

Ordinary Meeting of the Town Council, Monday 19th October 2015

Northallerton Town Council

Held 7 p.m., Upper Hall, Town Hall, Northallerton

Present: Chairman: Councillor J Forrest
Councillors: P Atkin, K Archer, K Bowler, G Cullen, J Dobson, P Forster,
T Hall, C Palmer, S Pudney, D Robertson

Officer: K Lambert

In attendance: 3 members of public, Councillor D Blades

TC15/167	To receive apologies for absence
	Apologies were received from Councillors S Barber
Resolved:	Apologies are received
TC15/168	To receive declarations of interest from Councillors on Agenda items
	Councillors Hall and Palmer declared an interest in items relating to HDC.
Resolved:	That declarations are accepted
TC15/169	To grant any requests for dispensation as appropriate
Resolved:	That dispensation is granted.
TC15/170	To receive the Police Report
	Sgt Simon Wilson was welcomed to the meeting and presented the report to the Council. Sgt Simon Wilson was thanked for attending the meeting.
	The meeting stood adjourned for public participation.
	No Public participation
	The meeting re-adjourned.
TC15/171/1	To receive a presentation from Simon Bailes re: Town Marker
	Mr Bailes presented the new town marker, it has been 10 years since the original town markers were first done. Comments were that County should have a capital 'C' and Ormesson was spelt wrongly. Cllr Palmer thanked Mr Bailes for bringing the new sign to the Council.
Resolved:	Agreed to the new sign with these amendments
TC15/171/2	To receive a presentation from Mr Jewitt re: CIL contribution
	Mr Jewitt explained to the Council about the CIL contribution and how this effects the Town Council. Mr Jewitt said he would come back to the Council if they wanted more information.
TC15/172	To receive and adopt the following minutes:
	Town Council 21 st September 2015
Resolved:	That the minutes are received and adopted with 1 abstention.
15/172/1	To receive the following minutes:
	To receive Town Hall Management 28 th September
Resolved:	The minutes are received with 1 abstention
15/172/2	To receive Amenities 5 th October 2015
Resolved:	The minutes are received
15/172/3	To receive Finance and General Purposes 12 th October 2015
Resolved:	The minutes are received 3 abstentions
TC/15/173	To receive the Mayors Statement

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Chairman.....

Clerk

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	Bonfire night all set in place as is Remembrance Day. Neighbourhood Plan to set up a steering group with members of Northallerton retail forum and just 1 Councillor. The Marks & Spencers site is an archaeology site at the moment. The bike stands cannot be moved from the front of the Town Hall. A visit has been made to Abbeyfield, Press release and photograph at Northallerton Fire Station. Northallerton retail forum and Open Day at Mill Hill School.
TC15/174	To receive correspondence and agree action:
15/174/1	Neighbourhood plan in motion needs a steering group
Resolved:	Agenda item for next meeting to elect a Councillor to join steering group
15/174/2	Letter from the Rotary Club of Northallerton Mowbray asking the Council to support their application to name the proposed link road 'Rotary Way'
Resolved:	A letter is written to ask them to come back when the development has been passed.
TC/15/175	Councillor Forrest updated the Council on the Neighbourhood Plan
TC/15/176	To receive and approve Annual Return form External Auditor
Resolved:	Received and approved
TC/15/177	To adopt Draft Policies and Terms of Reference
15/177/1	Standing Orders
Resolved:	Standing Orders are adopted
15/177/2	Financial Regulations
Resolved:	Reserves were discussed. Financial Orders are adopted with amendments
15/177/3	Complaints Procedure
Resolved:	Complaints Procedure is adopted
15/177/4	Disciplinary Policy and Procedure
Resolved:	Adopted
15/177/5	Grievance Policy and Procedure
Resolved:	Adopted
15/177/6	Delegation Scheme
Resolved:	Adopted
15/177/7	Health and Safety Policy
Resolved:	Adopted
15/177/8	Publication Scheme
Resolved:	Adopted
15/177/9	Confidential Reporting (Whistle Blowing) Policy and Procedure
Resolved:	Adopted
15/177/10	Town Hall Management Committee Terms of Reference
Resolved:	Adopted
15/177/11	Amenities Committee Terms of Reference
Resolved:	Adopted
15/177/12	Finance and General Purposes Committee Terms of Reference
Resolved:	Adopted
15/177/13	Staffing/Employment Committee Terms of Reference
Resolved:	Adopted 1 against
15/177/14	Planning Committee
Resolved:	Adopted

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15/177/15	Working Groups (General)
	Adopted
TC/15/178	<u>Question under Standing Order 24:</u> Cllr Hall asked now that the policies and procedures are adopted and the budget is balanced, can the Council now move on. It was agreed that a summary of Town Council meetings will be forwarded to the press.
TC/15/179	<u>To agree Town Council Planning recommendations re tabled lists 26:</u>
Resolved:	The tabled recommendations are received and agreed.
TC/15/180	<u>To receive summary financial reports to 30th September 2015</u>
Resolved:	Financial reports are received and agreed
TC 15/181	<u>To receive tabled orders and payments:</u>
Resolved:	Payments and orders are received and agreed.
	Due to the confidential nature of the business to be transacted and under the Public Bodies (Admissions to meetings) Act 1960 and LGA 1972., ss 100A to 100K; and ACA 1998, s 10 part of this meeting may be held in private session.
TC 15/182	<u>Private Session of Minutes</u>
15/182/1	Town Council 21 st September 2015
Resolved:	The minutes are received and adopted
15/182/2	F&GP 12 th October 2015
Resolved:	The minutes are received
TC/183	Training for Staff
Resolved:	A) More information required
	B) Office Staff Training was agreed.
	Meeting Closed 8.50