

Town Council Meeting held Monday 21st January 2019

Northallerton Town Council
Held 7 p.m., Upper Hall, Town Hall, Northallerton

In Attendance: Councillors: J Forrest (Chairman)
P Atkin, D Robertson, S Barber, J Dobson,
C Palmer, J Prest, S Williams, D Robertson, K Archer
Officers: Clerk J Johnstone, Deputy Clerk S Garside

TC/1321	To receive apologies for absence: Cllrs Bowler, Forster Late apologies Cllr Cullen, hoping to attend																														
Resolved:	Apologies are received.																														
TC/1322	To receive declarations of interest from Councillors on Agenda Items:																														
Resolved:	Cllr Prest declared pecuniary interest on Correspondence 009 from United Reformed Church, he explains he will leave the room when discussed																														
TC/1323	To receive requests for dispensation:																														
Resolved:	None																														
TC/1324	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%;">Anti Social Behaviour (ASB)</td> <td style="width: 10%; text-align: center;">-</td> <td style="width: 50%;">38 reports</td> </tr> <tr> <td>Autocrime</td> <td style="text-align: center;">-</td> <td>2 reports</td> </tr> <tr> <td>Dwelling burglary</td> <td style="text-align: center;">-</td> <td>1 reports</td> </tr> <tr> <td>Commercial burglary/other</td> <td style="text-align: center;">-</td> <td>0 reports</td> </tr> <tr> <td>Criminal damage</td> <td style="text-align: center;">-</td> <td>10 reports</td> </tr> <tr> <td>Theft (all including from shop)</td> <td style="text-align: center;">-</td> <td>14 reports</td> </tr> <tr> <td>Violence against the person</td> <td style="text-align: center;">-</td> <td>33 reports</td> </tr> <tr> <td>Other crimes inc Drugs</td> <td style="text-align: center;">-</td> <td>8 reports</td> </tr> <tr> <td>HateCrime</td> <td style="text-align: center;">-</td> <td>0 reports</td> </tr> <tr> <td> Total inc other crimes</td> <td style="text-align: center;"> -</td> <td> 106 reports</td> </tr> </table> <p>OTHER NEWS – Operation Bright Between October and Christmas your local Neighbourhood Policing Team worked with Police Volunteers to promote Operation Bright. This is a burglary reduction initiative using the theory that offenders attack homes when they are in darkness assuming they are unoccupied. By identifying homes in darkness and promoting the ‘leave a light on’ campaign it reduces a properties vulnerability to attack. Throughout this period we were out on patrol delivering prevention packs to Northallerton and its surrounding villages. This winter campaign saw us exceed previous year’s figures with our efforts totalling 519 packs delivered which is broken down as follows across our area – Brompton – 108 Cowtons and surrounding villages– 38 Morton on Swale and surrounding villages – 24 Northallerton – Broomfield – 55 Northallerton – Central – 74 Northallerton – North – 123 Romanby – 59 Thorntons and surrounding villages – 12 Appleton Wiske, Welbury and surrounding villages – 20 Danby Wiske, Streetlam, Yafforth and surrounding villages – 6</p> <p>Property Marking Your local Neighbourhood Policing Team held a property marking event at Police HQ on Sunday 6th January 2019 so the public could bring any items, Christmas gifts and purchases or otherwise for security marking. Typical items would be phones, tablets, bikes, power tools and electrical goods. We</p>	Anti Social Behaviour (ASB)	-	38 reports	Autocrime	-	2 reports	Dwelling burglary	-	1 reports	Commercial burglary/other	-	0 reports	Criminal damage	-	10 reports	Theft (all including from shop)	-	14 reports	Violence against the person	-	33 reports	Other crimes inc Drugs	-	8 reports	HateCrime	-	0 reports	 Total inc other crimes	 -	 106 reports
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	<p>had a fantastic response with over 40 items marked up and further appointments made to attend individuals homes to mark further property. We are holding a further event at HQ on Sunday 26/01/19 between 12.30-2.30pm which will be promoted nearer the time.</p> <p>Update on the Northallerton Tyre and Battery Fire</p> <p>Following this incident on Wednesday evening which was attended by all 3 emergency services the situation was quickly brought under control and as a result and most importantly no one was hurt or injured. As a precaution some residents had to be evacuated and were initially taken to the Friarage canteen and then stayed elsewhere overnight with relatives and friends. The premises and roads surrounding the premises remained closed until 7pm on Thursday evening when the Fire Service deemed it safe for them to reopen. An investigation into the cause of the fire began on Friday morning which still continues.</p>
Resolved:	The police report is received
TC/1325	Public Forum None
TC/1326	<p>Mayors Statement</p> <p>1/Welcome back after the holiday break 2/This year the Twinning visit takes place in May 30th to June 2nd there is a meeting if a committee group on Thurs 31st Jan in the Town Hal at 1400hrs 3/I would like to thank Cllr Dobson for entertaining two classes of children from Mill Hill School I hope that you enjoyed the afternoon 4/ I would like to thank Cllr Palmer and Cullen and also the volunteers that went out of their way to put on the Christmas dinner in the Town Hall 5/I would like to believe that we could all work together for the good of Northallerton residents and this is election year.</p> <p style="text-align: center;">Visits</p> <p>1/Robert Ogden cancer unit opening 2/Tour of the Police HQ 3/Northallerton School awards 4/All Saints 9 lesson and carols 5/Hambleton Wombles presentation by Chief Constable 6/Meeting at HDC</p>
TC/1327	<p>To receive and approve the minutes Town Council 10th December 2018</p> <p>Cllr Palmer asks the Clerk regarding TC1307 and if there has been a meeting held with BID as of yet, to which the Clerk explains there is a meeting in February with the BID Board. Cllr Palmer asks about TC1308 and if a report had been received from Christmas Plus, the Clerk explains that she is hearing from Christmas Plus this week. Cllr Dobson explains TC1309 has one item missing regarding demountable fencing on the Bonfire site.</p>
Resolved	The minutes are received and approved All in favour
TC/1328	To consider all matters relating to Health and Safety and Health and Wellbeing of Northallerton Town Council
Resolved	The Clerk confirms nothing to report
TC/1329	<p>To consider all matters relating to Northallerton and Romanby JBC</p> <p>Cllr Dobson explains that the Town Council have received a reply letter from the JBC regarding move of office for the Clerk. Cllr Forrest explains that more information is to be received on the matter.</p>
Resolved	The minutes are received. All in favour.
TC/1330	<p>To consider all matters relating to events</p> <p>Cllr Palmer thanks the Town Council for hosting Christmas Day for the vulnerable of the Town and asks permission to write to all people involved on Town Council headed paper. Cllr Palmer requests for the use of the Lower Hall again due to the fantastic response received for this year's meal. The proposal of a Pop-Up museum in commemoration of the 80th anniversary of WW2 ending is made by Cllr Palmer to emulate the one held in the Upper Hall in 2018 for anniversary of the end of WW1 and</p>

