

# Town Council Meeting held Monday 18<sup>th</sup> February 2019

Northallerton Town Council  
Held 7 p.m., Upper Hall, Town Hall, Northallerton

In Attendance: Councillors: J Forrest (Chairman)  
P Atkin, D Robertson, K Bowler, J Dobson,  
C Palmer, J Prest, D Robertson, K Archer  
Officers: Clerk J Johnstone, Deputy Clerk S Garside

<b>TC/1360</b>	<b>To receive apologies for absence:</b> Cllrs Barber, Forster, Williams																				
Resolved:	Apologies are received.																				
<b>TC/1361</b>	<b>To receive declarations of interest from Councillors on Agenda Items:</b>																				
Resolved:	Cllr Prest declared pecuniary interest on planning application for 74 High Street																				
<b>TC/1362</b>	<b>To receive requests for dispensation:</b>																				
Resolved:	None																				
<b>TC/1363</b>	<p><b>To receive the Police Report</b> <b>Over the last month the following crimes and ASB have been reported –</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Anti Social Behaviour (ASB)</td> <td style="text-align: right;">- 26 reports</td> </tr> <tr> <td>Autocrime</td> <td style="text-align: right;">- 0 reports</td> </tr> <tr> <td>Dwelling burglary</td> <td style="text-align: right;">- 1 reports</td> </tr> <tr> <td>Commercial burglary/other</td> <td style="text-align: right;">- 2 reports</td> </tr> <tr> <td>Criminal damage</td> <td style="text-align: right;">- 9 reports</td> </tr> <tr> <td>Theft (all including from shop)-</td> <td style="text-align: right;">18 reports</td> </tr> <tr> <td>Violence against the person</td> <td style="text-align: right;">- 26 reports</td> </tr> <tr> <td>Other crimes inc Drugs</td> <td style="text-align: right;">- 11 reports</td> </tr> <tr> <td>HateCrime</td> <td style="text-align: right;">- 0 reports</td> </tr> <tr> <td><b>Total inc other crimes</b></td> <td style="text-align: right;"><b>- 93 reports</b></td> </tr> </table> <p><b>OTHER NEWS –</b> <b>Police forces join together in Operation Checkpoint for rural crime clampdown</b></p> <p>A major operation targeting rural crime, involving six police forces across the north of England, resulted in hundreds of vehicles being stopped and checked and a number of arrests.</p> <p>More than 110 police officers, PCSOs and Special Constables from the North Yorkshire, Cleveland, Cumbria, Durham, Lancashire and Northumbria forces worked alongside almost 100 volunteers for 'Operation Checkpoint' on Thursday 7 February 2019.</p> <p>Across the region, hundreds of vehicles were stopped for proactive checks. In North Yorkshire, 60 vehicles were stopped and several searched, resulting in five arrests for burglary, theft and drug driving, along with two other vehicles seized.</p> <p>Police tactics included the widespread use of Automatic Number Plate Recognition (ANPR) technology to locate vehicles suspected of being connected to crime, as well as targeting vehicles seen in suspicious circumstances.</p> <p>In rural areas around Northallerton the operation involved officers, PCSOs and Special Constables from the force's Neighbourhood Policing Teams and Rural Taskforce, alongside volunteers from Girsby and Danby Wiske Watch Groups.</p>	Anti Social Behaviour (ASB)	- 26 reports	Autocrime	- 0 reports	Dwelling burglary	- 1 reports	Commercial burglary/other	- 2 reports	Criminal damage	- 9 reports	Theft (all including from shop)-	18 reports	Violence against the person	- 26 reports	Other crimes inc Drugs	- 11 reports	HateCrime	- 0 reports	<b>Total inc other crimes</b>	<b>- 93 reports</b>
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	<p><b>Police work experience opportunity for North Yorkshire youngsters</b></p> <p>Young people are being invited to gain a greater understanding of their local police at a work experience programme this summer. Anyone in Years 10 to 13 (aged between 14 and 18) can apply to attend the week-long programme with North Yorkshire Police.</p> <p>The opportunity is open to youngsters from any ability, faith, gender and background, who are in education (including home schooling) within the county of North Yorkshire and the city of York – the only requirement is that they are enthusiastic about the project.</p> <p>This is a fantastic opportunity for young people who are interested in joining the policing family to gain an insight into what we do, not just as police officers but also the different roles of police staff and opportunities across the organisation.</p> <p>The programme will run for five days from Monday 8 July 2019, and will take place at North Yorkshire Police HQ, Alverton Court, in Northallerton.</p> <p><b>New Ward Managers</b></p> <p>Northallerton NPT have just recently reviewed their team ward allocations and the new areas are as follows –</p> <p><b>PCSO Kim Laws - Bagby, Thorntons, Morton on Swale, Appleton Wiske, Gt. Smeaton</b>  <b>PCSO Emily Knights - Romanby / Town Centre</b>  <b>PCSO Alex Bilby - Brompton &amp; NA North</b>  <b>PCSO Dougie Beveridge - NA South</b>  <b>PCSO Angie Smith – currently full time School Liaison in Northallerton College</b></p> <p>Each PCSO has been tasked with engaging with key individuals and locations within their wards in order to get a full understanding of the issues that exist and how we can assist and will be looking at various projects including initiatives to protect those at high risk of becoming victims, increase community engagement and the target harden vulnerable locations.</p> <p>Councillor Atkin queried the need for a full time PCSO within Northallerton School &amp; Sixth Form College. Sgt Wilson explained that this had been very beneficial considering incidents that had taken place over the last 12 months, so beneficial that there are talks to have this around the force. He explained that Angie Smith the PCSO has built good relationships with the students.</p> <p>Cllr Palmer asked if there had been any progress from the window damage to shops on the high street a few months ago. Sgt Wilson explained he was not aware of any new information but would look into it and get back to the Council in due course.</p>
Resolved:	The Police Report is received All in favour
<b>TC/1365</b>	<b>Public Forum- To receive questions and comments from members of the public</b>
Resolved:	None
<b>TC/1366</b>	<p><b>Mayors Statement</b></p> <p>I would like to think that the council that once a vote has been taken we can move on to the next item without delay.</p> <p>The smooth running of the council and its affairs depends upon a harmonious and positive relationship between the clerk and the councillors.</p> <p>It is essential that each party understands the role of the other and that as far as possible their respective roles do not overlap.</p> <p>It is thus incorrect in principle for a councillor to undertake administrative tasks which are property of the clerk ie writing letters on behalf of the council except in an emergency.</p>

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	<p>There is a group got together to ensure that the Town gets into gear for the UCI on Wednesday 25 September 2019 the next meet of the group is at Betty's if you would like to get involved please attend the meeting date to be announced.</p> <p style="text-align: center;"><u>VISITS</u></p> <p>1/ Litter pick 2/ Meeting police Safer Northallerton 3/ Ripon candle mas service 4/ Planning meeting at HDC 4/ UCI meeting 5/ Youth space meeting</p> <p>Cllr Palmer asked for clarification in relation to Councillors writing letters on behalf of the Council and if this was applicable for the letters already approved by Council previously for Cllr Palmer to undertake. Cllr Forrest explained this does not apply to these letters.</p>
Resolved	The Mayors Statement is received.
<b>TC/1367</b>	<p><b>To receive and approve the Minutes Town Council Meeting 21<sup>st</sup> January 2019 F&amp;GP Meeting 21<sup>st</sup> January 2019 F&amp;GP Meeting 12<sup>th</sup> November 2018 Amenities Meeting 11<sup>th</sup> February 2019</b></p> <p>Cllr Robertson asked for AC/1354 to be looked into as it was incorrect in relation to the Food Festival and the location of the Beer Tent. Cllr Palmer explained this will go through the next Amenities meeting.</p>
Resolved	Town Council Meeting 21 <sup>st</sup> January 2019- All in favour F&GP Meeting 21 <sup>st</sup> January 2019- All in favour F&GP Meeting 12 <sup>th</sup> November 2018- All in favour Amenities Meeting 11 <sup>th</sup> February 2019- All in favour
<b>TC/1368</b>	<b>To consider all matters relating to Health and Safety and Health and Wellbeing of Northallerton Town Council</b>
Resolved	None
<b>TC/1369</b>	<b>To consider all matters relating to Northallerton &amp; Romanby JBC</b>
Resolved	None
<b>TC/1370</b>	<p><b>To consider all matters relating to events</b></p> <p>Cllr Palmer asked to discuss 2 items. The first item being Christmas Illuminations following a meeting with the supplier alongside a decision needed to be made. Cllr Palmer informed the Council about the banner on the north end of the Town Hall that had previously been discussed. The supplier has offered a price of £1200 approximately subject to planning permission. The planning permission would be the installation of 2 permanent flag pole brackets that would help with other events held in the Town and be great promotion for the Town.</p> <p>Cllr Prest explained that Hambleton District Council have strict policies in place regarding citing's of items on buildings and that it would be beneficial for the Town Council to work with Hambleton and take advice before spending this money.</p> <p>Cllr Palmer spoke about the second item in relation to the land used by the Food Festival on the Applegarth. Apologies were made by Cllr Palmer as information received on this matter was late last week hence the reason Councillors were not issued with papers beforehand. Due to further documents being discovered, Cllr Palmer explained she interpreted the covenant as not applicable to all pieces of land owned by the Town Council in the covenant. Alongside this the lease dated 7<sup>th</sup> February 2018 with NYCC is covenants relating to the tenant and no other party. The need to consider how the Council interprets the covenant is important alongside considering Mr Town's letter. Clarification that NYCC check all health and safety documents from the Food Festival is required.</p> <p>Cllr Prest expressed that due to information not being circulated beforehand this item needs to be adjourned to the next Town Council meeting. Cllr Prest said he did not interpret the documents the way Cllr Palmer did.</p>

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	<p>Cllr Forrest proposed to send all documents relating to the Applegarth to solicitors to be broken down into exactly what is applied to each area of land and then to bring back this information to the next meeting. Cllr Palmer requested not sending documents to legal at NYCC as it will have a conflicting interest but to send to an external solicitor.</p> <p>Cllr Prest proposed to send letter to Mr Town explaining the matter at hand alongside the 2018 lease and any supporting documents to gain his professional advice and to clarify if there are restrictions on the areas.</p>																			
Resolved	<p>a. To purchase the banner if planning permission is allowed All in favour</p> <p>b. 2018 lease and supporting documents sent to solicitors to clarify the restrictions All in favour</p>																			
<b>TC/1371</b>	<b>To choose a motif for children's illumination</b>																			
Resolved	The Council voted resulting in Romanby School as the winner of 2018 competition																			
<b>TC/1372</b>	<b>Clerks Report</b>																			
Resolved	No Clerks report to receive																			
<b>TC/1373</b>	<p><b>To consider and agree Town Council committees as motion from Cllr Palmer</b></p> <p>Cllr Palmer explained how current committees do not have enough leeway to do the job set out for them. Recommendations keep getting repeated and always result back to full Town Council meetings. Cllr Dobson said from his point of view committees are doing the 'donkey work' in most councils and if everything came to Town Council it wouldn't be discussed at length like in committee meetings. Cllr Prest expressed how the Council either trust committees to make decisions or there be no committees at all. Cllr Robertson stated that committees were resorted back to due to the amount of debating that took place in full Council meetings.</p> <p>Cllr Palmer proposed to abolish these committees</p>																			
Resolved	To abolish the committees 5 in favour, 4 against																			
<b>TC/1374</b>	<p><b>To discuss Crosby Rd car park as motion from Cllr Dobson</b></p> <p>Cllr Dobson explained how the Town Council had written to Hambleton District Council who replied that the Town Council should speak to the Police on this matter. Cllr Dobson expressed how the residents' concerns were increasing and how parking on Lascelles Lane is only 2 hour parking and there needs to be confirmation if this will continue.</p> <p>A Hambleton District Councillor present at the meeting was asked to comment. He explained that HDC and the Police had met up with residents regarding these issues and to alleviate concerns. He confirmed there will be no change to the parking system currently for at least 4 years and since meeting with the residents there has been no further approach from them. Councillor Prest stated following this confirmation there was nothing more the Town Council could do.</p>																			
<b>TC/1375</b>	<b>To consider and agree to advertise for Honorary Citizen 2019</b>																			
Resolved	To advertise for Honorary Citizen 2019 All in favour																			
<b>TC/1376</b>	<b>To consider and agree to advertise for Grants and Donations 2019</b>																			
Resolved	To advertise for Grants and Donations 2019 All in favour																			
<b>TC/1377</b>	<p><b>To agree quotation for grass matting safety surfacing</b></p> <p>Cllr Palmer asked if the Council have used the suppliers beforehand which the Clerk confirmed all three have been used before. Cllr Palmer requested for item to be moved to private session to discuss in more detail.</p>																			
Resolved:	The item is moved to private session 9 for, 1 against																			
<b>TC/1378</b>	<p><b>Correspondence</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Received</th> <th style="width: 5%;">From</th> <th style="width: 35%;">Subject</th> <th style="width: 45%;">Priority Level</th> </tr> </thead> <tbody> <tr> <td>11/02/2019</td> <td>031</td> <td>Love Northallerton</td> <td>Northallerton means business newsletter Feb 2019</td> <td style="text-align: center;">0</td> </tr> <tr> <td>07/02/2019</td> <td>030</td> <td>Julia Mulligan - Police and crime commissioner</td> <td>Reply letter to confirm they are looking into the concerns raised.</td> <td style="text-align: center;">0</td> </tr> <tr> <td>06/02/2018</td> <td>029</td> <td>HDC - Denise Pearce</td> <td>Parking amendment order Crosby road car park</td> <td style="text-align: center;">1</td> </tr> </tbody> </table>	Received	From	Subject	Priority Level	11/02/2019	031	Love Northallerton	Northallerton means business newsletter Feb 2019	0	07/02/2019	030	Julia Mulligan - Police and crime commissioner	Reply letter to confirm they are looking into the concerns raised.	0	06/02/2018	029	HDC - Denise Pearce	Parking amendment order Crosby road car park	1
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Chairman.....

