

Town Council Meeting, 17th June 2019

Northallerton Town Council

Held 7 p.m., Upper Hall, Town Hall, Northallerton

Present: Councillors: J Forrest (Chairman)
P Atkin, K Bowler, G Cullen, P Eames, C Hutson, J Hutson, C Palmer,
J Prest, D Richardson, C Young

Officer: Jill Johnstone

TC/035	To receive apologies for absence
Resolved:	No apologies to receive
TC/036	To Co-Opt for North Ward 2 candidates have stood for Co-Option, Cllr Forrest asked both candidates to give a short presentation which they did before the Council voted
Resolved:	Gemma Emmitt 3 votes Ken Archer 8 votes Ken Archer was Co-Opted onto the Council and signed his declaration
TC/036	To receive declarations of interest from Councillors on Agenda Items
Resolved:	Cllr Prest had an interest in planning item for the Fleece, Cllrs Bowler, Forrest, Palmer and Richardson interest in JBC as they are on the committee
TC/037	To grant requests for dispensation and agree action as appropriate
Resolved:	Dispensation was granted
TC/038	<p>To receive the Police Report</p> <p>Over the last 2 months the following crimes and ASB have been reported –</p> <p>Anti-Social Behaviour (ASB) - 61 reports</p> <p>Autocrime - 0 report</p> <p>Dwelling burglary - 3 reports</p> <p>Commercial burglary/other - 2 reports</p> <p>Criminal damage - 12 reports</p> <p>Theft (all including from shop) - 35 reports</p> <p>Violence against the person - 49 reports</p> <p>Other crimes inc Drugs - 39 reports</p> <p>Hate Crime - 0 reports</p> <p>Total inc other crimes - 201 reports</p> <p>OTHER NEWS –</p> <p>How are we making our town safer in the future –</p> <p>You may already be aware but your local Neighbourhood Policing Team constantly strive towards making Northallerton the safest it can be and to give you an insight into this I thought it might be useful to share with you a snap shot of some of the projects we are currently developing and working on –</p> <p>i) We are working with Northallerton BID to trial an information sharing App with retailers and pubs which would allow premises to share with other members live and real time suspicious activity, photos and cctv of offenders, information and intelligence and also details about events and meetings.</p> <p>ii) We are working with retailers who sell vouchers in the town to contact us if a customer purchases large amounts of gift cards which is a sign the customer may have</p>

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	<p>been a victim of fraud. Fraudsters contact vulnerable people and deceive them into sending the voucher codes over email and facebook which are then sold on.</p> <p>iii) We currently working with multiple agencies and schools to look at getting early intervention for vulnerable primary school students who are assessed as being likely to be involved in crime and anti-social behaviour in the future hoping with support and advice we can steer them away from this helping them make the right life choices.</p> <p>iv) We continue to develop the Northallerton Youth Space which goes from strength to strength.</p> <p>v) We continue to meet with our local Children's Homes to discuss their residents and look to support the schemes with early intervention and advice.</p> <p>vi) Our work with the Street Angels continues as this project thrives and has now become a permanent fixture with the support and care that is offered in our night time economy and we have had requests from other areas asking how we set our scheme up and what processes are required to replicate it. A real sign of success for this flag ship project.</p> <p>This is just a few of many projects that are currently being progressed by your local team in partnership with the towns other agencies, all driven by the information and intelligence we receive from our community.</p>
Resolved:	The Police report was received
TC/039	To receive presentation form dementia forward
Resolved:	Item deferred
TC/040	Public Forum During the public forum Cllr Forrest presented Northallerton Rugby Club with a certificate as a well done and thank you token and Northallerton are very proud of them.
TC/041	To receive and approve the minutes a. Annual Meeting 13 th May 2019 b. EO Meeting 3 rd June 2019
Resolved:	The minutes were received and approved a. Annual Meeting 13 th May 2019 b. EO Meeting 3 rd June 2019
TC/042	To receive the minutes Annual Parish Meeting 13 th May 2019
Resolved:	The minutes were received of Annual Parish Meeting 13 th May 2019
TC/043	To consider all matter relating to Health and Safety and Wellbeing of Northallerton Town Council
Resolved:	None
TC/044	To consider all matters relating to Northallerton and Romanby JBC a. To receive minutes 5 th March 2019 b. To receive draft minutes 4 th June 2019 c. To agree to rescind letter to disband JBC Cllr Atkin read out some of the points in from his report he sent to all Cllrs and said this was the second time this had come to Council and it opens everything up to abuse for the public not Cllrs. Cllr Palmer gave a verbal statement and presented significant information that could potentially counteract the previous belief that Romanby Parish Council is not a burial authority and that in the local plan up to 2035 are 72 to 100 houses on Bullamoor Road, in the ongoing new development Northallerton will only have 90 houses and Brompton 900. No consideration had been taken regarding the financial situation and Northallerton Town Council could not expect to walk away free of charge. Cllr Atkin said if the JBC looked at the door being closed to outsiders been buried in the cemetery he would be happy with

