

# Ordinary Meeting of the Town Council, App 2 Monday 17<sup>th</sup> October 2016

Northallerton Town Council  
Held 7 p.m., Upper Hall, Town Hall, Northallerton

Present: Chairman: Councillor C Palmer  
Councillors: P Atkin, K Archer, K Bowler, S Barber, G Cullen, J Dobson,  
J Forrest, D Robertson  
Apologies: K Bowler  
Officer: K Lambert

TC/515	<b>To receive apologies for absence</b>
	Councillor K Bowler
	Apologies received
TC/516	<b>To receive declarations of interest from Councillors on Agenda items</b>
	Cllr Forster pecuniary interest in staffing Cllr Forrest interest in item 14
TC/517	<b>To grant any requests for dispensation as appropriate</b>
Resolved	To grant dispensation to Cllr Forster
TC/518	<b>To receive the Police Report</b>
	Sgt Wilson gave the police report. Cllr Atkin asked why traffic wardens were ticketing on a night, Sgt Wilson said he wasn't aware that the traffic wardens were out on an evening. Cllr Forster asked about 3 issues around Forest Road 1. Fireworks 2. Speeding 3. Cyclists. Sgt Wilson said that fireworks should be reported straight to the police. Speeding needs to be reported to Hambleton Community Partnership and ask for speed monitoring speed. Cyclists are getting pulled up when not they are not visible in the dark. Sgt Wilson and his team were thanked for their work in the town.
	<b>The meeting stood adjourned for public participation.</b> Cllr Blades asked if the Council can assure him and residents that the grasscutting will be continue next year. Cllr Palmer said the Council are waiting for confirmation re site light monies from NYCC. Cllr Elsdon asked about trees on Bankhead Road, he was asked to email the Clerk and it would be taken to Amenities Committee.
TC/519	<b>To receive a presentation from Sue Lear North Yorkshire Safe Places</b>
	A presentation was given and the Council were asked if they would register the Town Hall could become a Safe Place
Resolved	To register the Town Hall as a Safe Place
TC/520	<b>To receive and adopt the following minutes:</b>
	Town Council Minutes 19 <sup>th</sup> September 2016
Resolved	Received and adopted. Cllr Robertson said he asked for risk assessments for Bullamoor Park. These will be sent out this week.
TC/521	<b>To receive the following minutes:</b>
	Staffing Meeting
Resolved	Received 8 for 3 abstained
TC/522	<b>To receive the Mayor's Statement</b>
TC/523	<b>To consider advertising Co-Option for South Ward</b>
Resolved	To be advertised
TC/524	<b>To discuss and agree Yorkshire Day</b>
Resolved	Following a discussion it was agreed that further information be sought.
TC/525	<b>To receive an update on the Town Hall building works</b>
Resolved	The Clerk gave an update and said she is chasing to get an exact date.
TC/526	<b>To discuss and agree action on road markings</b>
Resolved	Letter to be sent to NYCC to paint hatch boxes and ask why hatch box on wrong side of the road at the new Marks and Spencer store.

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Chairman.....  
Clerk .....  
Dated .....