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	work completed by herself. A memorial book to be made for this alongside the exhibition in 2018
Resolved	Permission to grant Cllr Palmer to use Town Council letterhead for thank you letters and to use the Lower Hall for 2019 Christmas meal. All in favour Pop up museum to be held like last year's in the Upper Hall and memorial book to be made in honour of all Northallerton soldiers. All in favour
TC/1331	<p>Clerks Report January 2019</p> <p>1. Update</p> <p>TC/1246 Awaiting reply from letter to JBC regarding working from the Town Hall.</p> <p>TC/1248 Consultants have been contacted re Bullamoor bridges awaiting reply.</p> <p>TC/1309 We have received a booking form from the food festival we are awaiting for some replies from enquiries we have sent out.</p> <p>TC/1314 A letter was sent to NYCC regarding the future of the Allertonshire site waiting a reply.</p> <p>TC/1287 Bench for Applegarth in memory of the late Cllr Harvey has now been delivered and is ready to be sited.</p> <p>Homegrown Food Festival</p> <p>The office has been liaising with Wendy Cordury from the Legal & Democratic Services at NYCC. Wendy has advised that although the Applegarth playing field is leased to the school, the land is still owned by the Town Council and should always be requested to be used by the Food Festival to the Town Council. This has not been the case in previous years, Applegarth have always handed over the keys to the Food Festival until matters came to a head last year.</p> <p>Wendy also advised that as land owners we can refuse the Festival from charging the public to enter this part of the field.</p> <p>Christmas Illuminations</p> <p>A meeting has been arranged to meet with Paul from Christmas Plus on 24th January to discuss any issues over this festive period.</p> <p>Illumination competition we have received a large amount of entries from the schools for next year's illumination, I suggest the staff narrow down the entries and display the rest at the next Town Council meeting for Cllrs to decide the winner.</p> <p>Planting</p> <p>We now have a new sponsor for Friarage Street roundabout Bishopton Vets on standard way.</p> <p>Cllr Dobson expressed he did not understand the advice provided by Wendy Cordery at NYCC Legal and Democratic services regarding the Town Council being landowners of Applegarth school playing field. He said that NYCC were the landowners not NTC.</p> <p>Cllr Prest explained you can still be landowners and lease it out at the same time. Cllr Prest requested clarification from Wendy at NYCC who owns the land.</p> <p>Cllr Robertson suggested we end the Christmas illumination idea and look into other types and styles of illuminations. Cllr Robertson asked if there was ever a time limit set on this competition. Cllr Palmer explained a time limit on this and would not support taking the competition away from the children of the town. Cllr Palmer suggested all information on Clerks report re illuminations to be deferred to the next Amenities.</p>
Resolved	All in favour
TC/1332	To discuss and agree recommendations from F&GP re: budgets for 2019/20 Cllr Palmer proposes a 0% increase to charge payers with £43500 to come out of reserves.
Resolved	8 for. 1 against.
TC/1333	To discuss and agree precept for 2019/20 Cllr Palmer says 0% budget as there as there may be a new Council this year
Resolved	7 for. 2 against.
TC/1334	To discuss and agree planting costs for Summer 19 Spring 20
Resolved	All in favour with the one quote available
TC/1335	Correspondence Cllr Prest leaves the room due to declaration of interest on correspondence 009 and re-enters following item being discussed.

