

Ordinary Meeting of the Town Council, Monday 15th January 2018

Northallerton Town Council
Held 7 p.m., Upper Hall, Town Hall, Northallerton

Present: Chairman: Councillor J Forrest
Councillors: P Atkin, K Archer, S Barber, G Cullen, J Dobson,
P Forster, C Palmer, J Prest, S Williams

Officer: J Johnstone
District Councillors: Cllrs C Dickinson, D Blades

TC/971	<u>To receive apologies for absence</u>
	Cllrs Bowler and Robertson
Resolved	Apologies received
TC/972	<u>To receive declarations of interest from Councillors on Agenda items</u>
	Cllr Prest on planning
TC/973	<u>To grant any requests for dispensation as appropriate</u>
	None
TC/974	<u>To receive the Police Report</u>
	<p>Over the last month the following crimes and ASB have been reported –</p> <p>Anti Social Behaviour (ASB) - 55 reports</p> <p>Autocrime - 4 reports</p> <p>Dwelling burglary - 0 reports</p> <p>Commercial burglary/other - 1 reports</p> <p>Criminal damage - 11 reports</p> <p>Theft (all including from shop) - 24 reports</p> <p>Violence against the person - 19 reports</p> <p>Other crimes inc Drugs - 7 reports</p> <p>HateCrime - 0 reports</p> <p>Total inc other crimes - 121 reports</p> <p>OTHER NEWS –</p> <p>No improvement in the number of drink and drug drivers arrested over Christmas campaign</p> <p>North Yorkshire Police have released the results of Operation Attention, their Christmas drink and drug driving crackdown, which ran from Friday 1 December 2017 to Monday 1 January 2018.</p> <p>While the force target and arrest drink and drug drivers all year round, it's known that the offence is more prevalent at Christmas and New Year, when festive celebrations are in full swing.</p> <p>Over the 2017 campaign, 137 drivers were arrested across the region for the offence, exactly the same number of arrests made in the Christmas 2016 campaign and an increase of 13 on Christmas 2015.</p> <p>83 arrests were made for drink driving and 54 for drug driving. 117 of those arrested were men and 20 were women.</p> <p>Anti-social behaviour at Tesco's</p> <p>Concerns have been raised about issues of anti-social behaviour that have occurred at Tesco's on the approach to and after the festive period. Between 01/12/17 and 12/01/18 Tesco's reported 22 incidents. On the 8th January following one report officers made one arrest for public order and this youth remains under investigation whilst further enquiries are made.</p> <p>We are currently working with Tesco's and other agencies to identify long term solutions to this problem and we are also reviewing the previous reports ensuring a robust approach is taken against those involved in these incidents.</p> <p>Once this review and investigation has been completed I will be in a better position to update you on the plans</p>

Chairman.....

Clerk

Dated

**Ordinary Meeting of the Town Council,
Monday 15th January 2018**

	and solutions that will be implemented to resolve this short term low level issue.
Resolved	The report was received and the Police were thanked and best wishes sent to all. Cllr Archer reported unsociable behaviour in Market Row Sgt Wilson thanked him for this information and would follow up and further patrols in the area.
TC/975	<u>The meeting stood adjourned for public participation.</u> A member of the public asked what the Council had planned to save the Friarage.
TC/976	<u>To receive the Mayors Statement</u> It has been brought to my attention that items are being talked to the staff that should not be spoken about to the current staff, this has to stop as it could be classed as intimidation, harassment and grievance. It has been stated that the working group set up to set up a public meeting for the services at the Friarage hospital, is not going to take place. I have only been to one meeting and all that was discussed was mental health and that a statement was put to Council. Last week there was a meeting in the Town Hall by some of the members of the working group this I believe should have included all members of the group. At an earlier meeting I was nominated to the corporate pay challenge of which I have not heard anything from any agency. We have had a lot of sickness over the past week and I now hope that we are over it. Visits Presentation of a defibrillator at Willow Beck for local houses Northallerton School awards Town Hall for Christmas lunch 9 lessons and carols
TC/977	<u>To receive and approve the minutes</u> Town Council minutes 11 th December 2017
Resolved	Minutes are received and approved All in favour
TC/978	<u>Matters arising from the Minutes</u> None
TC/979	<u>To receive JBC Minutes</u> a. 5 th September 2017 b. 19 th October 2017
Resolved	a. 5 th September 2017 minutes are received 9 for b. 19 th October 2017 minutes are received 9 for
TC/980	<u>To agree and adopt the following policies</u> a. Lone Working Policy b. Freedom of Information c. Social media acceptable use d. Hospitality
Resolved	The following policies are adopted All in favour a. Lone Working Policy b. Freedom of Information c. Social media acceptable use d. Hospitality
TC/981	<u>Clerks report</u> The report was discussed
Resolved	The report was received All in favour
TC/982	<u>Correspondence</u> 168 request from Country Markets for no rental increase

Chairman.....