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TC/527	<b><u>To discuss and agree display on Town Hall Roundabout</u></b>					
Resolved	The Council agreed to the Lions emblem to celebrate their centenary on the Town Hall Roundabout with the agreement of Barkers.					
TC/528	<b><u>To receive an update on Bullamoor Memorial Park</u></b>					
	a. Fencing Works b. Environment Agency and Risk Assessments					
Resolved	a. The fencing works are completed b. The Clerk updated the Council on progress and she is following up the snagging. This is to be deferred to the next Amenities Meeting.					
TC/529	<b><u>Firework Display to seek quotations</u></b>					
Resolved	To seek quotations for 2017.					
TC/530	<b><u>To receive correspondence and agree action:</u></b>					
Resolved	The correspondence list is accepted					
530.1	'082 Budget Consultation					
Resolved	Individual Councillors to respond					
530.2	'081 Notice of Ballot					
Resolved	All agreed					
530.3	'080 Annual Awards					
Resolved	All agreed to purchase vouchers worth £100					
530.4	'079 Donation Application					
Resolved	Move to 2017 donations					
530.5	'078 Hambleton Parish Liaison					
Resolved	Cllr Robertson and Cllr Dobson to attend					
530.6	'077 North Yorkshire Guides 2017					
Resolved	All in favour					
530.7	'076 Parish Precept					
Resolved	Deferred until December					
TC/531	<b><u>To ask questions under Standing Order No. 24</u></b>					
531.1	Councillor Dobson asked who is going to be responsible for the CDM					
	NYCC					
531.2	Specifications on Bullamoor Memorial Park					
	To be forwarded to Cllr Dobson					
TC/532	<b><u>To agree the Town Council Planning recommendations list 36:</u></b>					
Resolved	That the list is accepted. Application 16/02139/FUL is refused					
TC/533	<b><u>To receive financial reports to 30<sup>th</sup> September 2016</u></b>					
Resolved	That the Financial Reports are received and adopted.					
TC/534	<b><u>To receive tabled Orders and Payments</u></b>					
Resolved	That the tabled orders and payments are received and adopted.					
	<b>Date Raised</b>	<b>Supplier/Payee</b>	<b>Order Ref.</b>	<b>Details</b>	<b>Net</b>	<b>Authorised</b>
	10/10/2016	Yorwaste	1617/3166	1 Load green waste	40.00	JJ
	10/10/2016	Sam Turner & Sons	1617/3165	8 Bags Manure	22.64	JJ
	06/10/2016	Sam Turner & Sons	1617/3164	Ronseal oak stain	9.96	KL
	05/10/2016	Sam Turner & Sons	1617/3163	6 Miracle Grow	19.74	JJ
	28/09/2016	Sam Turner & Sons	1617/3162	60 bags compost, 2 elastic cords	202.20	KL
	28/09/2016	Sam Turner & Sons	1617/3161	12y filter	30.00	KL
	27/09/2016	Northern Elevator	1617/3160	Replace lift back into service following problem with auto dialler	560.00	KL

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26/09/2016	NYCC	1617/3159	Laptop as per quote	738.83	TC mtg 19/09/16
26/09/2016	N/A Tyre & Battery	1617/3158	Tyre repair and balance	12.50	JJ
20/09/2016	Teesdale Event & Site Services	1617/3157	4 event toilets, 1 disabled	275.00	KL
20/09/2016	Brian Noble Fencing	1617/3156	Supply and erect fencing Bullamoor	1250.00	TC mtg 19/09/16
13/09/2016	Charlie Taylor	1617/3155	Service and MOT NU56GSY	200.00	JJ
09/09/16	Sam Turner & Sons	1617/3154	6 12' Fence rails and nails	18.00	KL

PAYMENTS

Chq.	Invoice Date	Supplier/Payee	Details	Net
		<b>Sam Turner &amp; Sons</b>	<b>Credit overcharge for Elastic Cord</b>	<b>3.80</b>
304570	28/09/16	Sam Turner & Sons	60 Multipurpose Compost	191.33
	28/09/16	Sam Turner & Sons	2 service kits	24.9
	09/09/16	Sam Turner & Sons	Rail Tan, Galvanised nails	17.67
	08/09/16	Sam Turner & Sons	2 Stroke Oil, Elastic Cord	19.20
	15/09/16	Sam Turner & Sons	Bark	34.00
	304569	30/09/16	CE & CM Walker	1 TC areas 1 Highways
304568	30/09/16	Northern Elevator Ltd	emergency repair to lift	926.00
304567	26/09/16	N/A Tyre & Battery Co. Ltd	Repair and balance	12.5
304566	03/10/16	Hambleton District Council	Quarterly Charge 01/010 to 30/12/16	107.50
	04/10/16	Hambleton District Council	Annual premises and Applegarth open space licence	70.00
304565	30/09/16	PKF Littlejohn LLP	External Audit Fee	800
304564	07/10/16	Konica Minolta	Photocopier	107.25
304562	06/10/16	British Gas	Gas usage 28/05/16 - 30/09/16	313.83
304563	10/10/16	Petty Cash	Petty Cash 07/10/16	197.84
304561	29/09/16	H20-So-Clean	Window Cleaning	125.00
304560	26/09/16	British Gas	Town Hall Supply	625.24
	26/09/16	British Gas	Town Hall Basement	110.57
	26/09/16	British Gas	Church Floodlighting	42.86
304559	22/09/16	Northern Elevator Ltd	Call out 06/09/16	151.25
304558	16/09/16	Playsafety Limited	Annual Inspections of Play Areas	325.50
304557	12/09/16	Academy Leasing	Rental	243.00
304556	05/09/16	Daisy Communications	Telephone calls	33.23
304555	31/08/16	Sam Turner & Sons	Screws	7.41
	30/08/13	Sam Turner & Sons	Landscaping Bark	102.00
	24/08/16	Sam Turner & Sons	Drive belt for grass cutter	11.05
	22/08/16	Sam Turner & Sons	Work wear	164.16
	17/08/16	Sam Turner & Sons	Repair bowser pull cord	10.70

