

Minutes of the Meeting of Northallerton and Romanby Joint Burial Committee
held at the Romanby Parish Meeting Room
at 7 pm on Tuesday, 3 June 2025

Present:	Councillor P Cornfoot – Chairman Councillors P Atkin, D Calvert, J Davies, K Hardisty, M.Holmes, P Wilkinson
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		Action
JBC/368	Apologies Councillor S Adsett	
JBC/369	To appoint a Chairman of the Committee for 2025-2027 (from Romanby Parish Council) It was proposed and seconded that Councillor Kevin Hardisty is appointed Chairman of the Committee for 2025-2027. Councillor Hardisty chaired the meeting from item JBC/370 onwards Councillor Hardisty thanked Councillor Cornfoot for his work as Chairman and that it had been a privilege to work with him as Vice-Chairman.	
JBC/370	To appoint a Vice-Chairman of the Committee for 2025-2027 (from Northallerton Town Council) It was proposed and seconded that Councillor Mike Holmes is appointed Vice-Chairman of the Committee for 2025-2027.	
JBC/371	To receive declarations of interest from Councillors on Agenda Items None to declare	
JBC/372	To grant any requests for dispensation as appropriate None to grant	
JBC/373	Public Forum No public participation	
JBC/374	To receive and approve the minutes of the Committee held on 4 March 2025 Resolved: That the minutes are received and approved	
JBC/375	To consider matters arising from the minutes No matters arising	
JBC/376	To discuss and agree the Clerk's Report The Clerk presented his report. The committee thanked the Clerk for his comprehensive report. Resolved: The Clerk's report is received	
JBC/377	To receive the Chairman's Report Cllr Cornfoot presented his report and thanked Cllr Hardisty & the committee for their support over his time as chairman and thanked the Clerk & caretaking team for their hard work & support. Resolved: i) That the report is received.	

