

**You are hereby notified of a Staffing Committee Meeting of
Northallerton Town Council to be held at 6.00pm on
Thursday 19th November 2020 using video/teleconferencing.**

The right to record, film and broadcast meetings of the Council is established under The Openness of Local Government Bodies Regulations 2014. Anyone intending to record, film and broadcast meetings must adhere to the Council's Rules for the Effective Management of Recording at Meetings, and give due notice of intent.

Members of the public and press are invited to attend, please contact the Clerk prior to midday on the day of the meeting to receive the access information.

The agenda is detailed below.

clerk.alex@northallertontowncouncil.gov.uk



Alexandra Little - Clerk/RFO
15th November 2020

Agenda

- 1. To discuss the requirement for a Council Staffing Review and agree next steps**
Incorporating redefining Job Roles and Descriptions, agreeing Pay Policy and Pay Grades in line with NALC recommendations, Sickness Policy and Apprenticeship opportunities
- 2. To update members on Current Staffing Situation**
 - a. To resolve to exclude members of the press and public by virtue of Public (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in 2b and 3
 - b. To discuss the current situation in regard to staffing and the line management of the office and maintenance team
- 3. Complaint**
To receive and consider a customer complaint regarding a staff member and agree actions
- 4. To agree the date and time of the next meeting**

Apologies should be sent to Alexandra Little
clerk.alex@northallertontowncouncil.gov.uk