Clerk

Dated

Ordinary Meeting of the Town Council, Monday 15th January 2018

	171 Applegarth open space request for food festival 24 th June 2018 172 Request from Bubbles car wash requesting A board to go back on Church Green																																																																																																									
Resolved	168 Council agreed to no increase for 18/19, a letter is written to Country Markets All in favour 171 Approved use of the Applegarth with letter to remind them no selling on the area. Also a letter is written to HDC concerning the number of visitors for the temporary events licence. All in favour 172 A letter is written to Area 2 NYCC regarding the siting of A boards All in favour Correspondence list is received All in favour																																																																																																									
TC/983	<u>To agree the Town Council Planning recommendations re tabled list 50</u>																																																																																																									
Resolved	Planning list 50 All in favour																																																																																																									
TC/984	<u>To received and agree Financial reports to 31st December 2017</u>																																																																																																									
Resolved	No financial reports taken to the meeting																																																																																																									
TC/985	<p><u>Orders and Payments</u></p> <p style="text-align: center;">ORDERS</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Date Raised</th> <th style="width: 20%;">Supplier/Payee</th> <th style="width: 15%;">Order Ref.</th> <th style="width: 50%;">Details</th> <th style="width: 10%;">Net</th> </tr> </thead> <tbody> <tr> <td>10/01/2018</td> <td>Sam Turners</td> <td>1718/3400</td> <td>5 L of chain oil</td> <td>9.56</td> </tr> <tr> <td>08/01/2018</td> <td>Keep safe repairs</td> <td>1718/3399</td> <td>Glass facing west (unit 1&2)damage</td> <td>366.00</td> </tr> <tr> <td>21/12/2017</td> <td>Slinger</td> <td>1718/3398</td> <td>Flooring fitted in unit 1&2</td> <td>300.00</td> </tr> <tr> <td>09/01/2018</td> <td>Farrow</td> <td>1718/3397</td> <td>1 x skip to collect from cemetery</td> <td>165.00</td> </tr> <tr> <td>09/01/2018</td> <td>Slinger</td> <td>1718/3396</td> <td>Town Hall Landing flooring and Town Hall Gents flooring</td> <td>1564.00</td> </tr> <tr style="background-color: red; color: black;"> <td></td> <td></td> <td>1718/3395</td> <td>CANCELLED ORDER</td> <td></td> </tr> <tr style="background-color: red; color: black;"> <td></td> <td></td> <td></td> <td>***DUPLICATE***</td> <td></td> </tr> <tr> <td>20/12/2017</td> <td>Classic Graphics</td> <td>1718/3394</td> <td>2 x signage</td> <td></td> </tr> <tr> <td>19/12/2017</td> <td>Sam Turners</td> <td>1718/3393</td> <td>2 x bags of post mix</td> <td>8.00</td> </tr> <tr> <td>13/12/2017</td> <td>Sam Turners</td> <td>1718/3392</td> <td>36 Saddle clips/1 box of screws</td> <td>8.04</td> </tr> <tr> <td>24/12/2017</td> <td>Northallerton Glass</td> <td>1718/3391</td> <td>1 x glass facing south (unit 1&2) damage</td> <td>216.81</td> </tr> <tr> <td>12/12/2017</td> <td>Classic Graphics</td> <td>1718/3390</td> <td>2 x 300mm x 200mm black text on reflective white for Dene parking area nr Bullamoor</td> <td>75.00</td> </tr> <tr> <td>12/12/2017</td> <td>Sam Turners</td> <td>1718/3389</td> <td>rope/screws/half rail/pipe brackets/blue overshoes/gloves</td> <td>205.30</td> </tr> <tr> <td>08/12/2017</td> <td>Northallerton Commercials</td> <td>1718/3388</td> <td>MOT on vehicle</td> <td></td> </tr> <tr> <td>08/12/2017</td> <td>Sam Turners</td> <td>1718/3387</td> <td>Sand/gravel bags x 4 1 pair of work gloves</td> <td>18.16</td> </tr> <tr> <td>07/12/2017</td> <td>Sam Turners</td> <td>1718/3386</td> <td>Circular saw/handsaw/extension lead</td> <td>115.00</td> </tr> <tr> <td>05/12/2017</td> <td>Sam Turners</td> <td>1718/3385</td> <td>2 bags of cement</td> <td>9.24</td> </tr> <tr> <td>05/12/2017</td> <td>Sam Turners</td> <td>1718/3384</td> <td>Sand/Gravel/Cement</td> <td>36.00</td> </tr> <tr> <td>07/12/2017</td> <td>Jarreds</td> <td>1718/3383</td> <td>Various stationary</td> <td>100.71</td> </tr> <tr> <td>30/11/2017</td> <td>Northallerton Locksmiths</td> <td>1718/3382</td> <td>1 x Lock change on unit 1&2 Town Hall</td> <td>79.00</td> </tr> </tbody> </table>	Date Raised	Supplier/Payee	Order Ref.	