

Town Council Meeting held Monday 18th June 2018

Northallerton Town Council
Held 7 p.m., Upper Hall, Town Hall, Northallerton

In Attendance: Councillors: J Forrest (Chairman)
S Barber, G Cullen, J Dobson, P Forster, C Palmer
D Robertson, J Prest
Officer: J Johnstone

TC/1118	To receive apologies for absence: Cllrs Archer, Bowler and Williams																														
Resolved:	Apologies are accepted																														
TC/1119	To receive declarations of interest from Councillors on Agenda Items:																														
Resolved:	Cllr Prest on 3 Planning Applications																														
TC/1120	To receive requests for dispensation:																														
Resolved:	Cllr Prest said he would leave the room if the planning applications were discussed																														
TC/1121	<p>To receive the Police Report Subject: Report for Northallerton Town Council Meeting 18th June 2018</p> <p>Over the last 2 months the following crimes and ASB have been reported –</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">Anti Social Behaviour (ASB)</td> <td style="width: 10%; text-align: center;">-</td> <td style="width: 30%;">107 reports</td> </tr> <tr> <td>Autocrime</td> <td style="text-align: center;">-</td> <td>7 reports</td> </tr> <tr> <td>Dwelling burglary</td> <td style="text-align: center;">-</td> <td>2 reports</td> </tr> <tr> <td>Commercial burglary/other</td> <td style="text-align: center;">-</td> <td>15 reports</td> </tr> <tr> <td>Criminal damage</td> <td style="text-align: center;">-</td> <td>36 reports</td> </tr> <tr> <td>Theft (all including from shop)</td> <td style="text-align: center;">-</td> <td>51 reports</td> </tr> <tr> <td>Violence against the person</td> <td style="text-align: center;">-</td> <td>63 reports</td> </tr> <tr> <td>Other crimes inc Drugs</td> <td style="text-align: center;">-</td> <td>36 reports</td> </tr> <tr> <td>HateCrime</td> <td style="text-align: center;">-</td> <td>0 reports</td> </tr> <tr> <td> Total inc other crimes</td> <td style="text-align: center;"> -</td> <td> 317 reports</td> </tr> </table> <p>OTHER NEWS –</p> <p>Over 7,000 999 calls made to North Yorkshire Police in May 2018 Figures released on Friday 8 June 2018 by North Yorkshire Police show that 7,409 emergency 999 calls were dealt with by the Force Control Room (FCR) in May 2018. At one peak time, the Force Control Room answered 61 emergency calls in just 30 minutes.</p>	Anti Social Behaviour (ASB)	-	107 reports	Autocrime	-	7 reports	Dwelling burglary	-	2 reports	Commercial burglary/other	-	15 reports	Criminal damage	-	36 reports	Theft (all including from shop)	-	51 reports	Violence against the person	-	63 reports	Other crimes inc Drugs	-	36 reports	HateCrime	-	0 reports	 Total inc other crimes	 -	 317 reports
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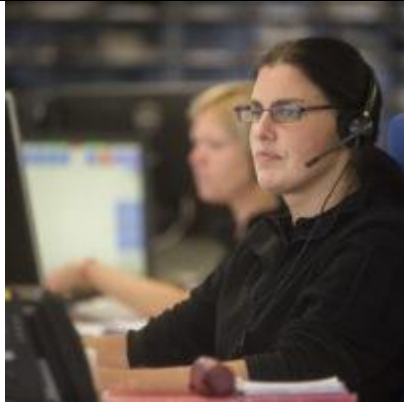
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The figures also show the rising demand being placed on the FCR, with the number of **999** calls made in May 2018 increasing by 17.5% compared with call numbers from the previous month (April 2018 – 6,307 **999** calls) and a 12% increase on the same point last year (May 2017 – 6,625 **999** calls)

Despite this, **999** calls made in May 2018 were dealt with by the Force Control Room within an average of 8 seconds.

