

Town Council Meeting held Monday 19th November 2018

Northallerton Town Council
Held 7 p.m., Upper Hall, Town Hall, Northallerton

In Attendance: Councillors: J Forrest (Chairman)
P Atkin, K Barber, G Cullen, K Bowler, J Dobson,
C Palmer, J Prest, D Robertson, S Williams

Officer: J Johnstone

TC/1272	To receive apologies for absence: Cllrs Archer, Forster																				
Resolved:	Apologies are received																				
TC/1273	To receive declarations of interest from Councillors on Agenda Items:																				
Resolved:	Cllr Palmer declared interest on correspondence re: United 4 Christmas alongside Cllr Prest declared pecuniary interest re: 6 planning applications. All in favour																				
TC/1274	To receive requests for dispensation:																				
Resolved:	Cllr Palmer requests to stay in the room re: United 4 Christmas item and to be able to discuss and vote. All in favour																				
TC/1275	<p>Over the last month the following crimes and ASB have been reported –</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>Anti Social Behaviour (ASB)</td><td style="text-align: right;">- 42 reports</td></tr> <tr><td>Autocrime</td><td style="text-align: right;">- 1 reports</td></tr> <tr><td>Dwelling burglary</td><td style="text-align: right;">- 0 reports</td></tr> <tr><td>Commercial burglary/other</td><td style="text-align: right;">- 1 reports</td></tr> <tr><td>Criminal damage</td><td style="text-align: right;">- 4 reports</td></tr> <tr><td>Theft (all including from shop)</td><td style="text-align: right;">- 31 reports</td></tr> <tr><td>Violence against the person</td><td style="text-align: right;">- 22 reports</td></tr> <tr><td>Other crimes inc Drugs</td><td style="text-align: right;">- 9 reports</td></tr> <tr><td>HateCrime</td><td style="text-align: right;">- 0 reports</td></tr> <tr><td>Total inc other crimes</td><td style="text-align: right;">- 110 reports</td></tr> </table> <p>OTHER NEWS – Stay safe over Christmas Northallerton Neighbourhood Policing Team in company with our Volunteers, North Yorkshire Fire and Rescue and 95 Alive will be holding a Stay Safe Surgery at Tesco's Northallerton between 10am and 2pm on Friday 14th November 2018. This event is an opportunity to give out advice to the community about how to stay safe over the festive period and prevent people from becoming victims of crime. We will also be giving out information to the elderly and vulnerable about their wellbeing over the winter months like tips on how to stay warm and useful telephone numbers to contact should they have any concerns or issues.</p> <p>Reassurance patrols will continue after Halloween and Bonfire Night success Following increased patrols over the Halloween and Bonfire period we can announce that we received just 2 reports of anti-social behaviour which is great news for all concerned. These patrols will continue up to Christmas when we will be out and about with police volunteers paying particular attention to homes in darkness with our Op Bright burglary prevention initiative. Homes identified will receive a burglary prevention pack offering free timer switches and also an invite to property marking events in the new year.</p>	Anti Social Behaviour (ASB)	- 42 reports	Autocrime	- 1 reports	Dwelling burglary	- 0 reports	Commercial burglary/other	- 1 reports	Criminal damage	- 4 reports	Theft (all including from shop)	- 31 reports	Violence against the person	- 22 reports	Other crimes inc Drugs	- 9 reports	HateCrime	- 0 reports	Total inc other crimes	- 110 reports
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	<p>Pharmacy bags North Yorkshire Police has distributed 90,000 custom printed pharmacy bags to help reach some of the county's most vulnerable and elderly with fraud prevention advice. The initiative has seen almost 60 pharmacies across North Yorkshire take delivery of the branded pharmacy bags to hand out to their customers. Printed on the outside of the bags is advice on how to protect yourself from fraud and what to do if you are a victim of fraud.</p> <p>Commenting on the scheme Detective Inspector Jon Hodgeon, Head of North Yorkshire Police's Major Fraud and Economic Crime Unit said "Fraudsters use a range of tactics to target people, especially the elderly and vulnerable. They may pretend to be from your bank, the police, a utility company, a government department or someone else you usually deal with and trust. It is vitally important that people familiarise themselves with the simple steps that can be taken to protect themselves from fraud. Remember to be cautious and never just assume someone is who they say they are.</p> <p>In addition to the fraud prevention advice, the pharmacy bags also carry information about how to sign up to the force's free community messaging system which allows people to register to receive the latest crime notifications and community news happening in their local neighbourhood.</p>
	
