 1 box	16.30	JJ
02/08/2017	Sam Turners	1718/3310	No Dog fouling signs	45.60	ST
02/08/2017	Sam Turners	1718/3309	Seat Covers	41.62	ST
02/08/2017	Sam Turners	1718/3308	Various bits	39.78	ST
31/07/2017	Autotest Northallerton	1718/3307	Works to van	tbc	ST
31/07/2017	Sam Turners	1718/3306	1 x Work boots size 9 & 2 x work trousers	83.27	ST
31/07/2017	TWC	1718/3305	Bulk pack toilet tissue	179.16	ST
27/07/2017	Sam Turners	1718/3304	Bags of compost	tbc	ST
26/07/2017	NY Timber	1718/3303	Wood to prepare benches AG	76.03	ST
20/07/2017	Darren Baines Electrics	1718/3302	Replacement of church lighting	1429.12	JJ
20/07/2017	Yorwaste	1718/3300	Waste	40.00	ST
19/07/2017	Sam Turners	1718/3299	Watering lance	16.00	JJ
19/07/2017	Sam Turners	1718/3301	Gloss paint as directed	35.42	JJ
18/07/2017	IES	1718/3298	8 Channel 4TB Unit Replacement	650.00	JJ
18/07/2017	SHC	1718/3297	Haras fencing and fixings	160.00	JJ
18/07/2017	K Sanderson	1718/3296	Camera/Video	269.97	JF/CP
17/07/2017	A Hill & Sons Ltd	1718/3295	Shrubs for planters x 30	105.71	JJ
17/07/2017	A Hill & Sons Ltd	1718/3294	Crimson king	84.00	JJ
17/07/2017	Streetscape	1718/3293	Flat seats for black swings in park	90.00	ST
11/07/2017	Sam Turners	1718/3291	Safety Trousers (Chainsaw)	170.00	JJ
12/07/2017	Sam Turners	1718/3292	PPE Work wear	100.00	JJ
10/07/2017	Jarreds	1718/3290	Stamp for bookings & ink pad	24.98	JJ

PAYMENTS

Chq.	Supplier/Payee	Ref/Order No.	Details	Net
304834	Cash	n/a	Petty Cash	164.71
304833	NYCC	n/a	Smart Solutions Annual 1st year	3650.00

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304832	Total Gas and Power	3004865688	Electricity charge 01/05/17 to 31/05/17	200.04
304831	North Yorkshire Timber	1718/3313	Hard wood to repair play equipment Dexta	64.23
304830	Sam Turners & Sons Ltd	1718/3301	Gloss Paint for Town Hall	33.65
304830	Sam Turners & Sons Ltd	1718/3291/2	PPE work wear	267.03
304830	Sam Turners & Sons Ltd	1718/3306	Work wear Boots and Trousers	79.10
304830	Sam Turners & Sons Ltd	1718/3304	Compost	17.81
304830	Sam Turners & Sons Ltd	1718/3238	Service of Agria Tractor Unit	72.63
304830	Sam Turners & Sons Ltd		Credit note for Gloss Paint for Town Hall	-67.30
304830	Sam Turners & Sons Ltd		Gloss Paint for Town Hall	67.30
304829	Academy Leasing	n/a	Telephone lease	243.00
304828	BT	n/a	Lift line fees	89.29
304827	Autotest		Service to pickup	128.00
304826	Integrated Electronic Security Ltd	1718/3298	CCTV camera recorder supplied and installed	650.00
304825	CBG Telecom	n/a	July 2017 charges	100.94
304824	Gills	1718/3246	Service to washer/pump/bowser	751.56
304823	CE & CM Walker Ltd	n/a	10.07.17 - 27.07.17 - 07.07.17 verges	1850.00
304822	L&D Construction	1617/3121	Account to root barrier/footpath - shrub footpath/excavation/ soil	2875.87
304821	Rennison Tree Specialists Ltd	1718/3315	Carried out pruning works to Tree no 934 - TC/824 19.06.17	225.00
304820	TWC Group	1718/3305	Toilet Tissue x 12	179.16
304819	NYCC	N/A	Legal costs in respect of file 111117 shop 3 town hall	300.00
304818	HCS	1718/3314	work carried out on Radiator leaking in the basement	53.92
304817	DVLA	NU56 GSY	12 Months tax on Van	240.00
304816	YLCA	N/A	Whole council training 24/07/17	200.00
304815	MM Electrical	1718/3281	Fan in hall - Disabled toilet spur and air freshner	46.73
304814	Hill & Sons	1718/3295	Shrubs for Applegarth	105.71
304814	Hill & Sons	1718/3294	Crimson King Tree at Bullamoor for Cllrs	84.00
304813	Northallerton Commercials	n/a	Work/service on van NU56 GSY	95.50
304812	Christmas Plus	n/a	Repairs to festive Display	202.00
304811	Sam Turners & Sons Ltd	1718/3299	Interlock Rose Spray	17.38
304811	Sam Turners & Sons Ltd	1718/3283	Lev Original post	3.29
304811	Sam Turners & Sons Ltd	1718/3278	Rail Tan/Fencepost	24.17
304811	Sam Turners & Sons Ltd	1718/3277	Fish & Blood & Bone	13.45