20,469 **101** non-emergency calls were also received, with callers experiencing an average waiting time of 1 minute 55 seconds. Again a similar increase in volume was seen, with the number of **101** calls rising by 15% on April's 2018 figures (17,793 **101** calls)

Between May 2017 and May 2018, the number of 101 calls handled by the FCR has increased by nearly 10,000.

Speaking about the ongoing changes in demand, Charlotte Bloxham, Chief Inspector for the Force Control Room said :

“Since summer 2017, we have seen a huge increase in the number of calls coming through to the FCR, and these latest figures suggest that demand shows no signs of slowing.

“Last year, all police forces across the UK saw a huge leap in call figures. Here at North Yorkshire Police, we saw call 999 volumes increase from 4,911 calls in January 2017 to a peak of 8,551 in August 2017.

“Taking note of the changing demand picture, we have made some fundamental changes within the FCR, which have allowed us to handle the continuous pull on resources and ensure calls are answered as quickly as possible.”

“Recruiting more call handlers, improving our auto-switchboard and voice recognition software and introducing an operator and call back service for 101 calls has also paid dividends. Average waiting times for 101 calls have been between one to two minutes for some time now.

“If 101 call waiting times reach three minutes, callers are now given the option to request a call back, to prevent people waiting for extended periods of time. In May 2018, the average time it took us to make the call back was 15 minutes after the request had been logged.

The improvements haven't stopped there. With the recent investment of £3 million from the Police and Crime Commissioner, more is being done to ensure the FCR remains strong.

A recruitment campaign is currently underway, to further strengthen the workforce and a newly built call centre facility is due to be unveiled soon at Fulford Road in York.

Improved training and tutoring are being introduced, to allow staff to be coached in smaller groups, more quickly, enabling new recruits to become operational as soon as possible.

State of the art IT equipment is to be installed and a dedicated Crime and Occurrence Management Unit is being established, to take over the responsibility for crime recording, freeing further resource within the FCR.

Good News

Following a series of 4 burglaries and 2 vehicles entered in Northallerton on the evening of the 10th May through the use of CCTV the offender has been traced to the Cleveland area where he was arrested and charged with numerous offences which were committed across a number of forces. The male is currently remanded in prison awaiting trial.

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Resolved:	No police in attendance Cllr Forrest read out the report
TC/1122	Public Forum – to receive questions and comments from members of the public There were questions or comments from the public.
TC/1123	To receive a. the Mayors Statement b. Toilet Donation Box
Resolved:	a. The Mayor did not give a statement b. The donations would go to Community Events
TC/1124	To receive and approve the minutes: Annual Meeting 14 th May 2018
Resolved:	The minutes are received and approved All in favour
TC/1125	To receive minutes: Annual Parish Meeting 14 th May 2018
Resolved:	The Minutes are received All in favour
TC/1126	To consider all matters relating to Health and Safety and Health and Wellbeing of Northallerton Town Council
Resolved:	None
TC/1127	To consider all matters relating to Northallerton and Romanby JBC a. To consider rescindment of part EO1085 Resolution b. Receive report c. Question to JBC members d. To receive Minutes of 7 th March 2018
Resolved:	All the above matters relating to Northallerton and Romanby JBC are deferred to July Meeting
TC/1128	To consider re-establishing Amenities Committee Cllr Dobson said the Clerk had asked for his help with the asset register also to include the old Town Hall Management as it is also an amenity.
Resolved:	Amenities committee to be re-established incorporating the Town Hall All in favour
TC/1129	To agree the Annual Return and Governance Statement for 2017/18 a. Section 1 Annual Governance Statement b. Section 2 Accounting Statements
Resolved:	a. Section 1 Annual Governance State agreed and approved All in favour b. Section 2 Accounting Systems agreed and approved All in favour Cllr Forrest said ‘Before we go on I would like to say we owe a debt of gratitude to the Clerk and the Accountants for the way the accounts have been produced and audits been completed. I thank the Clerk very much for the work she has done. It will be the External Auditor report that will be the icing on the cake.
TC/1130	To receive and approve Town Council Accounts
Resolved:	Town Council Accounts are agreed and approved All in favour
TC/1131	To receive the Internal Auditors report
Resolved:	Not received defer to July meeting All in favour
TC/1132	To agree Financial Risk Assessment
Resolved:	Financial Risk Assessment is agreed All in favour
TC/1133	To Authorise Signatures on Bank Statement
Resolved:	Three Cllrs are to sign the cheques and Cllrs are asked to fill in the bank mandate All in favour
TC/1134	To receive draft Annual Report