Details	Net	10/01/2018	Sam Turners	1718/3400	5 L of chain oil	9.56	08/01/2018	Keep safe repairs	1718/3399	Glass facing west (unit 1&2)damage	366.00	21/12/2017	Slinger	1718/3398	Flooring fitted in unit 1&2	300.00	09/01/2018	Farrow	1718/3397	1 x skip to collect from cemetery	165.00	09/01/2018	Slinger	1718/3396	Town Hall Landing flooring and Town Hall Gents flooring	1564.00			1718/3395	CANCELLED ORDER					***DUPLICATE***		20/12/2017	Classic Graphics	1718/3394	2 x signage		19/12/2017	Sam Turners	1718/3393	2 x bags of post mix	8.00	13/12/2017	Sam Turners	1718/3392	36 Saddle clips/1 box of screws	8.04	24/12/2017	Northallerton Glass	1718/3391	1 x glass facing south (unit 1&2) damage	216.81	12/12/2017	Classic Graphics	1718/3390	2 x 300mm x 200mm black text on reflective white for Dene parking area nr Bullamoor	75.00	12/12/2017	Sam Turners	1718/3389	rope/screws/half rail/pipe brackets/blue overshoes/gloves	205.30	08/12/2017	Northallerton Commercials	1718/3388	MOT on vehicle		08/12/2017	Sam Turners	1718/3387	Sand/gravel bags x 4 1 pair of work gloves	18.16	07/12/2017	Sam Turners	1718/3386	Circular saw/handsaw/extension lead	115.00	05/12/2017	Sam Turners	1718/3385	2 bags of cement	9.24	05/12/2017	Sam Turners	1718/3384	Sand/Gravel/Cement	36.00	07/12/2017	Jarreds	1718/3383	Various stationary	100.71	30/11/2017	Northallerton Locksmiths	1718/3382	1 x Lock change on unit 1&2 Town Hall	79.00
Date Raised	Supplier/Payee	Order Ref.	Details	Net																																																																																																						
10/01/2018	Sam Turners	1718/3400	5 L of chain oil	9.56																																																																																																						
08/01/2018	Keep safe repairs	1718/3399	Glass facing west (unit 1&2)damage	366.00																																																																																																						
21/12/2017	Slinger	1718/3398	Flooring fitted in unit 1&2	300.00																																																																																																						
09/01/2018	Farrow	1718/3397	1 x skip to collect from cemetery	165.00																																																																																																						
09/01/2018	Slinger	1718/3396	Town Hall Landing flooring and Town Hall Gents flooring	1564.00																																																																																																						
		1718/3395	CANCELLED ORDER																																																																																																							
			DUPLICATE																																																																																																							
20/12/2017	Classic Graphics	1718/3394	2 x signage																																																																																																							
19/12/2017	Sam Turners	1718/3393	2 x bags of post mix	8.00																																																																																																						
13/12/2017	Sam Turners	1718/3392	36 Saddle clips/1 box of screws	8.04																																																																																																						
24/12/2017	Northallerton Glass	1718/3391	1 x glass facing south (unit 1&2) damage	216.81																																																																																																						
12/12/2017	Classic Graphics	1718/3390	2 x 300mm x 200mm black text on reflective white for Dene parking area nr Bullamoor	75.00																																																																																																						
12/12/2017	Sam Turners	1718/3389	rope/screws/half rail/pipe brackets/blue overshoes/gloves	205.30																																																																																																						
08/12/2017	Northallerton Commercials	1718/3388	MOT on vehicle																																																																																																							
08/12/2017	Sam Turners	1718/3387	Sand/gravel bags x 4 1 pair of work gloves	18.16																																																																																																						
07/12/2017	Sam Turners	1718/3386	Circular saw/handsaw/extension lead	115.00																																																																																																						
05/12/2017	Sam Turners	1718/3385	2 bags of cement	9.24																																																																																																						
05/12/2017	Sam Turners	1718/3384	Sand/Gravel/Cement	36.00																																																																																																						
07/12/2017	Jarreds	1718/3383	Various stationary	100.71																																																																																																						
30/11/2017	Northallerton Locksmiths	1718/3382	1 x Lock change on unit 1&2 Town Hall	79.00																																																																																																						

Chairman.....

Clerk

Dated

**Ordinary Meeting of the Town Council,
Monday 15th January 2018**

PAYMENTS

Chq.	Invoice Date	Supplier/Payee	Details	Net
304956		Cash	Petty Cash	200.00
304955	05/01/18	Christmas Plus	Dismantle of festive display 2017	1357.50
304954	21/12/17	Classic Graphics	Supply of 2 x 300mm x 200 mm disclaimer	40.00
304953	15/12/17	Jarreds	Various office supplies	100.71
304952	09/12/17	Gavin Hall	Replace Mortice on Shop door of unit 1&2	79.00
304951	12/12/17	Northallerton Comm Ltd	Carry out MOT on Van	48.00
304950	27/12/17	British Gas	24/9/17 to 23/12/17 - Church Yard All Saints	101.80
304949	21/12/17	H2O	Window Cleaning	125.00
304948	19/12/17	St John Ambulance	First Aid cover for Bonfire Night 2017	404.00
304947	21/12/17	IES	Call out to access control system	107.50
304946	02/01/18	HDC	1/1/2018 TO 31/3/2018 Quartley charge - Knottobottom way allotments	107.50
304945	19/12/17	Nemisis	Firework Display 2017	8000.00
304944	19/12/17	TWC Group	Hand dryer	17.50
304943	19/12/17	TWC Group	Services	420.00
304942	06/12/17	Total Gas and Power	Electricity Town Hall	115.96
304941	30/11/17	Sam Turners & Sons Ltd	Postfix 20KG	7.50
	29/11/17	Sam Turners & Sons Ltd	Black work trousers size 34	21.37
	28/11/17	Sam Turners & Sons Ltd	Sleeper, ground cover, timber tites, screws, wooden pegs	145.27
	23/11/17	Sam Turners & Sons Ltd	Disposable overshoe, flap disc hilka, 5L gloss base paint	50.27
	23/11/17	Sam Turners & Sons Ltd	Bark Lev Decorative	19.00
	21/11/17	Sam Turners & Sons Ltd	Latex gloves, bolts and nuts	20.15
	16/11/17	Sam Turners & Sons Ltd	Grinder and drill	122.03
	30/11/17	Sam Turners & Sons Ltd	Flap disc hilka, rhodius, liquigel	25.24
304940	08/12/17	Rennison Tree Specialists	Tree works on AG WG WR BH KB	1200.00
304939	11/11/17	ISS	Remembrance parade buffet	195.06
304938	04/12/17	BT	Internet services	7.25
304937	11/12/17	GB Sport & Leisure	Goods/Services	73.45
304936	13/12/17	T.W.Johnson	works of floodlighting and church entrance floodlighting	112.11
304935	04/12/17	Community TM Ltd	Road closure for Santa Sunday and Elf run	400.00
304934	13/12/17	CBG Telecom	1 year maintenance telephone	250.00
304933	05/12/17	SLCC	CILCA fees	5.00
304932	02/01/18	PWLB	Loan payment due 02.01.18	4130.90

Chairman.....