Clerk .....

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04/02/2019	028	YLCA	Community first breakfast briefing at Hushwaite village hall Saturday 16th March 2019 10-1pm	0
04/02/2019	027	YLCA	NALC media release - Parliamentary inquiry backs NALC call to strengthen standards regime for 100000 Councillors	0
04/02/2019	026	YLCA	NALC chief executives Bulletin	0
31/01/2019	025	HRWCCG	Invitation to free community mental health event	0
31/01/2019	024	HRWCCG	New website to help local people access mental health therapies	0
29/01/2019	023	HDC - Louise Hancock	Hambleton District Council Standards hearings panel appointment of parish council Representatives	1
31/01/2019	022	Judith Masterman - South Tees NHS	Request to have 03/07/2019 coffee morning booking FOC	1
22/01/2019	021	Post Office	Consultation Hub	0
22/01/2019	020	Post Office	Northallerton post office relocation to WH Smiths Public consultation 23/01/2019	1
21/01/2019	019	BID Northallerton	New times head - Julia Robinson leaves BID	0
21/01/2019	018	NYCC - Kirsten Nash	Highstreet Northallerton footway works 28/01/2019 for 5 days	0
21/01/2019	017	NYCC - Kirsten Nash	Planned road closure 19265 - Romanby road Northallerton	0

Resolved: The correspondence list is received All in favour

### TC/1379 To agree the Town Council Planning recommendations re tabled list 62

TC Ref	Date Received @ TC	LA App Ref	Proposal	Location	T C Comments
19/062/530	18/02/2019	19/00163/FUL	Proposed single storey and rear extension	7 the Crescent Northallerton - DL6 1EU	No Observations
19/062/529	18/02/2019	19/00177/FUL	Proposed extension to the existing lounge	8 Fountains road Northallerton DL6 1QR	No Observations
19/062/528	18/02/2019	19/00104/FUL	Proposed construction of a rear conservatory	2 De Lacy Road Northallerton DL7 8WD	No Observations
19/062/527	18/02/2019	19/00112/FUL	Replacement of existing shopfront, windows and doors and replacement of existing flat roofs with tiled pitched roofs	74 highstreet Northallerton DL7 8EG	No Observations
19/062/526	18/02/2019	19/00056/FUL	Proposed single storey extensions and alterations	10A Hatfield road Northallerton DL7 8QX	No Observations

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Chairman.....

Clerk .....

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	19/062/525	18/02/2019	19/00063/FUL	Proposed single storey Porch WC and kitchen extension	4 Fountains Place Northallerton DL6 1QS	No Observations
	19/062/524	18/02/2019	19/00087/FUL	Proposed residential development comprising of 3 No 2 bed 2 storey terraced houses and 6 no 3 bed 2 storey semi-detached houses with associated parking garaging and access way	Land east of ashlands house Bullamoor road Northallerton	No Observations
Resolved:	The planning list and received and planning list is no observations All in favour					
<b>TC/1380</b>	<b>To receive bank reconciliation to 1<sup>st</sup> February 2019</b>					
Resolved:	All in favour					
<b>TC/1381</b>	<b>To receive Order and Payments</b>					
Resolved:	The Order and Payments were received					
<b>TC/1382</b>	<b>REQUESTS TO OBTAIN OR PRESENT INFORMATION</b> – Items being notified to the Town Mayor and Town Clerk prior to the start of the meeting and being of an informative nature only, not able to be dealt with by the office and not resulting in policy decisions or financial implications for the Town Council.					
<b>TC/1383</b>	To consider exclusion of members of the press and public under the Public Bodies (Admission to Meetings) Act 1960 for items 21, 22 due to the confidential nature of the business					
<b>TC/1384</b>	<b>To receive and approve the Minutes</b> Staffing Meeting 4 <sup>th</sup> February 2019					
Resolved:	Cllr Palmer asked for SC/1348 and SC/1349 including recommendations are accepted and proceeded. The minutes are received and approved All in favour					
<b>TC/1385</b>	<b>To discuss and agree salary scale for admin</b>					
Resolved:	Admin salary scale agreed All in favour					
<b>TC/1386</b>	<b>To agree quotation for grass matting safety surface Bankhead</b> Cllr Palmer asked if the Clerk could put recommendations with the quotes so it will not be necessary to move to private session.					
Resolved:	To agree to quote 1 under the Clerks recommendation. All in favour To resolve the Clerk puts recommendations on quotes All in favour					

Meeting closed 8:10pm

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Chairman.....

Clerk .....

Dated .....