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	Cllrs were told that paper copies had not been printed off				
Resolved:	The Annual Report is to be emailed to Cllr for their comments All in favour				
TC/1135	To receive information from Parish Liaison meeting				
Resolved:	Deferred to July meeting All in favour				
TC/1136	To receive Clerks report				
Resolved:	Deferred to July meeting All in favour				
TC/1137	To receive Correspondence				
Resolved:	Deferred to July meeting All in favour				
TC/1138	To agree Town Council Planning recommendations re tabled list 55				
Resolved:	Planning list 55 is agreed All in favour				
TC/1139	To receive Orders and Payments				
	ORDERS				
	Date Raised	Supplier/Payee	Order Ref.	Details	Net
	04/06/2018	Sam Turners	1819/3472	4 X Compost 1 x small brush head and handle	27.00
	31/05/2018	Sam Turners	1819/3471	4 x miracle grow 2 x slug pellets 1 x toll black plastic	25.00
	29/05/2018	YPO	1819/3470	2 boxes of overshoes 2 x boxes of gloved med	10.60
	29/05/2018	Glasdon	1819/3469	8 sets of 4 bolts (32 in total)	30.00
	23/05/2018	Sam Turners	1819/3468	6 X Gravel 6 x sharp sand 2 x cement plastic	30.70
	22/05/2018	Sam Turners	1819/3467	12x raw bolts	30.70
	17/05/2018	Machine Mart	1819/3466	galvanised steel 4x4 work tower	274.80
	18/05/2018	Sam Turners	1819/3465	6x bags of gravel 6x sharp sand	30.00
	16/05/2018	Harker Hydraulics	1819/3464	2 x manhole lifters	50.00
	16/05/2018	The Notice board company	1819/3463	2 x replacement glass/perspex (Bullamoor)	140.00
	16/05/2018	Sam Turners	1819/3462	Extra large chemical suits	15.00
	16/05/2018	Sam Turners	1819/3461	70 x bags compost	174.30
	15/05/2018	Schools ICT - NYCC	1819/3460	4 X Dell computers 4 x monitors Installation	2753.20
	09/05/2018	Ravensworth	1819/3459	Summer bedding	508.00

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09/05/2018	Sam Turners	1819/3458	Compost x 2	4.98
08/05/2018	Peter Clarke	1819/3457	Repair of washing machine lower hall	30.00
02/05/2018	Sam Turners	1819/3456	10 X 6L Multipurpose	24.90
30/04/2018	D & Stockton times	1819/3455	Advert for notice of motions	385.98
14/05/2018	Sam Turners	1819/3454	1 x 5l mixed gloss	35.42
30.04.18	Sam Turners	1819/3453	Black Hammerite/3 x Black metsl spray	35.04
25.04.18	Sam Turners	1819/3452	6 Bolts/chainsaw chain	15.00
25.04.18	Sam Turners	1819/3451	1 x Roll of bubble wrap - CANCELLED	27.50
25.04.18	Sam Turners	1819/3450	1 x Roll of bubble wrap	27.50
24.04.18	AHC	1819/3449	Oil transfer pump 1 day hire 1 x box	14.50
24.04.18	Sam Turners	1819/3448	Drill pump/Clips/Pipe	42.42
23.04.18	Fieldcare	1819/3447	5L Glyphosate	78.00
23.04.18	Farrows	1819/3446	1 x skip emptying	40.00
18.04.18	Radio Solutions	1819/3445	Motorola Radios T80	166.65
17.04.18	Sam Turners	1819/3444	Postmix/Fenceposts/Bolts	35.41
17.04.18	Jewsons	1819/3443	Post mix x 3	11.46
12.04.18	Jewsons	1819/3442	Post mix x 15	56.25
10.04.18	Harkers	1819/3441	Service of the water bowser	360.00
09.04.18	YPO	1819/3440	overshoes/Large latex gloves	12.08
04.04.18	There but not there	1819/3439	2 x Tommy silohuettes/96 name blocks	2542.60
04.04.18	Sam Turners	1819/3438	Pair loppers	34.00
03.04.18	Sam Turners	1819/3437	Safety boots	55.00

PAYMENTS

Chq.	Invoice Date	Supplier/Payee	Ref/Order No.	Details	Net
305090	31/05/18	SLCC	n/a	Underpayment	5.00
305089	11/05/18	BT	n/a	Phone services Lift line	110.48
305088	18/05/18	Northern Elevator Ltd.	n/a	Callout for suspected oil	96.25

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				leakage	
305087	18/05/18	ATAP Portable Appliance Testing	n/a	PAT testing	98.75
305086	19/05/18	M W Darwin & Sons	n/a	Insurance valuation	125.00
305085	23/05/18	Machine Mart	1819/3466	1 x DIY tower 4x4	229.00
305084	23/05/18	Harker Hydraulics	1819/3464	1 x pair manhole lifters	50.00
305083	CREDIT	AHC	1718/3427	machinery servicing	47.99
	31/03/18	AHC	1718/3427	machinery servicing	105.28
	31/03/18	AHC	1718/3427	machinery servicing	122.54
	31/03/18	AHC	n/a	machinery servicing	137.01
	31/03/18	AHC	n/a	machinery servicing	86.86
305082	CREDIT	Sam Turners	1819/	Nuts/screws/washers	1.32
	25/04/18	Sam Turners	1819/	6x Bolts	1.32
	25/04/18	Sam Turners	1819/3452	6x screws 6x nuts 50 chain 3/8	14.72
	04/04/18	Sam Turners	1819/3438	Lopper anvil powercut	32.85
	10/04/18	Sam Turners	1819/3437	Boots	56.95
	18/04/18	Sam Turners	1819/3444	3x 20KG postfix, 2x fenceposts and 4x bolt and nut	25.20
	24/04/18	Sam Turners	1819/3448	Pump drill equipment basement	35.35
	25/04/18	Sam Turners	1819/3450	Bubble wrap roll	26.13
	30/04/18	Sam Turners	1819/3453	Aerosol black x3 and 1x smooth black 750ml	33.29
305081	30/04/18	Procam Fieldcare North	1819/3447	1x 5L Mentor	79.50
305080	30/04/18	H.E. Woolley	n/a	Extinguishers	91.84
305079	30/04/18	RJ Farrow	1819/3446	1x skip collection on 24/4/18	165.00
305078	04/05/18	C.E & C.M Walker Ltd	n/a	25/04/18 & verges	1450.00

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305077	25/04/18	Aquaid	n/a	1 pk of 100 recycable cups and 1 19L water	8.09
305076	27/04/18	Yorkshire Water	n/a	Water charges	512.56
305075	20/04/18	Konica Minolta	n/a	Counter period 15/01/18 until 14/04/18	88.76
305074	12/05/18	Community TM Ltd	n/a	Freedom Parade & Expo Fri 11th May	660.00
305073	25/04/18	Zurich Muncipal	n/a	Renewal of insurance	6560.44
305072	15/05/08	Zetland Wines	n/a	Beverages for AGM	46.93
305071	08/05/18	Peter Clarke	1819/3457	Washer repair	30.00
305070	17/05/18	N/A & Rom JBC	n/a	First Half Precept 18/19	9010.00
305069	03/05/18	Prest Engineering	n/a	Basketball post removal BLM and refitting	295.00
305068	08/05/18	Ravensworth Nurseries	1819/3459	Planting	424.00
305067	20/06/18	Newsquest	1819/3455	Advert	385.98
305066	17/05/18	Northern Elevator Ltd.	n/a	05/06/18-04/09/2018 Maintenance contract	61.90
305065	08/05/18	VOID			
305064	08/05/18	VOID	n/a		
305063	08/05/18	VOID	n/a		
305062	08/05/18	BID	n/a		
305061	08/05/18	Hambleton Richmond Young Carers (Mayors Charity)	n/a	Mayors Charity Donation	600.00
305060	08/05/18	Street Angels	n/a	Donation	
305059	08/05/18	Restoring Hearts	n/a	Donation	
305058	08/05/18	Great North Air Ambulance	n/a	Donation	
305057	08/05/18	Moorsbus Community	n/a	Donation	
305056	08/05/18	N/A Villages Forum	n/a	Donation	
305055	08/05/18	Hambleton	n/a	Donation	

