

Minutes of the Meeting of Northallerton and Romanby Joint Burial Committee
held at the Romanby Parish Meeting Room
at 7 pm on Tuesday, 4 March 2025

Present:	Councillor P Cornfoot – Chairman Councillors P Atkin, D Calvert, J Davies, K Hardisty, M.Holmes, P Wilkinson (from item 7)
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		Action
JBC/354	Apologies Councillor S Adsett	
JBC/355	To receive declarations of interest from Councillors on Agenda Items None to declare	
JBC/356	To grant any requests for dispensation as appropriate None to grant	
JBC/357	Public Forum No public participation	
JBC/358	To receive and approve the minutes of the Committee held on 4 December 2024 Resolved: That the minutes are received and approved	
JBC/359	To consider matters arising from the minutes No matters arising	
JBC/360	To discuss and agree the Clerk's Report The Clerk presented his report Resolved: The Clerk's report is received	
JBC/361	Appointment of Assistant Caretaker Members had previously agreed to appoint Dave Ashman to the role of Assistant Caretaker. Resolved: i) To ratify the decision to unfreeze the Assistant Caretaker post and appoint Dave Ashman on 15 hours per week from 1 March 2025 ii) To agree the updated 2025/2026 estimates	
JBC/362	Memorial for babies in unmarked graves The Clerk informed the committee that he has been approached from a mother of a still born child to have a memorial on the hill where the burials took place. There is an existing baby memorial that could be cleaned relocated and a new inscription added. Resolved: i) To clean the existing memorial, have a new inscription on it and relocate the memorial to the hill. ii) Costs to be agreed with the Chairman & Vice Chairman	Clerk

JBC/363	<p>Application to have a kerb set on two graves The Clerk informed the committee that he had been approached by a family who would like to have kerb surrounds on their parents’ graves due to the condition of the cemetery in the area the graves were situated.</p> <p>Resolved:</p> <p>i) That permission be granted for a kerb set on graves 7094A & 7094B due to the condition of the cemetery in this area and that they would be in keeping with other graves in this area.</p> <p>ii) That any future applications for additions to graves be delegated to the Chairman & Vice Chairman</p>	Clerk																																																																
JBC/364	<p>To receive and agree the updated Health & Safety Assessment Report</p> <p>Resolved</p> <p>That the report is received & agreed</p>																																																																	
JBC/365	<p>To approve the Accounts for Payment</p> <p>Resolved</p> <p>That the following accounts be approved:</p> <p style="text-align: center;">SCHEDULE - 4 March</p> <p>2025</p> <p><u>Accounts for</u> <u>Payment</u></p> <table><tr><td>Payee</td><td>Details</td><td>Chq.</td><td>Amount</td></tr><tr><td>Gill's Leeming Bar</td><td>Digger Hire</td><td>103207</td><td>72.00</td></tr><tr><td>J McVeigh</td><td>Re-purchase of burial plot</td><td>103208</td><td>332.28</td></tr><tr><td>Zurich Insurance</td><td>Annual premium</td><td>103209</td><td>2,485.94</td></tr><tr><td>Rennison Tree Specialists</td><td>Tree works</td><td>103210</td><td>420.00</td></tr><tr><td>Sam Turner & Sons</td><td>November invoices</td><td>103211</td><td>522.45</td></tr><tr><td>Gill's Leeming Bar</td><td>Digger Hire</td><td>103212</td><td>144.00</td></tr><tr><td>Yorkshire Water</td><td>Oct-Dec water usage</td><td>103213</td><td>16.16</td></tr><tr><td>AW Nicholson</td><td>Grave digging</td><td>103214</td><td>900.00</td></tr><tr><td>SGS</td><td>Replacement inspection cover</td><td>103215</td><td>262.56</td></tr><tr><td>EE Mobile</td><td>November Invoice</td><td>DD</td><td>33.59</td></tr><tr><td>EE Mobile</td><td>December Invoice</td><td>DD</td><td>38.15</td></tr><tr><td>EE Mobile</td><td>January invoice</td><td>DD</td><td>36.13</td></tr><tr><td>Bank Charges</td><td>November Charges</td><td>DC</td><td>14.50</td></tr><tr><td>Bank Charges</td><td>December Charges</td><td>DC</td><td>25.88</td></tr><tr><td>Bank Charges</td><td>January Charges</td><td>DC</td><td>11.00</td></tr></table>	Payee	Details	Chq.	Amount	Gill's Leeming Bar	Digger Hire	103207	72.00	J McVeigh	Re-purchase of burial plot	103208	332.28	Zurich Insurance	Annual premium	103209	2,485.94	Rennison Tree Specialists	Tree works	103210	420.00	Sam Turner & Sons	November invoices	103211	522.45	Gill's Leeming Bar	Digger Hire	103212	144.00	Yorkshire Water	Oct-Dec water usage	103213	16.16	AW Nicholson	Grave digging	103214	900.00	SGS	Replacement inspection cover	103215	262.56	EE Mobile	November Invoice	DD	33.59	EE Mobile	December Invoice	DD	38.15	EE Mobile	January invoice	DD	36.13	Bank Charges	November Charges	DC	14.50	Bank Charges	December Charges	DC	25.88	Bank Charges	January Charges	DC	11.00	
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JBC/366	To receive the Financial Report The report showed the committee to be in a very healthy position Resolved That the report is received	
JBC/367	Any Other Business None	
	The next meeting will be held on Tuesday 3 June 2025 @ 7pm	

The meeting closed at: 7:40pm

Chairman:

Date: