Minutes of the Meeting of Northallerton and Romanby Joint Burial Committee
held at the Romanby Parish Meeting Room
at 7 pm on Tuesday, 2 September 2025

Present:	Councillor K Hardisty – Chairman Councillors P Atkin, D Calvert, P Cornfoot, M Holmes, P Wilkinson

		Action
JBC/384	**Apologies** Councillors S Adsett & J Davies	
JBC/385	**To receive declarations of interest from Councillors on Agenda Items** None to declare	
JBC/386	**To grant any requests for dispensation as appropriate** None to grant	
JBC/387	**Public Forum** No public participation	
JBC/388	**To receive and approve the minutes of the Committee held on 3 June 2025** Resolved: That the minutes are received and approved	
JBC/389	**To consider matters arising from the minutes** No matters arising	
JBC/390	**To discuss and agree the Clerk's Report** The Clerk presented his report. He updated the committee on a recent incident and complaint received regarding a burial at the cemetery caused by the funeral directors failure to follow procedures. Resolved: The committee agreed to the Clerk's drafted response to the complainant and that a copy be sent to the funeral director involved.	Clerk
JBC/391	**To discuss and agree the Caretaker's Report**	
JBC/392	**To receive report on the site visit held on 10 July 2025** Resolved: That the report is received	
JBC/393	**Update on Cemetery Projects** The Clerk updated the committee on the progress of all projects and informed the committee that the Crow family had commenced the painting of the wall adjacent to the cemetery and there would be no cost to the cemetery. Resolved: The report is received.	
JBC/394	**To receive report on Future Grave Space provision** The Clerk presented a report which showed that the cemetery had over 10 years lifespan in the current cemetery with a further 14 years when the allotment area is taken over Resolved: The report is received	

JBC/395	**To receive annual audit report** The report had one recommendation advising that the year end allocation to the two councils be brought into line with the way the precept is calculated. Resolved: That it was felt the difference between the calculations was insignificant and not to change at this point	
JBC/396	**To approve accounts for payment** Resolved That the following payments are approved:	

Accounts for Payment

Payee	Details	Chq.	Amount
Lightfoot Plumbing & Heating	Repair fault to showerCem. Lodge	103235	48.00
AW Nicholson & Sons	Grave digging	103236	600.00
Gill's Leeming Bar Ltd	Digger hire	103237	313.92
Ian Smithson	Audit	103238	320.00
UK Wheelie Bins Co	3 green wheelie bins	103239	144.29
Sam Turner & Sons	May invoices	103240	538.56
Notice Board Company Ltd	Notice Board	103241	438.84
R & J Farrow	Skip hire	103242	270.00
Northallerton Town Council	Final invoice 24/25 payroll	103243	14,689.85
Romanby Paris Council	Office Rent	103244	530.00
Gill's Leeming Bar Ltd	Digger hire	103245	360.00
J Bell	Baby memorial	103246	385.00
Jewson	Concreting sand	103247	45.60
North Yorkshire Fire Protection	Annual mtce	103248	135.00
Northallerton Heating Centre	Deposit - Cemetery Lodge Stove	103249	712.50
Think Kitchen & Bathroom Ltd	Deposit - Cemetery Lodge Kitchen	103250	500.00
Sam Turner & Sons	June invoices	103251	133.23
Northallerton Heating Centre	Balance - Stove Cemetery Lodge	103252	2,137.50
Think Kitchen & Bathroom Ltd	Balance - Cemetery Lodge Kitchen	103253	4,763.64
Gill's Leeming Bar Ltd	Digger hire	103254	72.00
Petty Cash	Various	103255	647.58
Sam Turner & Sons	July Invoices (fence board & bench)	103256	1,198.91
EE Mobile	May Invoice	DD	37.77
EE Mobile	Jun Invoice	DD	37.77
EE Mobile	July invoice	DD	37.77
Bank Charges	May Charges	DC	13.00
Bank Charges	Jun Charges	DC	12.00
Bank Charges	Jul Charges	DC	19.00

JBC/397	**To receive the Financial Report**	

	The Clerk informed the committee that fee income was well up on what is expected and the cemetery is in a very sound financial position. Resolved: The report is received	
JBC/398	**To set the precept for 2026/2027** Resolved: To freeze the precept at its current level for 2026/2027	
JBC/399	**To consider any other business** The Clerk informed the committee that the CPT Co-ordinator had contacted him to enquire whether the current cabin used by them could be removed and a new shed erected at the rear of the chapel. Resolved: The committee agreed to the request subject to the site being deemed suitable	Clerk
	The next meeting will be held on Tuesday 2 December 2025 @ 7pm	

The meeting closed at: 7.45pm

Chairman:

Date: