

F & GP Committee Monday 13th July 2020

Northallerton Town Council Held 7.00 p.m. remotely via TeamLink

Present: Councillor P. Cornfoot, Councillor P. Eames, Councillor C. Hutson, J. Hutson, Councillor D. Richardson, C Young

Officer: Mrs J Johnstone Clerk

FGP/1382	To receive apologies for absence.
Resolved:	No apologies received.
FGP/1383	To receive declarations of interest from Councillors on agenda items.
Resolved:	Cllr J Hutson on agenda item 9
FGP/1384	To grant dispensation as appropriate.
Resolved:	Dispensation granted
FGP/1385	To receive and approve F&GP minutes 8th June 2020.
Resolved:	That the minutes are received. All in favour.
FGP/1386	To receive report regarding Town Hall boilers
	An updated report was presented and Cllr Richardson explained he had met a plumber at the Town Hall to look into the smell of gas boilers are safe it was discussed about a management company maintaining the Town Hall. To look into costs of management fee and put on Town Council agenda
Resolved:	All in Favour
FGP/1387	To present letter sent to HDC
Resolved:	The letter is received All in Favour
FGP/1388	To discuss and agree expenditure of CIL monies.
	Several ideas on how best the CIL could be spent and a CIL project should be set up. Clarification is needed as to where CIL money should be ear marked funding.
Resolved:	To get clarification on ear marked funding the report is received All in Favour
FGP/1389	To receive an update on condition survey
	Align Property Partners have been to the Town Hall and the feed back is more favourable than expected. An electrical survey is needed as a matter of urgency. The need to retain 10% of the basement was needed and to look at another work shop area and costs.
Resolved:	That the update is received and Cllr Richardson thanked Cllrs Cornfoot and Eames. 3 quotes are obtained for electrical survey All in Favour
FGP/1390	To receive a draft TOR for Town Improvement Working Group from Cllr Cornfoot
Resolved:	To receive TOR and take to Full Council for information All in Favour
FGP/1391	To receive a verbal report from Cllr Richardson regarding gas smell in the Town Hall.
Resolved:	Report received with agenda item 5 All in Favour
FGP/1392	To receive the following financial information
	<ul style="list-style-type: none"> a. Internal Audit for yearend update b. Full set of accounts for year end and bank balances c. Agar report for 19/20 d. Statement of variances to 31 March 2020
	<ul style="list-style-type: none"> a. A full reply to internal audit with supporting documents and action plan. All in Favour b. Received draft accounts All in Favour

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Chairman

Clerk

Dated

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	c. AGAR report received All in Favour d. Statement of variances Cllrs to send queries to the Clerk and Clerk queries with staff. All in Favour
FGP/1391	To receive bank reconciliations from 30th April to 30th June 2020
Resolved:	Item deferred All in Favour
FGP/1392	To receive Q1 of Vat return.
Resolved:	Item deferred All in Favour
FGP/1393	To receive update on VAT registration details shown on Council sales invoices
Resolved:	Update received VAT registration do not need to be shown on sales invoice. All in Favour
FGP/1394	To receive a report on relevant software installation
Resolved:	Update received All in Favour
FGP/1395	To receive an update on F&GP Committee tracker of actions from Cllr Eames
Resolved:	Councillors to feed information back to the Clerk and tracker to be kept up to date, tracker to go to next FGP meeting All in Favour
FGP/1396	To receive an update on Town Hall shops re-opening
Resolved:	Update received All in Favour

The meeting closed at 8.49pm