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Received	Meeting Date		From	Subject	Priority Level
14/01/2019	21/01/2019	016	BID Northallerton	Northallerton BID Newsletter January 2019	0
14/01/2019	21/01/2019	015	NYCC -Helen Knisis	Budget consultation background document 2019/2020	0
11/01/2019	21/01/2019	014	Maureen Webster - Katie Crellen - Jane Desbois - Jennifer Gale - Sylvia Roberts - Northallerton sub-branch of the Thirsk Royal British Legion	Letter regarding having the battle standard displayed permantly in the upper hall	1
11/01/2019	21/01/2019	013	HDC - Denise Pearce	The hambleton district council (off street parking places) (amendment) order 2019	1
10/01/2019	21/01/2019	012	YLCA	White rose update December 2018	0
08/01/2019	21/01/2019	011	NYCC	Planned road closure notification - 19117 C149 High Garth Bullamoor Road	0
08/01/2019	21/01/2019	010	HRWCCG	Notice of next CCG Governing body meeting - Thursday 24 Jnaury 2019	0
07/01/2019	21/01/2019	009	Northallerton united reformed church - Sue Bush	Request to plant up one of the town roundabouts in recognition of the 200th Anniversary	1
07/01/2019	21/01/2019	008	NYCC - Barrie Mason	Thank you letter to NTC for the assitance in grass cutting, and Urban grass cutting prices to remain the same at 7pence per m2 for the 2019/2020 financial year	1
18/12/2018	21/01/2019	007	North Yorkshire Police fire & Crime commissioner	Precept consultation	1
19/12/2018	21/01/2019	006	HRWCCG	Friarage hospital newsletter	0
20/12/2018	21/01/2019	005	HRWCCG	HRWCCG - December 2018 News	0

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	20/12/2018	21/01/2019	004	HRWCCG	Media Release - GP Online consultations launched across hambleton richmondshire and whitby	0
	17/12/2018	21/01/2019	003	Northallerton & Romanby Joint Burial Committee	Clerks place of work	1
	17/12/2018	21/01/2019	002	Mrs Donneta Thomas	Request to have All saints lit during daylight saving time b/t the months of October & March	1
	04/12/2018	21/01/2019	001	HRWCCG	HRW CCG News	0
Resolved	<p>Corres 002- All in favour to allow the church lights to be extended</p> <p>Corres 014- All in favour to display The Standard flag in the Upper Hall</p> <p>Corres 009- All in favour for United Reformed Church to contact the sponsor in question regarding using the roundabout for planting.</p> <p>Corres 013- The issues around parking were discussed at length. Cllr Dobson advised to send a reply letter of the concerns raised. All in favour</p> <p>Corres 007- To send a letter informing that the precept stays the same. All in favour</p> <p>The Correspondence list is accepted. All in favour</p>					
TC/1336	To agree the Town Council planning recommendations re tabled list 61					
	TC Ref	Date Received @ TC	LA App Ref	Proposal	Location	Cllr Comments
	19/061/523	21/01/2019	19/00027/FUL	Replacement of existing conservatory with new extension	5 Weavers Green Northallerton DL7 8FJ	Cllr Jack Dobson No Observations Cllr John Forrest No Observations Cllr John Prest is unable to comment Cllr Paul Atkin No Observations
	19/061/522	21/01/2019	18/02704/FUL	Provision of a Coach layby	Hambleton district council civic centre stone cross Northallerton road Brompton	Cllr Jack Dobson No Observations Cllr John Forrest No Observations Cllr John Prest No Observations Cllr Paul Atkin strongly objects to the further removal of open space in this vicinity of the town
	19/061/521	21/01/2019	18/02646/REM	Reserved matters application for 7 no dwellings	D Oakley Limited 68 Romanby road Northallerton	Cllr Jack Dobson No Observations Cllr Paul Atkin No Observations Cllr John Forrest No Observations Cllr John Prest No Observations

