

Finance and General Purpose Committee, Monday, 10th November 2014

Northallerton Town Council
Held 7 p.m. Upper Hall, Town Hall, Northallerton

Present: Councillor: J Forrest (Chairman)
Councillors: S Anderson, P Forster, T Hall, C Palmer

In Attendance: Councillor P Atkin

Officer: S Fraser

FGP/447	To receive apologies for Absence
	None received
FGP/448	To receive declarations of interest re agenda items.
	Councillor Hall declared an interest in his role as District and County Councillor and decisions taken by those authorities that may impact the finances of the Town Council
FGP/449	To grant dispensations as appropriate
Resolved:	Councillor Hall is allowed to remain in the meeting
FGP/450	To receive and adopt the Minutes of the Meeting held 29th September 2014.
	The minutes were proposed and seconded. Councillor Palmer abstained from voting because she was not in attendance.
Resolved:	Minutes FGP/434 to FGP/446 are adopted and acted upon
FGP/451	To determine action and charges re the Market Superintendent
	The chairman informed members and he and the Clerk had met with Mr Thornton of the District Council to explore options of an alternate location within the Town Hall for the Market Superintendent, he explained that the entrance at the top of the basement stairs on the East elevation has been identified as a suitable alternative. He proposed that works to modify the area are undertaken by the District Council and that the rental charge is reduced from its current rate.
Resolved:	1) The modifications are paid for by the District Council 2) The Clerk in consultation with the Chairman negotiates a suitable rent for the area.
FGP/452	To receive correspondence and agree action
	The tabled correspondence was presented
452.1	14/01/019/190 – deferred to Private session
452.2	14/01/019/189 – Flooring of the entrance hall and kitchen
Resolved:	Contractor 1 is appointed
452.3	14/01/019/195 – Replacement radiator ladies toilet
Resolved:	The radiator is replaced
452.4	14/01/019/194 – agenda item – see FGP//451
452.5	14/01/019/197, 198, 205 and 207
Resolved:	Noted
452.6	14/01/019/206 - Incident
Resolved:	Referred to our insurers
452.7	14/01/019/208 – Additional works to the East and North Elevations

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Chairman 

Clerk 

Dated 01/12/2014

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Resolved:	The additional works are agreed and the contractor is informed to go ahead.
FGP/453	To receive and the draft Communications Policy for comment and recommendation to the Town Council.
Resolved:	Complete and bring back to the next F&GP meeting
FGP/454	To review Grant Award Policy
Resolved:	i) Amend item (5) to read 'A letter will be written to all applicants stating the outcome of the decision making process. The decision of the Council is final'. ii) The remainder of the Policy remains status quo.
FGP/455	To receive the External Audit Report for 2013/14 and agree action if required.
Resolved:	Clarification is sought re evidence for consideration for maintaining adequate systems.
FGP/456	To receive the Terms of Reference for the forthcoming Internal Audit
Resolved:	The Terms of reference are received
FGP/457	To review and agree the Budget Estimates for 2015/16
Resolved:	i) Comments regarding the estimates are forward to the Clerk by 21 st November ii) The estimates are brought back to the next meeting ^{of} the Committee
FGP/458	To received the financial reports and agree action as appropriate
458.1	Financial Reports 2014/15
Resolved:	The financial reports are received
458.2	Santa Sunday 2013
Resolved:	The report is received
458.3	Aged Debtors 2014/15
Resolved:	The report is received
458.4	Reconciliation Report 2014/15
Resolved:	The report is received
The chairman proposed that due to the confidential nature of the business to be transacted and under the Public Bodies (Admissions to meetings) Act 1960 and LGA 1972, ss 100A to 100K: and ACA 1998, s10 the majority of this meeting may be in held in private session.	
	Councillor Atkin left the meeting
FGP/459	Private Session
	Referred item FGP/452.1
Resolved:	The member of staff is informed to claim on their home insurance
FGP/460	To discuss items of a Personnel nature
Resolved:	Referred to Staffing Committee
FGP/461	Personal Mobile numbers
Resolved:	i) The item is referred to in the communications Policy ii) The member of staff is informed to add as an agenda item for the JBC