JBC/378	Caretakers Lodge improvements A report was presented to the committee giving potential works to be carried out at the cemetery and a discussion took place. Resolved: i) To approve the installation of a multi-fuel stove subject to a second estimate being obtained. ii) That an inspection of the Lodge be carried out by the Chairman & Clerk to determine whether new kitchen fitments are needed and subject to their agreement it be approved subject to agreement to costs by the Chairman & Vice-Chairman.	Chairman /Clerk																																																																																																								
JBC/379	Cemetery Projects The Clerk presented an update on ongoing projects and new projects/tasks that had been identified. Resolved: i) To purchase a new notice board for the front of the cemetery. ii) The update was received and the Clerk to make progress with the projects / tasks.	Clerk																																																																																																								
JBC/380	To approve the Accounts for Payment Resolved That the following accounts be approved: <u>Accounts for Payment</u> <table><tr><th>Payee</th><th>Details</th><th>Chq.</th><th>Amount</th></tr><tr><td>Sam Turner & Sons</td><td>Various - Jan invoices</td><td>103216</td><td>72.16</td></tr><tr><td>Northallerton Town Council</td><td>Qtr 3 payroll</td><td>103217</td><td>14,361.95</td></tr><tr><td>Gill's Leeming Bar Ltd</td><td>Digger hire</td><td>103218</td><td>460.80</td></tr><tr><td>Petty cash</td><td>Various</td><td>103219</td><td>201.68</td></tr><tr><td>Spoilt</td><td>Spoilt</td><td>103220</td><td>21.32</td></tr><tr><td>AW Nicholson</td><td>Grave digging</td><td>103221</td><td>300.00</td></tr><tr><td>Gill's Leeming Bar Ltd</td><td>Digger hire</td><td>103222</td><td>216.00</td></tr><tr><td>Sam Turner & Sons</td><td>Various - Feb invoices</td><td>103223</td><td>22.32</td></tr><tr><td>Yorkshire Water</td><td>Rates - Cemetery lodge</td><td>103224</td><td>797.91</td></tr><tr><td>Jewson</td><td>Masonry repair filler</td><td>103225</td><td>30.82</td></tr><tr><td>Gill's Leeming Bar Ltd</td><td>Digger hire</td><td>103226</td><td>154.58</td></tr><tr><td>Sam Turner & Sons</td><td>Various - Mar invoices</td><td>103227</td><td>38.59</td></tr><tr><td>B & Q</td><td>Bathroom cladding - Cemetery lodge</td><td>103228</td><td>230.00</td></tr><tr><td>ICCM</td><td>25/26 membership</td><td>103229</td><td>105.00</td></tr><tr><td>R & J Farrow</td><td>Skip hire</td><td>103230</td><td>270.00</td></tr><tr><td>Gill's Leeming Bar Ltd</td><td>Digger hire</td><td>103231</td><td>144.00</td></tr><tr><td>Petty cash</td><td>Various</td><td>103232</td><td>371.71</td></tr><tr><td>Neasham nurseries</td><td>Summer bedding</td><td>103233</td><td>185.19</td></tr><tr><td>Sam Turner & Sons</td><td>Various - April invoices</td><td>103234</td><td>1,459.41</td></tr><tr><td>EE Mobile</td><td>February Invoice</td><td>DD</td><td>35.50</td></tr><tr><td>EE Mobile</td><td>March Invoice</td><td>DD</td><td>37.39</td></tr><tr><td>EE Mobile</td><td>April invoice</td><td>DD</td><td>39.75</td></tr><tr><td>Bank Charges</td><td>February Charges</td><td>DC</td><td>14.00</td></tr><tr><td>Bank Charges</td><td>March Charges</td><td>DC</td><td>9.00</td></tr><tr><td>Bank Charges</td><td>April Charges</td><td>DC</td><td>25.75</td></tr></table>	Payee	Details	Chq.	Amount	Sam Turner & Sons	Various - Jan invoices	103216	72.16	Northallerton Town Council	Qtr 3 payroll	103217	14,361.95	Gill's Leeming Bar Ltd	Digger hire	103218	460.80	Petty cash	Various	103219	201.68	Spoilt	Spoilt	103220	21.32	AW Nicholson	Grave digging	103221	300.00	Gill's Leeming Bar Ltd	Digger hire	103222	216.00	Sam Turner & Sons	Various - Feb invoices	103223	22.32	Yorkshire Water	Rates - Cemetery lodge	103224	797.91	Jewson	Masonry repair filler	103225	30.82	Gill's Leeming Bar Ltd	Digger hire	103226	154.58	Sam Turner & Sons	Various - Mar invoices	103227	38.59	B & Q	Bathroom cladding - Cemetery lodge	103228	230.00	ICCM	25/26 membership	103229	105.00	R & J Farrow	Skip hire	103230	270.00	Gill's Leeming Bar Ltd	Digger hire	103231	144.00	Petty cash	Various	103232	371.71	Neasham nurseries	Summer bedding	103233	185.19	Sam Turner & Sons	Various - April invoices	103234	1,459.41	EE Mobile	February Invoice	DD	35.50	EE Mobile	March Invoice	DD	37.39	EE Mobile	April invoice	DD	39.75	Bank Charges	February Charges	DC	14.00	Bank Charges	March Charges	DC	9.00	Bank Charges	April Charges	DC	25.75	
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JBC/381	<u>To receive and agree 2024/2025 Final Accounts:</u> The Clerk presented the Final Accounts to the Committee. The Clerk explained any significant variances. The JBC is in a very sound financial position. A discussion took place regarding the cost of land for a future burial area. Resolved: i) That the Land Purchase reserve be increased to £90000. ii) That the Final Accounts are accepted.	Clerk
JBC/382	<u>To agree a date for a site visit to the cemetery</u> i) That the site visit is to be on Thursday 10 July @ 6.30pm	
JBC/383	<u>Any Other Business</u> None	
	The next meeting will be held on Tuesday 2 September 2025 @ 7pm	

The meeting closed at: 8.00pm

Chairman:

Date: