

Minutes of the Meeting of Northallerton and Romanby Joint Burial Committee  
held at the Romanby Parish Meeting Room  
at 7 pm on Tuesday, 3 December 2024

Present: Councillor P Cornfoot – Chairman Councillors S Adsett, P Atkin, D Calvert, J Davies, K Hardisty, M Holmes, P Wilkinson
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		Action
JBC/342	<b>Apologies</b> None	
JBC/343	<b>To receive declarations of interest from Councillors on Agenda Items</b> None to declare	
JBC/344	<b>To grant any requests for dispensation as appropriate</b> None to grant	
JBC/345	<b>Public Forum</b> No public participation	
JBC/346	<b>To receive and approve the minutes of the Committee held on 3 September 2024</b> Resolved: That the minutes are received and approved.	
JBC/347	<b>To consider matters arising from the minutes</b> No matters arising.	
JBC/348	<b>To discuss and agree the Clerk's Report</b> The Clerk presented his report Resolved i) The Clerk's report is received	
JBC/349	<b>To discuss and receive report on fuel payment report</b> The committee discussed the current method of paying for fuel against setting up an account with the petrol station as recommended by the Northallerton Town Council auditor. Whilst the committee understood that it is best practice to have accounts where possible it felt the current system was a robust system that has worked well and to incur an additional cost was not in the interests of the taxpayer. The amount spent on fuel was not significant enough to justify changing from using petty cash.  Resolved i) That the current fuel payment system be maintained.	

JBC/350	<p><b>To approve the Accounts for Payment</b> Resolved That the following accounts be approved: SCHEDULE - 3 December 2024</p> <p><u>Accounts for Payment</u></p> <table border="1" data-bbox="344 378 1394 1373"> <thead> <tr> <th>Payee</th> <th>Details</th> <th>Chq.</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Sam Turner &amp; Sons</td> <td>Various</td> <td>103193</td> <td>222.92</td> </tr> <tr> <td>Andrew Nicholson</td> <td>Grave Digging</td> <td>103194</td> <td>300.00</td> </tr> <tr> <td>Border Group</td> <td>Portaloo</td> <td>103195</td> <td>68.40</td> </tr> <tr> <td>Gill's Leeming Bar</td> <td>Digger Hire</td> <td>103196</td> <td>227.34</td> </tr> <tr> <td>North Yorkshire Council</td> <td>Legal fees (pension fund)</td> <td>103197</td> <td>134.40</td> </tr> <tr> <td>Northallerton Town Council</td> <td>1st half year payroll costs</td> <td>103198</td> <td>28,769.34</td> </tr> <tr> <td>Sam Turner &amp; Sons</td> <td>Aug/Sept invoices</td> <td>103199</td> <td>536.82</td> </tr> <tr> <td>R &amp; J Farrow</td> <td>Skip Hire</td> <td>103200</td> <td>258.00</td> </tr> <tr> <td>Northallerton Town Council</td> <td>Summer &amp; Winter bedding plants</td> <td>103201</td> <td>282.33</td> </tr> <tr> <td>Gill's Leeming Bar</td> <td>Digger Hire</td> <td>103202</td> <td>288.00</td> </tr> <tr> <td>Yorkshire Water</td> <td>Quarterly water charge</td> <td>103203</td> <td>38.46</td> </tr> <tr> <td>SGS</td> <td>Insulating &amp; cladding pipes Cem Ldge</td> <td>103204</td> <td>684.00</td> </tr> <tr> <td>Sam Turner &amp; Sons</td> <td>October invoices</td> <td>103205</td> <td>78.00</td> </tr> <tr> <td>Petty Cash</td> <td>Various</td> <td>103206</td> <td>267.66</td> </tr> <tr> <td>EE Mobile</td> <td>August Invoice</td> <td>DD</td> <td>35.50</td> </tr> <tr> <td>EE Mobile</td> <td>September Invoice</td> <td>DD</td> <td>35.50</td> </tr> <tr> <td>EE Mobile</td> <td>October invoice</td> <td>DD</td> <td>35.50</td> </tr> <tr> <td>Bank Charges</td> <td>August Charges</td> <td>DC</td> <td>17.50</td> </tr> <tr> <td>Bank Charges</td> <td>September Charges</td> <td>DC</td> <td>21.50</td> </tr> <tr> <td>Bank Charges</td> <td>October Charges</td> <td>DC</td> <td>15.50</td> </tr> </tbody> </table>	Payee	Details	Chq.	Amount	Sam Turner & Sons	Various	103193	222.92	Andrew Nicholson	Grave Digging	103194	300.00	Border Group	Portaloo	103195	68.40	Gill's Leeming Bar	Digger Hire	103196	227.34	North Yorkshire Council	Legal fees (pension fund)	103197	134.40	Northallerton Town Council	1st half year payroll costs	103198	28,769.34	Sam Turner & Sons	Aug/Sept invoices	103199	536.82	R & J Farrow	Skip Hire	103200	258.00	Northallerton Town Council	Summer & Winter bedding plants	103201	282.33	Gill's Leeming Bar	Digger Hire	103202	288.00	Yorkshire Water	Quarterly water charge	103203	38.46	SGS	Insulating & cladding pipes Cem Ldge	103204	684.00	Sam Turner & Sons	October invoices	103205	78.00	Petty Cash	Various	103206	267.66	EE Mobile	August Invoice	DD	35.50	EE Mobile	September Invoice	DD	35.50	EE Mobile	October invoice	DD	35.50	Bank Charges	August Charges	DC	17.50	Bank Charges	September Charges	DC	21.50	Bank Charges	October Charges	DC	15.50	
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JBC/351	<p><b>To receive and approve financial report</b> The report showed the JBC to be in a healthy financial position. Resolved i) That the report is received</p>																																																																																					
JBC/352	<p><b>To receive and approve the 2024/25 revised estimates, 2025/26 estimates and agree fees and charges for 2025/26</b> Resolved i) That fees and charges for 2025/26 be increased by 2% rounded to the nearest £5 ii) That the estimates are approved iii) That the Cemetery &amp; Chapel reserve &amp; Machinery Purchase reserve be increased to £15000 &amp; £12000 respectively. iv) That a Land Purchase reserve be established at £60000 rising to £75000 at March 2026.</p>																																																																																					

JBC/353	<b>Any Other Business</b> None	
<b>The next meeting will be held on Tuesday 4 March 2025 @ 7pm</b>		

The meeting closed at: 7:35pm

Chairman:

Date: