



**You are hereby notified of an Ordinary Meeting of  
Northallerton Town Council to be held at 7.00pm on  
Monday 16th June 2025 in the Town Hall, Upper Hall.**

The right to record, film and broadcast meetings of the Council is established under The Openness of Local Government Bodies Regulations 2014. Anyone intending to record, film and broadcast meetings must adhere to the Council's Rules for the Effective Management of Recording at Meetings, and give due notice of intent.

Members of the public and press are invited to attend, the agenda is detailed below.

A handwritten signature in blue ink, appearing to be 'AR'.

Alexandra Robson - Clerk/RFO  
11th June 2025

**Agenda**

**25/018 Apologies**

To receive apologies for absence and consider approval of reasons for absence.

**25/019 To Note any Declarations of Interest**

- 1) To Note Declarations Interests not already declared under members Code of Conduct or Members Register of Disclosable Pecuniary Interests.
- 2) To Approve Dispensation Requests.

**25/020 Public Participation**

Members of the Public who wish to speak regarding items within the remit of the Town Council may do so. Time will be restricted to 10 minutes maximum, unless the council decides otherwise.

**25/021 Minutes**

To approve and sign the minutes of the following:

1. Ordinary Meeting held on Monday 14th April 2025
2. Annual Town Meeting held on Monday 12th May 2025
3. Annual Meeting of the Town Council held on Monday 19th May 2025

**25/022 Exclusion of the Press and Public by virtue of Public (Admission to Meetings) Act 1960**

To consider if it is necessary to resolve to exclude members of the press and public by virtue of Public (Admission to Meetings) Act 1960, due to the confidential nature of any agenda items.

**25/023 North Yorkshire Police**

- 1) To receive a report from North Yorkshire Police.
- 2) To note an updated action plan from the Community Alcohol Partnership.

**25/024 To receive reports from Ward Councillors**

*Including feedback from the Area Constituency Committee.*

**25/025 To receive the Mayor's Statement**

**25/026 Community Facilities**

1. To note that the Community Facilities Committee Meeting, scheduled for Friday 6th June, was not quorate.
2. To note minutes of the NRJBC Meeting on 4th March and draft minutes of the meeting on 3 June 2025.
3. To receive a brief update on the BT Digital Hub programme and agree to send a letter of support.

**25/027 Engagement and Events**

1. To consider Planning Applications received.
2. To receive a report from Northallerton BID.
3. To note draft minutes of the Engagement and Events Committee Meeting on 6th June 2025.
4. To receive a verbal report on the recent visit of the BON group to Ormesson-sur-Marne.



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**25/028 Environment and Open Spaces**

1. To note draft minutes of the Environment and Open Spaces Committee Meeting on 6th June 2025.

**25/029 Finance**

- 1) To note draft minutes of the Finance Committee Meeting on 4th June 2025.
- 2) To approve payments.
- 3) To note receipts.
- 4) To note bank account balances and sign bank reconciliation.
- 5) To agree the Annual Accounting Statement 2024/2025.
- 6) To approve the AGAR submission 2024/2025.

**25/030 Staffing**

- 1) To note draft minutes of the Staffing Committee Meeting on 4th June 2025.
- 2) To approve amended Staffing Committee Terms of Reference.
- 3) To note any staff and councillor training.

**24/031 To receive late correspondence**

*Emails for information have been circulated between meetings and require no further action.*

*Late correspondence requiring a decision will be placed on the next agenda.*

**25/032 To receive items for inclusion in the agenda for the next meeting**

*Items to be added to the next agenda should be notified to the Clerk by midday on Monday 14th July.*

**25/033 Date of Next Meeting**

To confirm the time and date of the next meeting as Monday 21st July at 19:00.

To note the closure of the meeting.

Apologies should be sent to Alexandra Robson  
[clerk@northallertontowncouncil.gov.uk](mailto:clerk@northallertontowncouncil.gov.uk)