

Town Hall Management Committee Meeting, Monday 13th October 2014

Northallerton Town Council
Held 7 p.m. Upper Hall, Town Hall, Northallerton

Present: Councillor P Forster (Chairman)

Councillors: K Archer, G Cullen, J Forrest, C Palmer,

In attendance Councillor P Atkin

Officer: S Fraser

THM/476	To receive apologies for absence
	Apologies were received from Councillor Turner
Resolved:	Apologies are received
THM/477	To receive declarations of interest from councillors on agenda items.
	Councillor Forrest declared an interest re THM/479
THM/478	To grant any requests for dispensation as appropriate.
	Dispensation is agreed for Councillor Forrest to remain in the meeting
THM/479	To appoint a Vice Chairman of the Town Hall Management Committee. The Clerk informed members of a discussion with YLCA and email in this regard. The advice was from custom and practice that Committee Chair and Vice are appointed from other than the Chair and Vice of the Council.
	Resolved: i) Refer to full Council
	ii) Copy of email from YLCA to be passed on to members
THM/480	To receive and adopt the minutes of the Town Hall Management Committee Meeting held, 22nd September 2014
	The minutes were proposed and seconded. 3 for the proposal, 1 member against.
Resolved:	Minutes THM/463 to THM/475 are adopted and acted upon
THM/481	To receive an update re current work to the Town Hall building
	Members were informed the west elevation was almost complete. The quotations from painters had not been forthcoming.
THM/482	To receive an update re Internal & External signage for the Town Hall building.
	Members were informed that the Clerk had discussed the signage with the listed buildings officer and the Architect was liaising with planning to seek approval.
	Resolved: Defer to the next meeting
THM/483	To discuss and agree action re Conference Facilities for the Town Hall
	Resolved: Refer to full Council

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Chairman 

Clerk 

Dated 24.10.14

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THM/484	To discuss and agree action re the purchase of an Evacuation Chair for the Town Hall facilities.
	1 member for the proposal, 3 members against, 1 abstention.
Resolved:	An evacuation chair is not purchased
THM/485	To receive the Town Hall Financial Reports for 2014/15
	The financial reports were proposed and seconded. 1 member against.
Resolved:	The financial reports are received.
	Quotes are sought for additional trestle tables
THM/486	To receive the tabled Orders
	The tabled orders were proposed and seconded.
Received.	The orders are received.
THM/487	To consider estimates and budget items for financial year 2015/16
Resolved:	Add into the estimates: i) Pointing works to the North and East elevations ii) Painting and refurbishment of the Upper Hall iii) Refurbishment and Improvements to the Reception Office iv) External Painting to the Lower level of the Town Hall
THM/488	To receive the Aged Debtors Report
Resolved:	The Aged Debtor report is received.
The meeting closed.	

Chairman 

Clerk 

Dated 24.11.14