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		Community Action			
305054	08/05/18	N/A Tourist Information Centre	n/a	Donation	
305053	08/05/18	VOID	n/a		
305052	08/05/18	Carnival	n/a	Donation	
305051	08/05/18	N/A School & Sixth Form College	n/a	Donation	
305050	08/05/18	VOID	n/a		
305049	08/05/18	BON	n/a	Donation	750.00
305048	08/05/18	Northallerton Silver Band	n/a	Donation	150.00
305047	30.04.18	Petty cash	n/a	Petty cash	187.15
305046	17.04.18	NYCC	N/A	Legal works carried out 17/18	526.72
305045	17.04.18	Jewsons	1819/3443	3 x postmix	11.46
305044	07.03.18	YLCA	n/a	renew membership	1105.00
305043	14.03.18	SLCC	n/a	renew membership	208.00
305042	21.04.18	Konica Minolta	n/a	15.04.18 until 14.07.18 flat rate period	76.92
305041	13.04.18	H2O	n/a	Window cleaning 13.04.18	125.00
305040	20.04.18	Hambleton District Council	n/a	Annual levy to BID 01.04.18 50 31.03.19	367.50
305039	12.04.18	Jewson	1819/3442	15 x postmix	57.30
305038	20.04.18	Duffields	n/a	Surfacing works in the Applegarth Park	2783.92
305037	18.04.18	Harker Hydraulics	1819/3441	Service of water bowser	360.00
305036	16.04.18	YPO	1819/3440	Overshoes/latex gloves	12.08
305035	18/04/18	Radio Solutions	1718/3445	Stationery and equipment	173.60
305034	15.03.18	Hambleton District Council	n/a	Town hall & Market hall annual rate	11760.00
305033	03.04.18	Hambleton District Council	n/a	Quarterly bin charge for use of allotments at	107.50

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				Knottobottom way	
305032			n/a	Wheeled bin hire and collection annual charge - Town Hall	178.50
			n/a	Wheeled bin hire and collection annual charge - Cemetary	465.20
305031	22/02/18	The parish notice board company	1718/3425	5 x metal freestanding noticeboards for parks + delivery	5350.00
305030	11/04/18	Glenton & sons services	n/a	Emergency call out to repair Viessmann heating system check codes & diagnostics. Reactivate system	105.00
305029	30.03.18	Jewson	1718/3435	Dulux trade vinyl matt white paint	45.00
305028	06.04.18	Total gas & power	n/a	Electric 24.12.17 to 23.03.18 billing period	628.38
	04.04.18		n/a	Gas 31.12.17 to 31.03.18 billing period Town Hall	1776.30
305027	07.04.18	CBG Telecom	n/a	05.03.18 to 29.03.18 billing period	105.43

PETTY CASH

Date	Rec No.	Supplier	Des	Exp.
22/03/2018	1718/339	Co-Op	Fuel for machinery	20.00
22/03/2018	1718/340	Sam Turners	Bolts	6.72
20/03/2018	1718/341	Lewis and Coopers	Milk	1.99
18/03/2018	1718/342	B&M	Toilet Tissue	5.98
28/03/2018	1718/343	Asda	Refreshments	9.53
11/04/2018	1819/001	Rymans	Card for invites/24 x 1st class stamps	28.06
11/04/2018	1819/002	Boyes	Hex key set	5.00
11/04/2018	1819/003	Lewis & Cooper	Milk	1.99
16/04/2018	1819/004	Asda	Refreshments	6.90
10/04/2018	1819/005	Sam Turner &	Safety Staples	1.34