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	17/08/16	Sam Turner & Sons	Grinding Discs	4.96
	17/08/16	Sam Turner & Sons	Strimmer Head	25.33
	11/08/16	Sam Turner & Sons	Landscaping Bark Friarage Street	204.00
	04/08/16	Sam Turner & Sons	tree, shrub, compost	71.25
	01/08/16	Sam Turner & Sons	Polysheet to cover upper hall floor	23.75
304554	09/09/16	Coastal Framing	Frame for Honorary Citizen Certificate	79.00
304553	14/09/16	Charlie Taylor	Service and MOT NU56GSY	170.00
304552	07/09/16	Lightfoot plumbing and heating	Remove and refit radiators upper hall. Repair radiator in lower hall	240.00
304551	04/09/16	British Telecom	Internet Services	105.90
304550	05/09/16	NYCC	Resourcing apprenticeship scheme	450.00
304549	16/09/16	Rennison Tree Specialists Ltd	Dismantle horse chestnut tree applegarth	800.00
304548	07/09/16	JJ Martin Catering Appliance Superstore Ltd	1 Lincat automatic water boiler	315.00

PETTY CASH

Date	Rec No.	Supplier	Des	Exp.	Balance
08/08/2016	16/072	Goodwins	Masking Tape	4.00	167.78
08/08/2016	16/073	Yorkshire Trading	Tape	1.47	166.31
08/08/2016	16/074	B & Q	Ardenbrite Paint	42.48	123.83
17/08/2016	16/075	Co - Operative	Fuel for machinery	20.02	103.81
05/09/2016	16/076	Co - Operative	Fuel for machinery	20.00	83.81
22/08/2016	16/077	Goodwins	Washing up liquid	4.00	79.81
23/08/2016	16/078	Asda	Refreshments	11.14	68.67
24/08/2016	16/079	Goodwins	Milk	1.00	67.67
31/08/2016	16/080	Asda	Refreshments	3.34	64.33
20/09/2016	16/081	Asda	Refreshments	7.80	56.53
22/09/2016	16/082	W H Smith	Stamps	35.16	21.37
27/09/2016	16/083	Goodwins	Screwdriver	1.00	20.37
30/09/2016	16/084	Sam Turner & Sons	Punch Pin	3.74	16.63
07/10/2016	16/085	Goodwins	Batteries, Toilet Roll	5.00	11.63
07/10/2016	16/086	Asda	Refreshments	9.47	2.16

**Due to the confidential nature of the business to be transacted and under the Public Bodies (Admissions to meetings) Act 1960 and LGA 1972., ss 100A to 100K; and ACA 1998, s 10 part of this meeting may be held in private session.**

**To receive and adopt the following minutes**

TC/535 Private session Town Council 19<sup>th</sup> September 2016

Resolved The minutes are received and adopted

TC/536 **Suspend Standing Orders**

536.1 **Staffing re: amenities**

Resolved To remain as staffing resolution 5 for, 3 against, 2 abstentions

536.2 **Clerk to be asked to train after retirement**

Resolved Agreed 9 for 2 against.

TC/536 **To discuss and agree the reply re: upgrading computer system**

Resolved The system is upgraded

Meeting closed 8.32

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