



**You are hereby notified of a Staffing Committee Meeting  
of Northallerton Town Council to be held at 10:00 on  
Monday 16th March at the Town Hall**

The right to record, film and broadcast meetings of the Council is established under The Openness of Local Government Bodies Regulations 2014. Anyone intending to record, film and broadcast meetings must adhere to the Council's Rules for the Effective Management of Recording at Meetings, and give due notice of intent.

Members of the public and press are invited to attend, the agenda is detailed below.

A handwritten signature in blue ink, appearing to read 'AR'.

Alexandra Robson - Clerk/RFO  
9th March 2026

**Agenda**

SC25/23 To receive and consider Apologies for Absence and Declarations of Interest

SC25/24 To consider if it is necessary to resolve to exclude members of the press and public by virtue of Public (Admission to Meetings) Act 1960, due to the confidential nature of any agenda items

SC25/25 To approve the Minutes of the Staffing Committee Meeting held on 10th November 2025

SC25/26 To note the resignation of a member of staff

SC25/27 To agree a revised staffing structure, following the ongoing staffing review

SC25/28 To consider recruitment needs and agree:

1. Roles to be advertised
2. Timeframe for the recruitment process
3. Delegation of actions to the Clerk
4. Staffing Committee Members to form a recruitment panel

SC25/29 To confirm the date and time of the next meeting and to note the closure of the meeting