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		Sons		
20/04/2018	1819/006	Card Factory	Gift	4.08
23/04/2018	1819/007	Ryman	Labeller	15.00
20/04/2018	1819/008	Neodymium	Notice Board Magnets	14.40
24/04/2018	1819/009	Boyes	Battery	1.00
26/04/2018	1819/010	Goodwins	Washing Up Liquid	2.00
27/04/2018	1819/011	Asda	Refreshments	3.64
01/05/2018	1819/012	Ryman	Stamps	8.04
01/05/2018	1819/013	Yorkshire Trading Co	Spray Paint	5.98
02/05/2018	1819/014	Asda	Refreshments	11.09
03/05/2018	1819/015	Yorkshire Trading Co	Earth Cable	1.00
09/05/2018		CASH		-187.15
03/05/2018	1819/16	Co-Op	Fuel for machinery	10.00
05/04/2018	1819/17	Yorkshire Trading Co	Spray Paint	2.99
04/05/2018	1819/18	Yorkshire Trading Co	Spray Paint	5.98
04/05/2018	1819/19	Lewis & Cooper	Refreshments	1.99
04/05/2018	1819/20	Card Factory	Stamps	15.00
09/05/2018	1819/21	Asda	Refreshments	6.78
10/05/2018	1819/22	O2	Top up for tracker	10.00
10/05/2018	1819/23	Goodwins	Drain Cleaner	1.99
14/05/2018	1819/24	Goodwins	Refreshments	5.00
15/05/2018	1819/25	Goodwins	Paint Brush	1.00
16/05/2018	1819/26	Asda	Refreshments	10.00
21/05/2018	1819/27	Co-Op	Fuel for machinery	20.01
22/05/2018	1819/28	Goodwins	Magnets	5.00
23/05/2018	1819/29	Barkers	Stamps	16.08
23/05/2018	1819/30	Glenwood	Paint	31.99
Resolved:	Orders and Payments are received All in favour			
TC/1140	REQUESTS TO OBTAIN OR PRESENT INFORMATION – Items being notified to the Town Mayor and Town Clerk prior to the start of the meeting and being of an informative nature only, not able to be dealt with by the office and not resulting in policy decisions or financial implications for the Town Council.			
Resolved:	Cllr Dobson informed the Council It is with regret he announced the death of Mrs. Patricia (Pat) Martin on the 1 st June 2018. Pat was prior to her retirement the Director of Nursing and C.E.O. of the NHS Trust. Pat was a great advocate for our Friarage Hospital. She leaves a legacy of caring and service to our community for which we are all grateful. Pat's funeral is on Tuesday 19 th June 2008 at Northallerton Methodist Church at 12.00 Noon.			
TC/1141	To consider exclusion of members of the press and public under the Public Bodies (Admission to Meetings) Act 1960 for items 26,27,28,29,30 due to the confidential nature of the business			
Resolved:	All in favour			
TC/1142	To receive and approve Private Session Minutes Town Council 23 rd April 2018			
Resolved:	Town Council 23 rd April 2018 minutes are received and approved All in favour			
TC/1143	To agree purchase of childrens waste bin for bullamoor			

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	The Council discussed the need for extra bins throughout bullamoor park
Resolved:	a. Cost to be sought for additional bins and cost of children's bin to be deferred to Julys meeting All in favour
TC/1144	To agree costs of works on security system
Resolved:	The works on security system to go ahead All in favour
TC/1145	To agree cost for work to renew name on sundial on front of building
Resolved:	The works to sundial to be undertaken All in favour
TC/1146	To discuss changes to Sage accounts system and cost implications
Resolved:	Deferred to July's Meeting All in favour

Meeting finished 7.35pm