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304811	Sam Turners & Sons Ltd	1718/3280	Lev Original Multi	9.38
304811	Sam Turners & Sons Ltd	1718/3279	Rake Soil 14 Teeth grn	17.95
304811	Sam Turners & Sons Ltd	1718/3285	Glove Latex	4.71
304811	Sam Turners & Sons Ltd	1718/3286	Tin of blue and Red/Grass seed/Electrician tape	49.87
304811	Sam Turners & Sons Ltd	1718/3287	Tape barrier red/white	5.90
304811	Sam Turners & Sons Ltd	1718/3287	Drill/drapper set	101.70
304810	NYCC	n/a	HR Advisory service	245.00
304809	Baines Electrical	1718/3302	Replace 6 church lights with LED fittings in warm white	1429.13
304808	Streetscape	1718/3293	3 x SFS Flat swing seats	90.00
304807	Northallerton & Romaby JBC		Chapel Rent 2017/2018	715.00
304806	TWC Group		2 X Sterile units	27.50
304805	SHC Hire Centres	1718/3297	Site fencing panel 3.5m	160.00
304804	Jarreds	1718/3290	Rubber stamp and blue ink pad	31.62
304804	Jarreds	1718/3288	Stationary supplies	23.03
304803	Konica Minolta	n/a	Flat rate period 28.07.17 - 27.10.17	107.25
304803	Konica Minolta	n/a	Copy & print B&W & Copy & print Colour	141.75
304802	Keith Sanderson (The camera centre)	1718/3296	Sony HDR-32GB Card and Tripod	269.97
304801	HDC	n/a	Quartley charge 01.07.17 to 30.09.17	107.50
304800	Mcmahon Green grocers ltd	n/a	Water boiler as agreed KL16/17	250.00
304799	N Power	n/a	Festive period christmas lights	80.70
304798	HDC	n/a	Salary 010417 to 300617	40950.93
304797	CBG Telecom	n/a	Billing period june 2017	105.03
304796	Total Gas and Power	n/a	010417 to 300417	335.08
304795	Streetscape	1718/3262	Equipment for Bullamoor park	18990.00
304794	Total Gas and Power	n/a	Gas invoice	426.66
304794	NYCC	n/a	Fuel Charges 31/03/17 NU56GSY 64Lts	63.36
304794	NYCC	n/a	Fuel Charges 09/05/17 NU56GSY 63Lts	61.74
304793	H2O	n/a	Window cleaning	125.00
304792	Zetland street wines	n/a	Fresh orange/ white wine/red wine	42.61
304791	Total Gas and Power	n/a	Gas invoice	425.90
304790	Cash	n/a	Petty Cash	81.75

PETTY CASH

Date	Rec No.	Supplier	Des	Exp.
26/06/2017	17/199	Co-op Petrol	Fuel	20.00
28/06/2017	17/200	Lewis and Coopers	Milk	0.69