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	19/061/520	21/01/2019	18/02672/RPN	Replacement of existing conservatory with new extension to extend beyond the rear wall 3.5m max height measured externally from natural ground level 3.4m height to eaves measured externally from natural ground level 2.5m	5 Weavers Green Northallerton DL7 8FJ	Cllr Jack Dobson No Observations Cllr Paul Atkin - Subject to no adverse effect on the neighbouring properties Cllr John Forrest No Observations Cllr John Prest No Observations
	19/061/519	21/01/2019	18/02587/ADV	advertisement consent for illuminated shop front	Vape with us Northallerton Limited 162 high street Northallerton North Yorkshire	Cllr John Forrest No Observations Cllr Paul Atkin No Observations Cllr John Prest No Observations Cllr Jack Dobson No Observations

Resolved The planning list is received and accepted.

TC/1337 To receive Financial Report to 31st December 2018

Resolved The Financial Report is received. All in favour

TC/1338 To receive Orders and Payments

ORDERS

Date Raised	Supplier/Payee	Order Ref.	Details	Net
07/01/2019	HDC	1819/3586	1x CCTV camera BM Park	2448.40
07/01/2019	Jarreds	1819/3585	2x Sasco fiscal year planners 2019-2020	58.97
03/01/2019	Sam Turners	1819/3584	6x 12ft fence rails and 3x 5ft 6 fence posts	30.63
20/12/2018	Jewsons	1819/3583	5L tin Dulux matte paint	38.94
18/12/2018	EC Jarreds	1819/3582	Stationery	77.00
13/12/2018	Structural & Civil Consultants Ltd	1819/3581	works on Bullamoor	6900.00
13/12/2018	RJ Farrow	1819/3580	1 skip exchange	165.00
13/12/2018	Machine Mart	1819/3579	1 chainsaw sharpener	45.97
10/12/2018	Logans Electrics	1819/3578	Electrical work	50.00
07/12/2018	N/A Commercials	1819/3577	Van	224.00
07/12/2018	Jewsons	1819/3576	5L tin Dulux matte paint	38.94
07/12/2018	Sam Turners	1819/3575	3 Harris dutch sheet	26.07
05/12/2018	Sam Turners	1819/3574	2 bags of post mix	25.00
03/12/2018	Sam Turners	1819/3573	5 Dailia stakes 1 gate latch Hailstone Dr	6.85
28/11/2018	Sam Turners	1819/3572	4" diameter 1/2 timber (repair to Mowbray)	4.25

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03/12/2018	Jarreds	1819/3571	Envelopes, paper and bulldog clips		107.77	
PAYMENTS						
Chq.	Invoice Date	Supplier/Payee	Ref/Order No.	Ext. Ref	Details	Net
305264	08/01/19	YLCA	n/a	598-1819	Play Inspection for I Donaldson	80.00
305263	20/12/18	TWC Group	n/a	123102	hand drier servicing	17.50
	20/12/18	TWC Group	n/a	123101	Toilet servicing	395.00
305262	07/12/18	Jewson	1819/3576	0396/00178 608	Dulux paint	38.94
305261	19/12/18	Yorkshire Internal Audit	n/a	1947	First internal audit visit	280.00
305260	20/12/18	Jarreds	1819/3582	166835	Stationery and equipment	65.32
305259	20/12/18	Zetland Wines	n/a	86	Refreshments for december tc meeting	55.92
305258	04/01/19	Hambleton District Council	n/a	20750	Quarterly charge allotments	107.50
305257	02/01/19	Machine Mart	1819/3579	10300974	CL Sharpener (tool)	45.97
305256	26/10/18	Kompan	1819/3497	206032-A	Replacement Birds nest swing and wheel cover Applegarth TC/1170	799.70
	26/10/18	Kompan	1819/3497	206032-B	Trampoline and installation Applegarth TC/1170	7593.40
305255	CHEQUE CANCELLED	Kompan				
305254	16/12/18	AquAid	n/a	191619	Sanitization of system	15.00
	30/11/18	AquAid	n/a	190941	Cups and water November	11.00
	31/10/18	AquAid	n/a	189588	Cups and water October	13.59
305253	18/12/18	R and J Farrow	Vbl	21298	Skip waste	175.00
305252	14/12/18	Logans Electrics	Vbl	1359	Call out to fire alarm and no power	50.00
305251	11/12/18	Northallerton Commercials	Vbl	16607	Service and MOT NU56GSY	311.46
305250	06/12/18	Total Gas & Power	300508035 3	181358721/ 18	Basement electricity	116.74
305249	12/12/18	Christmas Plus	n/a	3597	Installation of festival display	3265.50
305248	11/12/18	Jarreds	1819/3571	1004819	Stationery	107.77

