



**You are hereby notified of an Ordinary Meeting of  
Northallerton Town Council to be held at 7.00pm on  
Monday 15th September 2025 in the Town Hall, Upper Hall.**

The right to record, film and broadcast meetings of the Council is established under The Openness of Local Government Bodies Regulations 2014. Anyone intending to record, film and broadcast meetings must adhere to the Council's Rules for the Effective Management of Recording at Meetings, and give due notice of intent.

Members of the public and press are invited to attend, the agenda is detailed below.

A handwritten signature in blue ink, appearing to read 'AR'.

Alexandra Robson - Clerk/RFO  
8th September 2025

**Agenda**

**25/051 Apologies**

To receive apologies for absence and consider approval of reasons for absence.

**25/052 To Note any Declarations of Interest**

- 1) To Note Declarations Interests not already declared under members Code of Conduct or Members Register of Disclosable Pecuniary Interests.
- 2) To Approve Dispensation Requests.

**25/053 Public Participation**

Members of the Public who wish to speak regarding items within the remit of the Town Council may do so. Time will be restricted to 10 minutes maximum, unless the council decides otherwise.

**25/054 Minutes**

To approve and sign the minutes of the Ordinary Meeting held on Monday 21st July 2025

**25/055 Exclusion of the Press and Public by virtue of Public (Admission to Meetings) Act 1960**

To consider if it is necessary to resolve to exclude members of the press and public by virtue of Public (Admission to Meetings) Act 1960, due to the confidential nature of any agenda items.

**25/056 North Yorkshire Police**

- 1) To receive a report from North Yorkshire Police.
- 2) To note an updated action plan from the Community Alcohol Partnership.

**25/057 To receive reports from Ward Councillors**

*Including feedback from the Area Constituency Committee.*

**25/058 To receive the Mayor's Statement**

**25/059 Community Facilities**

1. To note the draft minutes of a Community Facilities Committee meeting held on 5th September.
2. To note the minutes of a NRJBC meeting on 3rd June and draft minutes of a meeting on 2nd September.

**25/060 Engagement and Events**

1. To note the draft minutes of an Engagement and Events Committee meeting held on 5th September.
2. To consider Planning Applications received.
3. To confirm a submission to the Planning Authority in relation to the former Arla Foods site application number ZB25/01064/FUL.
4. To receive a report from Northallerton BID.

**25/061 Environment and Open Spaces**

1. To note the draft minutes of an Environment and Open Spaces Committee meeting held on 5th September.



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**25/062 Finance**

- 1) To approve payments.
- 2) To note receipts.
- 3) To note bank account balances and sign bank reconciliation.
- 4) To consider a request to sponsor a Christmas Tree at the festival in December 2025

**25/063 Staffing**

- 1) To note any staff and councillor training.

**24/064 To receive late correspondence**

*Emails for information have been circulated between meetings and require no further action.*

*Late correspondence requiring a decision will be placed on the next agenda.*

**25/065 To receive items for inclusion in the agenda for the next meeting**

*Items to be added to the next agenda should be notified to the Clerk by midday on Monday 13th October.*

**25/050 Date of Next Meeting**

To confirm the time and date of the next meeting as Monday 20th October at 19:00.

To note the closure of the meeting.

Apologies should be sent to Alexandra Robson  
[clerk@northallertontowncouncil.gov.uk](mailto:clerk@northallertontowncouncil.gov.uk)