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	that. A named vote was requested
Resolved:	<ul style="list-style-type: none"> a. The minutes 5th March 2019 are received b. The draft minutes 4th June 2019 are received c. To rescind the letter to disband JBC For Cllrs Archer, Bowler, Cullen, Forrest, Palmer, Prest, Richardson and Young 8 members Against Cllrs Atkin and Eames 2 members Cllr C Hutson and Cllr J Hutson both abstained from voting. The letter is rescinded.
TC/045	<p>To consider all matters relating relating to events</p> <ul style="list-style-type: none"> a. Music theme for fireworks b. Update on Santa Sunday <p>It was discussed that something should be done for the children when the lights are switched on as we have a childrens motif design. Cllrs considered not to have a Christmas tree on the balcony would be inappropriate to make any alterations to the current plans for this year, if BID do put a tree up on the front then the town will have 2 Christmas trees.</p>
Resolved:	<ul style="list-style-type: none"> a. The Council chose children's Disney theme music All in favour b. The Council agreed that the illuminations are switched on earlier this year on the 15th November but asked if something could be done for the children, as it is their motif design. 11 for 1 abstention c. Santa's grotto charge to be deferred until November meeting All in favour d. The Christmas tree is kept for this year and keep in background for next year 10 for 1 against, 1 abstention
TC/46	To receive Town Council Accounts
Resolved:	The Town Council Accounts are received All in favour
TC/047	To receive the Internal Auditors Report for Financial Year 2018/19
Resolved:	Another good report and is received All in favour
TC/048	To agree Financial Risk Assessment
Resolved:	The financial risk assessment is agreed All in favour
TC/049	To agree the Annual Return and Governance Statement for 2018/19 Section 1 Annual Governance statement
Resolved:	Section 1 Annual Governance statement is agreed All in favour
TC/050	To agree the Annual Return and Governance Statement for 2018/19 Section 2 Accounting Statements
Resolved:	Section 2 accounting statements are agreed All in favour
TC/051	To agree and adopt Notice Board Policy
Resolved:	Agreed and adopted Notice Board policy All in favour
TC/052	To agree and adopt Amenities Staff working group terms of reference
Resolved:	The name is changed to Amenities Staff working group and a adopted All in favour
TC/053	To agree Councillors for Amenities Staff working group
Resolved:	Cllrs Cullen, Palmer, Richardson and Young are on the working group.
TC/054	To receive report Northallerton and Villages forum
Resolved:	The report is received All in favour
TC/055	To receive and discuss report on Bullamoor play area Cllrs said it was a ridiculous sad state of affairs when it has been suggested that Bullamoor park is fenced and gated, cctv cameras were discussed.
Resolved:	This item is deferred and a site visit is arranged All in favour
TC/056	To receive and discuss letter from Youth Space Site a bench in memory of Leah in Applegarth and a rose given by Marks and Spencer to be planted in flower bed on west side. To meet with Chargehand to look at possible positions.
Resolved:	To allow bench and rose to be planted at the Applegarth 11 For 1 abstention

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TC/057	To receive draft Annual Report		
Resolved:	Contact the Clerk if report needs amending, the report is received All in favour		
TC/058	To discuss car parking		
Resolved:	Deferred		
TC/059	To discuss and agree Clerks report		
	The countdown clock was discussed to go halves with the BID and it could be used for other events in the town		
Resolved:	a. To purchase countdown clock with the BID 11 for 1 abstention b. The Clerks report is received All in favour		
TC/060	To receive and agree correspondence		
Resolved:	114 A letter is written to explain why the Council cannot put any more play equipment on Bankhead All in favour 116 75 th VE Day Celebration Santa Sunday group will organise something for that day All in favour 135 Defer to next meeting when more information regarding insurance has been sought. All in favour. The correspondence list is received All in favour		
TC/061	To agree Town Council Planning recommendations re table list 66		
	LA App Ref	Proposal	Town Council Comments to be returned to HDC
	19/01110/FUL	Construction of new healthcare building providing office and assessment spaces for multi-disciplinary, community based mental health teams	No Observations
	19/01114/LBC	Application for listed building consent for proposed installation of new and replacement signs	No Observations
	19/01111/ADV	Application for advertisement consent for 1 No. externally illuminated projecting sign. Externally illuminated locator fixed wooden letters. 1No. Non illuminated amenity sign	No Observations
	19/01268/LBC	Listed building consent for reparation of external masonry and reinstatement works	No Observations
	19/01100/FUL	Single storey extension to the rear of the property	No Observations
	19/01157/RPN	Notification of prior approval for a proposed larger home extension to the rear to extend 4.42m beyond the rear wall, maximum height measured from natural ground level 3.57m and height at eaves from ground level 2.8m	No Observations
	19/00894/FUL	Alterations and rear extension to existing dwelling	No Observations
	19/00865/FUL	Revised application for the increase of the size of the single storey extension to the side/rear with revised layout and locations of doors and windows and the increase in height of the front boundary wall (as approved under application ref 18/01513/FUL)	No Observations

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Resolved:	The planning list is received All in favour				
TC/062	To receive Orders and Payments				
	ORDERS				
	Date Raised	Supplier/Payee	Order Ref.	Details	Net
	30/05/2019	NY Timber	1920/3671	wood for bridge in AG	22.56
	24/05/2019	Schools ICT	1920/3670	Installation of rewiring of JJ office	1370.00
	23/05/2019	Sam Turners	1920/3669	Compost hanging baskets	56.00
	22/05/2019	Medics UK	1920/3668	medical cover for Santa event	255.00
	22/05/2019	Medics UK	1920/3667	medical cover for Bonfire event	520.00
	16/05/2019	Sam Turners	1920/3666	Screw Driver set	19.99
	16/05/2019	Sam Turners	1920/3665	Drill Bit and Bolts	27.12
	14/05/2019	Schools ICT	1920/3664	Network Upgrade	1370.98
	14/05/2019	Primary Care Supplies	1920/3663	Defib pads	168.00
	13/05/2019	Streetscape	1920/3662	CANCELLED Shackles and bushes	150.00
	10/05/2019	Jarreds	1920/3661	Replacement Key	
	10/05/2019	Sam Turners	1920/3660	Galvanised hammerite	36.66
	08/05/2019	Sam Turners	1920/3659	Sanding Discs and Screws	53.88
	02/05/2019	R J Farrow	1920/3658	skip collection	195.00
	02/05/2019	Jarreds	1920/3657	stationery	57.44
	01/05/2019	Cleaning Equip Services	1920/3656	16 white buffer pads	69.45
	01/05/2019	YPO	1920/3655	Hand roll	24.29
	01/05/2019	TWC	1920/3654	14 boxes toilet roll	209.00
	01/05/2019	NY Timber	1920/3653	4x latts	17.76
	29/04/2019	Northallerton Glass	1920/3652	Replacement glass LH	96.11
	29/04/2019	Jewson	1918/3651	Dulux matt paint 5L	tbc
	25/04/2019	Schools ICT	1920/3650	RBS software installation for 28/5/19	tbc
	25/04/2019	CANCELLED	1920/3649	Shackles and de-rings	tbc
	24/04/2019	GB Sports	1920/3648	matting and matting pegs	91.00
	24/04/2019	Sam Turners	1920/3647	amenities supplies	63.50
23/04/2019	Classic Graphics	1920/3646	4 x A4 landscape 'no ball games' BM	tbc	
18/04/2019	Sam Turners	1920/3645	amenities supplies	tbc	
17/04/2019	IES	1920/3644	1x new motor for automatic door (TC1429)	1600.00	
16/04/2019	Sam Turners	1920/3643	Telescopic Lance	27.95	

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16/04/2019	PAT Testing	1920/3642	Town Hall pat test	100.00
16/04/2019	AHC	1920/3641	Machinery servicing	616.82
16/04/2019	Fieldcare	1920/3640	5L mentor	78.80
15/04/2019	Harkers Hydraulics	1920/3639	Bowser service	250.00
12/04/2019	Jarreds	1920/3638	stationery	197.09
11/04/2019	D&S	1920/3637	Notice of motion press release	207.00
11/04/2019	YPO	1920/3636	3x work chairs, 2x work screen, 2 rectangular desks, 2 x blue overshoes	927.50
10/04/2019	RJ Farrow	1920/3635	skip collection	200.00
08/04/2019	NY Timber	1920/3634	4 rails, 1x 12 foot fence rail	21.88
20/02/2019	IES	1819/3633	Callout due to fire alarm 20/2/19, as fire alarm wouldn't reset.	95.00

PAYMENTS

Chq.	Invoice Date	Supplier/Payee	Ext. Ref	Details	Net
305400	14/05/19	Primary Care	73738	Replacement defib pads	140.00
305399	15/05/19	T W Johnson	1146	Fit and supply isolator to christmas lights	135.75
305398	17/05/19	Zetland Wines	29	Refreshments for Annual Meeting	42.30
305397	18/04/19	Sam Turners	387521	work gloves and tape	5.27
	25/04/19	Sam Turners	400401	shackles and 10mm chain link	11.50
	03/05/19	Sam Turners	398373	stanley knife, cable ties and top soil	38.87
305396	20/03/19	IES	7748	Call out to fire alarm see sheet 9386	95.00
	25/03/19	IES	7766	Call out access system JJ comp	85.00
305395	13/05/19	SLCC	315-195257- 195258	JJ & SG course	132.00
305394	13/05/19	Jenny Howells Photography	n/a	AM 2019 photography	55.00
305393	08/05/19	CBG Telecom	319668	Apri 2019 billing period	100.85
305392	29/04/19	Jewson	0396/001926 16	Ceiling paint	48.48
305391	01/05/19	NY Timber	6002/398173	22x100mm sawn carcassing green treated	17.76
305390	04/05/19	C.E & C.M Walker Ltd.	19040	09/04/19, 23/04/19 and 09/04/19 verges	1900.00