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305247	11/11/18	Cllr P Forster	n/a	n/a	Reimbursement for Beacon	47.00
305246	16/10/18	Drain Doctor Plumbing	1819/3539	56-1576	jetting of drains bullamoor	869.00
305245	10/12/18	Petty Cash	n/a	n/a	Petty Cash	190.13
305244	07/12/18	Glenton & sons services	n/a	01917	Repair to boilers	280.00
305243	14/11/18	Northallerton Tyre & Battery	1819/3569	98902/1368 23	Works on council vehicle	224.00
305242	10/12/18	ICO	n/a	Z1615006	Data protection fee renewal	40.00
305241	07/12/18	CBG Telecom	n/a	305270	line services	103.89
305240	30/11/18	RJ Farrow	n/a	INV20555	3x skips (1x AG bonfire night, 2x cemetery 20th/28th Nov)	510.00
305239	07/11/18	HDC	n/a	7019381	Street clean on AG for bonfire and fireworks	208.33
305238	10/11/18	BT	n/a	NE2235672 2	Lift line	96.05
305237	29/11/18	CBG Telecom	n/a	NOR002	Maintenance of telephone system	300.00
305236	14/12/18	Classic Graphics	n/a	SI-286	3 new sponsorship signs B'ton vets	60.00

PETTY CASH

Date	Rec No.	Supplier	Des	Exp.
03/12/18	1819/139	Sam Turner & Sons	Tubex tree guard	5.76
05/12/18	1819/140	Goodwins	Washing up liquid x4	2.36
05/12/18	1819/141	Key cutter Zland St	2 new keys for new lock LH	9.90
06/12/18	1819/142	Ryman	12x 1st class stamps	8.04
06/12/18	1819/143	Boyes	Milk Jugs for Town Hall	14.94
07/12/18	1819/144	Asda	Coffee supplies	8.82
26/11/18	1819/145	Boyes	art supplies Santa's Grotto	8.00
27/11/18	1819/146	B&M	Paint	11.44
30/11/18	1819/147	Wilkinson	Brushes	4.50
10/12/18	1819/148	Goodwins	Dec meeting refreshments	4.05
10/12/18	1819/149	Asda	Dec meeting refreshments	7.03
11/12/18	305245	CASH		- 190.13

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	12/12/18	1819/150	Ryman	Stamps	30.00
	13/14/18	1819/151	Sam Turner & Sons	Sthil nut	1.48
	17/12/18	1819/152	Asda	Refreshments	9.09
	18/12/18	1819/153	Boyes	Paint roller and sleeve	2.95
	19/12/18	1819/154	Ryman	Batteries for door pushers	9.98
	02/01/19	1819/155	Boyes	White gloss paint	20.00
	03/01/19	1819/156	M&S	Milk	1.29
	08/01/19	1819/157	Goodwins	refreshments for Mill Hill school visit	9.17
	08/01/19	1819/158	Lewis & Cooper	milk	1.09
	09/01/19	1819/159	Boyes	Paint roller and masking tape	5.00
	10/01/19	1819/160	Boyes	White matte vinyl paint	17.00
	11/01/19	1819/164	Asda	Coffee supplies	10.23
Resolved:	Order and Payments received. All in favour				
TC/1339	REQUESTS TO OBTAIN OR PRESENT INFORMATION – Items being notified to the Town Mayor and Town Clerk prior to the start of the meeting and being of an informative nature only, not able to be dealt with by the office and not resulting in policy decisions or financial implications for the Town Council.				
TC/1340	To consider exclusion of members of the press and public under the Public Bodies (Admission to Meetings) Act 1960 for items 21, 22 due to the confidential nature of the business				
TC/1341	To agree and approve amendments to Standing Orders Some Councillors objected to the change in Standing Orders as they do not wish to be recorded whilst in meetings with the Town Council staff. It was stated that this procedure could be put in place to protect both staff and Councillors				
Resolved	5 Against and 4 For. The Standing Orders do not change				
TC/1342	To discuss and agree new SCP				
Resolved	The new SCP scale is accepted. All in favour				

Meeting closed 8:10pm