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28/06/2017	17/201	Sam Turners	Part (amenities)	3.95
27/06/2017	17/202	Yorkshire Trading	Toilet roll	1.00
26/06/2017	17/203	Gary's Repairs	Key cutting	9.90
05/07/2017	304785		CASH	-189.19
04/07/2017	17/204	Post Office	Recorded Del Audit	2.84
05/07/2017	17/205	W H Smith	Stamps	58.08
01/07/2017	17/206	B&Q	Screws	7.48
06/07/2017	17/207	Boyes	Dowels	1.70
10/07/2017	17/208	Ryman	10 pack clear sheets	3.99
31/07/2017	17/222	Argos	Mobile phone handset	14.99
10/07/2017	17/209	Boyes	hinges	2.50
12/07/2017	304790		CASH	-81.75
10/07/2017	17/210	Lewis and Coopers	Milk	1.09
04/07/2017	17/211	Ebay	Memory card for camera	8.99
10/07/2017	17/212	Post Office	Postage costs for papers	4.50
11/07/2017	17/213	Co-op Petrol	Fuel for machinery	20.00
14/07/2017	17/214	Ryman	Dividers	3.99
18/07/2017	17/215	Lewis and Coopers	Milk for a booking	2.18
25/07/2017	17/216	Goodwins	Turps/clean spirit	1.00
25/07/2017	17/217	Lewis and Coopers	Milk	1.99
26/07/2017	17/218	Sam Turners	Gloves	5.60
27/07/2017	17/219	Boyes	Wall Clock for office	6.99
27/07/2017	17/220	Asda	Coffee supplies	15.36
31/07/2017	17/221	Vodafone	SIM card with £10	10.00
01/08/2017	17/223	Boyes	Woodstain	13.00
04/08/2017	17/224	Co-op Petrol	Fuel for machinery	20.00
08/08/2017	17/225	Boyes	Non drip for play equipment	11.00
11/08/2017	17/226	Sam Turners	Nuts for play equipment	0.28
16/08/2017	17/227	Boyes	light switch pieces	5.45
16/08/2017	17/228	Better Daze	Change for booking fee	0.50
18/08/2017	17/229	Lewis and Coopers	Refreshment	0.69
21/08/2017	17/230	Boyes	Paint for play equipment	11.00
21/08/2017	17/231	Lewis and Coopers	Refreshment	0.69
29/08/2017	17/232	Co-op Petrol	Fuel for machinery	20.00
25/08/2017	304834		CASH	-164.71
30/08/2017	17/233	Yorkshire Trading	Caulking gun	1.99
30/08/2017	17/234	Goodwins	Filler for window seel	1.00
31/08/2017	17/235	Lewis and Coopers	Milk	1.09
31/08/2017	17/236	Rymans	Stationery	2.38
04/09/2017	17/237	Asda	Coffee	11.38
05/09/2017	17/238	Howdens	Door kick plates	39.98
08/09/2017	17/239	Boyes	2 packs of padlocks	4.25
Resolved	Orders and Payments received All in favour			
TC/883	To receive financial reports to 31st August 2017			
Resolved	Received All in favour			
TC/884	REQUESTS TO OBTAIN OR PRESENT INFORMATION – Items being notified to the Town Mayor and Town Clerk prior to the start of the meeting and being of an informative nature only, not able to be dealt with by the office and not resulting in policy decisions or financial implications for the Town Council.			
	Cllr Atkin asked about the weeds in the paths at the north end of the high street.			

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TC/885	To consider exclusion of members of the press and public under the Public Bodies (Admission to Meetings) Act 1960 for items 24,25,26,27,28,29 due to the confidential nature of the business
Resolved	All in favour
TC/886	To receive and adopt Private Session of a. Town Council minutes 17 th July 2017 b. EO Meeting 21 st August 2017
Resolved	a. Town Council minutes are received and adopted All in favour b. EO Meeting minutes are received and adopted 7 for
TC/887	To discuss report on private and confidential papers
Resolved	The report is approved and added into standing orders 7 for 2 against
TC/888	To discuss and agree action on toilet opening on a Sunday
Resolved	The toilets will close on a Sunday from 1 st October to 28 th February and a letter is wrote to inform BID All in Favour
TC/889	Update from Zurich
Resolved	The update is received All in Favour
TC/890	To discuss and agree action Railway Bridge Yafforth Road
Resolved	A letter is written All in Favour

Meeting finished 8.00pm

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