Clerk

Dated

**Ordinary Meeting of the Town Council,
Monday 15th January 2018**

304931	30/11/17	RJ Farrow	waste collection AG 7/11/17, cemetry 8/11/17 and cemetry 20/11/17	495.00
304930	08/12/17	CBG Telecom	November 2017 billing period	107.72
304929	08/12/17	ICO	Data protection renewal	35.00
304928	24/11/17	Northallerton Tyre & Battery Co Ltd	1 x tyre replacement	12.50
304927	04/12/17	South Durham Society of model Engineers	Provision of miniture railway Santa Sunday 2017	145.00
304926	29/11/17	Harker Hydraulics & Engineering	6 monthly service of tail lift NU56 GSY	80.00
304925	29/11/17	Yorkshire Internal Audit Services	For the first internal audit visit 2017/2018	295.00
304924	30/11/17	Aquaaid	2 x 19 litre aquaaid	11.00
304923	30/11/17	Viking Productions Ltd	Stage/mics/sound/cables etc Santa Sunday	499.99
304922	23/11/17	Procam fieldcare north	Strada 5LT Mentor 5LT	63.24
304921	19/09/17	Nemisis	Firework Display 2017	8830.00
304920	05/12/2017	Christmas Plus	Light string 10m white 24v Twinkle - Branch wrap into church tree - TC/861	1465.00
	05/12/2017		Installation of festive display	3167.50
304919		CASH	Petty Cash	191.48

PETTY CASH

Date	Rec No.	Supplier	Des	Exp.
22/11/2017	17/271	Asda	Milk	1.24
22/11/2017	17/272	B&M	Toilet Roll	5.98
27/11/2017	17/273	Boyes	Christmas tree cloth	9.00
27/11/2017	17/274	Rymans	Batterys	4.99
22/11/2017	17/275	The Range	Star for Town Hall Xmas Tree	29.99
28/11/2017	17/276	Minute Mart	Steam cleaner and materials	107.96
28/11/2017	17/277	Ryman	Office card and stamps	26.31
28/11/2017	17/278	Co-Op	Diesel for van	10.00
29/11/2017	17/279	Goodwins	Wood Filler	1.00
29/11/2017		CASH		-196.48
29/11/2017	17/280	Co-op	Petrol for machinery	10.00
04/12/2017	17/281	Yorkshire Trading	Nails	1.00
08/12/2017	17/282	Stamps	Stamps	29.04
11/12/2017	17/283	Ryman	Binders	6.58
11/12/2017	17/284	O2	Van mobile top up	10.00
13/12/2017	17/285	Yorkshire Trading	Amp fuses	1.00
13/12/2017	17/286	Boyes	Diamond discs	5.50
15/12/2017	17/287	Rymans	Stamps	14.52
18/12/2017	17/288	Asda	Coffee supplies	14.17
20/12/2017	17/289	Rymans	Stamps	15.60

Chairman.....

Clerk

Dated

Ordinary Meeting of the Town Council,
Monday 15th January 2018

	11/12/2017	17/290	Zetland Wines	Refreshments for mtg	38.61
	20/12/2017	17/291	Yorkshire Trading	Cable clips	1.00
	21/12/2017	17/292	Zetland Keys	Key for shop unit	4.00
	21/12/2017	17/293	Yorkshire Trading	Paint for unit 1	9.99
	22/12/2017	17/294	Goodwins	milk	1.00
	02/01/2018	17/295	Wickes	wood for shop unit	6.91
	03/01/2018	17/296	Goodwins	Aerosol	1.00
	03/01/2018	17/297	Boyes	Spirit Level	7.00
	04/01/2018	17/298	Barkers	Stamps	10.08
	08/01/2018	17/299	Goodwins	Sealant/superglue	2.99
	08/01/2018	17/300	Barkers	Stamps	10.08
Resolved	Orders and Payments received All in favour				
TC/986	REQUESTS TO OBTAIN OR PRESENT INFORMATION – Items being notified to the Town Mayor and Town Clerk prior to the start of the meeting and being of an informative nature only, not able to be dealt with by the office and not resulting in policy decisions or financial implications for the Town Council.				
	Cllr Atkin 42 rubbish bags outside Café Nero on a Saturday morning this was due to collection being a day late because of bank holiday. Cllr Atkin also asked if the two old tree stumps in the Church Yard could be ground out.				
TC/987	To consider exclusion of members of the press and public under the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business				
Resolved	All in favour				
TC/988	To receive and approve Private Session of Town Council minutes 20 th November 2017				
Resolved	Town Council minutes are received and adopted All in favour				

Meeting finished 7.30pm

Chairman.....

Clerk

Dated