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305389	08/05/19	Rennison Tree Specialist	RTS1621	Works at AG on tree No's 936, 951, 956, 958, 961, 962	375.00
305388	09/05/19	Hunter Gee Holroyd	INV-0928	Preparation of accounts for audit	801.14
	09/05/19	Hunter Gee Holroyd	INV-0929	Preparation of accounts for audit	825.18
305387	09/05/19	ATAP	19288	PAT testing on 7th May	148.75
305386	08/05/19	TWC	125478	Toilet roll bulk pack	209.02
305385	05/05/19	Npower	NNO78B4Z	Unmetered Supply	249.61
	05/05/19	Npower	NNO78B43	Unmetered Supply	2.37
	05/05/19	N Power	NNO78B42	Unmetered Supply	8.68
	05/05/19	N Power	NNO78B4Y	Unmetered Supply	99.82
305384	01/05/19	Cleaning Equipment Services	37092	White pads for machinery	69.45
305383	20/05/19	Newsquest	29155789	Press release public notice	172.50
305382	13/05/19	YPO	601904570	Hand towels	24.29
	29/04/19	YPO	601878831	office chairs x3	525.60
305381	01/05/19	Hambleton District Council	9017931	wheeled bins	182.00
	01/05/19	Hambleton District Council	9017934	wheeled bins	475.00
305380	30/04/19	Northallerton Glass	683314	Replacement glass and installation	96.11
305379	13/05/19	UCI Committee	n/a	Donation	100.00
305378	13/05/19	The Living Rooms	n/a	Donation	300.00
305377	13/05/19	Northallerton Amateur swimming club	n/a	Donation	200.00
305376	13/05/19	Northallerton & District ME support group	n/a	Donation	450.00
305375	13/05/19	Northallerton Amateur Boxing Club	n/a	Donation	200.00
305374	13/05/19	Moorsbus	n/a	Donation	400.00
305373	13/05/19	POSCH	n/a	Donation	200.00
305372	13/05/19	Allerton Junior Athletics Club	n/a	Donation	200.00
305371	13/05/19	Northallerton Carnival	n/a	Donation	500.00
305370	13/05/19	Tourist Information Centre	n/a	Donation	500.00

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305369	13/05/19	Northallerton School and Sixth Form College	n/a	Donation	50.00
305368	13/05/19	BON	n/a	Donation	750.00
305367	13/05/19	Northallerton Silver Band	n/a	Donation	150.00
305366	01/05/19	Academy Leasing	14363/1	equipment hire	243.00
305365	30/04/19	PPL/PRS	SIN1073906	music license	535.96
305364	24/04/19	ProCam	CD970835629	Mentor 5L	80.30
305363	26/04/19	Hambleton District Council	4000011584	Levy for BID membership	367.50
305362	30/04/19	AquAid	197368	19L water	5.50
305361	30/04/19	RJ Farrow	INV23552	Skip collection	175.00
305360	24/04/19	Konica Minolta	1143919601	Printing charges	143.19
	28/04/19	Konica Minolta	1143955293	Printer and copier rental	76.92
305359	31/03/19	Northern Elevator	19022	Maintenance contract	61.90
305358	25/04/19	Jarreds	168094	Office stationery	197.09
305357	30/04/19	H.E.Woolley	158263	New additional extinguisher in UH kitchen and identification card	61.95
	25/04/19	H.E. Woolley	158134	Service to fire extinguishers	129.57
305356	26/04/19	GB Sport & Leisure	2878	Grass mat/grass mat pegs	95.88
305355	08/04/19	NY Timber	6002/391467	Green treated GSS and fence rail	21.35
305354	17/04/19	Harker Hydraulics & Engineering	29928	1 x Bowser service	250.00
305353	16/04/19	NYCC	210003419	Fuel charges 8/2/19 and 12/3/19	137.67
305352	03/04/19	Total Gas & Power	188177929/19	Gas charges 31/12/19 to 28/02/19	1692.14
305351	24/04/19	YLCA	11-1920	Cllr guide books	114.67
305350	24/04/19	Petty Cash	n/a	Petty Cash	179.67
305349	23/04/19	Zurich Municipal	37377533	Insurance cover 2019	6616.28
305348	31/03/19	AHC	n/a	works to husqvarna mower	47.83
305347	20/03/19	IES	n/a	Call out Fire Alarm	95.00
305346	06/04/19	Total Gas & Power	188660323/19	Churchyard charge	82.22

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	11/04/19	Total Gas & Power	188695688/19	Town hall charge	634.36
305345	05/04/19	CBG Telecom	316717	Phone charges	99.39
305344	08/04/19	Freeman Johnson	182/18	Advice on open space land Applegarth Northallerton	194.40
305343	01/04/19	Hambleton District Council	20750	Quarterly charge for use of Allotments at Knotto Bottom	107.50
305342	20/03/19	TWC	124489	Sanitary services 07/07/04/19-06/07/19	395.00
	20/03/19	TWC	124490	Hand dryer contract 07/07/04/19-06/07/19	17.50
305341	25/03/19	SLCC	n/a	Society membership renewal	220.00
305340	14/07/19	Hambleton District Council	N11011655001	HDC Council Tax	12029.50
305339	21/03/19	YLCA	n/a	YLCA membership	1134.00

PETTY CASH

Date	Rec No.	Supplier	Des	Exp.
09/04/19	1920/001	Lewis & Cooper	Refreshment	1.09
10/04/19	1920/002	Barkers	Stamps	16.80
11/04/19	1920/003	Goodwins	Cable ties	1.99
11/04/19	1920/004	Yorkshire Trading	Combo pliers	2.99
11/04/19	1920/005	Goodwins	Cable ties	5.97
12/04/19	1920/006	Lewis & Cooper	Refreshment	2.18
23/04/19	1920/007	Asda	Refreshment	5.54
24/04/19	1920/008	Goodwins	Garden Pegs	2.98
24/04/19	305350	CASH		-179.67
29/04/19	1920/009	Barkers	Stamps	31.44
29/04/19	1920/010	Yorkshire Trading	Ronseal paint	19.98
29/04/19	1920/011	Lewis & Cooper	Refreshment	1.99
01/05/19	1920/012	Goodwins	Toilet paper	3.49
02/05/19	1920/013	Boyes	rollers and brushes	8.55
03/05/19	1920/014	Asda	Refreshment	9.74
08/05/19	1920/015	Goodwins	Small paint brushes	1.00
08/05/19	1920/016	Lewis & Cooper	Milk	1.99
09/05/19	1920/017	Yorkshire Trading	Soft grip screw drivers	4.99
13/05/19	1920/018	Goodwins	Nibbles for Annual Meeting	5.00
14/05/19	1920/019	Co-Op	Fuel for machinery	19.86
14/05/19	1920/020	M&S	Milk	1.29
14/05/19	1920/021	Card Factory	1st Class Stamps	25.20
21/05/19	1920/022	Asda	Refreshment	13.53
23/05/19	1920/023	Boyes	Edging shears	14.99

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	24/05/19	1920/024	Goodwins	Wall plugs town markers	1.49	
	30/05/19	1920/025	M&S	milk	1.29	
	31/05/19	1920/026	Rymans	Batteries and stamps	15.39	
	03/06/19	1920/027	Lewis & Cooper	Milk and coffee	6.29	
	03/06/19	1920/028	Maxwells	adapter for phone socket	2.00	
	04/06/19	1920/029	Maxwells	new cable for additional office phone	6.50	
Resolved:	Orders and Payments are received All in favour					
TC/063	REQUESTS TO OBTAIN OR PRESENT INFORMATION – Items being notified to the Town Mayor and Town Clerk prior to the start of the meeting and being of an informative nature only, not able to be dealt with by the office and not resulting in policy decisions or financial implications for the Town Council. Cllr Forrest asked the Council if the Town Hall was available during the school holidays could the foodbank and volunteers come in to cook the a meal for children in need. The Clerk was to look at the diary and contact Cllr Young.					
TC/064	Due to confidential nature of the business to be transacted and under the Public Bodies (Admissions to meetings) Act 1960 and LGA 1972, ss 100A to 100K: and ACA 19998, s10 items 32 & 33 of this meeting will be held in private session					
Resolved:	All in favour					
TC/065	To receive and approve the Private Session Minutes a. Town Council 15 th April 2019 b. EO meeting 3 rd June 2019					
Resolved:	a. Town Council 15 th April 2019 are received and approved All in favour b. EO meeting 3 rd June 2019 are received and approved All in favour					
TC/066	To agree and approve staffing issues Flexible working					
Resolved:	The Clerk to get information					

Meeting closed 9.05