

**NORTHALLERTON TOWN COUNCIL**

Town Hall  
 High Street  
 Northallerton  
 North Yorkshire  
 DL7 8QR  
 Tel: 01609 776718  
 Web: [www.northallertontowncouncil.gov.uk](http://www.northallertontowncouncil.gov.uk)



15<sup>th</sup> September 2020

Members are summonsed to a meeting of Town Council to be held on Monday, 21<sup>st</sup> September 2020 at 7pm via Microsoft teams.

**Due to the confidential nature of the business to be transacted and under the Public Bodies (Admissions to meetings) Act 1960 and LGA 1972, ss 100A to 100K: and ACA 1998, s10 part of this meeting may be in held in private session.**

Yours faithfully  
 Sophie Garside  
 Clerk

**Business**

1.	To receive apologies for absence
2.	To receive declarations of interest from Councillors on agenda items
3.	To grant any requests for dispensation as appropriate
4.	To receive the Police Report
5.	Public Forum – To receive questions and comments from members of the public
6.	To receive and approve the minutes Town Council Meeting 17 <sup>th</sup> August 2020 To receive the Staffing minutes 6 <sup>th</sup> July 2020 & 3 <sup>rd</sup> September 2020 To receive the minutes F&GP minutes 14 <sup>th</sup> September 2020 To receive the minutes EO minutes 27 <sup>th</sup> July 2020
7.	To consider all matters relating to Health and Safety and Health and Wellbeing of Northallerton Town Council To receive update re Town Hall Bookings and Town Hall public toilets re COVID-19
8.	To receive and approve Ground Maintenance Supervisor report
9.	To receive an update on Applegarth park meeting with Cllr Young
10.	To discuss and agree Northallerton & Romanby JBC Cllr vacancy
11.	To discuss and agree correspondence list
12.	To receive planning list 79 and HDC outcome list
13.	To receive orders, payments and petty cash
14.	To discuss and agree placement of memorial bench from Cllr Young
15.	<b>REQUESTS TO OBTAIN OR PRESENT INFORMATION</b> – Items being notified to the Town Mayor and Town Clerk/Deputy Clerk prior to the start of the meeting and being of an informative nature only, not able to be dealt with by the office and not resulting in policy decisions or financial implications for the Town Council.
16.	<b>To consider exclusion of members of the press and public under the Public Bodies (Admission to Meetings) Act 1960 for items due to the confidential nature of the business</b>
17.	a) To receive update re AGAR documents b) To receive letter from Internal Audit company