Resolved:	The police report is received
TC/1276	<p>Public Forum A member of the public raised concerns regarding traffic management within Northallerton and a recent article regarding this in the D&S times. The member of the public emphasised how with the new housing estates in town this will become even more problematic. He urged the Town Council to drive forward this matter. Cllr Forrest explained how this an NYCC matter and referred to Cllr Dickinson who confirmed there is work being completed on a Traffic Management Strategy.</p>
TC/1277	<p>Homegrown Food Festival discussion for 2019 Following many concerns raised that had previously been circulated via email to Councillors Cllr Palmer proposed the Town Council forward these concerns to the Food Festival to read and then respond back once they have digested the information. Cllr Forrest amended this proposal to nominate</p>

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	3 or 4 Councillors to represent the Council and meet with the Food Festival to air out these concerns.
Resolved:	<ul style="list-style-type: none"> a. To forward the Councillors comments to the Food Festival to address b. To defer the choice of 3 or 4 Councillors following item 15 regarding Events Committee All in favour
TC/1278	Mayors statement
	<p>1/ The bonfire and fire work display was a success and I believe that it was the largest turn out by the public that I have seen with thanks to cllr Williams, G2 fireworks, Russells and every one that helped unfortunately the donations are very much less than last year.</p> <p>2/The Remembrance Parade took place without any problems which was very well attended by agencies and the general public Tank you to all that attended. I was disappointed to see so few of our councillors at the lighting of the beacon on the Applegarth on the evening of 11/11/2018 which was taking place all over the country.</p> <p>3/ At the July meeting the Council gave the permission for a community group to do some thing on the 2nd December as there was going to be no Santa Sunday as we know it, as the BIB have Santa in the town from 17th November. There are going to be activities on the high street and we can have a Santa in the Town Hall.</p> <p>4/ Litter picking with Hambleton Wombles.</p> <p>5/ We now know that the Mental wards at the Friarage will close and patients will go to surrounding hospitals.</p> <p><u>VISITS.</u></p> <p>1/ Visit of HRH Princess Anne .</p> <p>2/ Air Cadets presentation evening.</p> <p>3/ Open day Mount Vale care home.</p> <p>4/ Hub meeting.</p> <p>5/ Meeting to receive information regarding the UCI World Championship Races</p> <p>6/ Town Firework display</p> <p>7/ Polam Hall Young musician competition.</p> <p>8/ Remembrance.</p> <p>9/ Visit Lions Convention.</p> <p>10/ N.C.V.F. meeting.</p>
TC/1279	To receive and approve the minutes Town Council 15th October 2018
Resolved:	<p>The minutes are received and approved</p> <ul style="list-style-type: none"> a. Town Council Meeting 15th October 2018 All in favour
TC/1280	To discuss and agree items referred from F&GP
	<ul style="list-style-type: none"> a. FGP/1265 to discuss bequests b. FGP/1271 to agree CCTV camera
Resolved:	<ul style="list-style-type: none"> a. To use the first 5 paragraphs in Cllr Atkins report for advertising via website and social media. All in favour b. To purchase CCTV camera as FGP recommendation All in favour
TC/1281	To consider all matters relating to Health and Safety and Health and Wellbeing of Northallerton Town Council
	Cllr Palmer explained the policy she has in her work place and how the specification is in place from a VDU background and proposed a yearly test for NTC employees. Cllr Robertson stated within the civil service an eye test is every 2 years for employees, as an amendment to Cllr Palmers proposal.
Resolved:	5 for 5 against. Cllr Forrest casting vote for a 2 yearly deal with eye test and contribution to glasses as shown.
TC/1282	To consider all matters relating to Northallerton and Romanby JBC
	Cllr Dobson raised matters previously spoken about regarding letter the NTC sent to JBC on work

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	being done by the JBC to be moved back in the Town Hall. The Clerk explained how the letter had been issued but no response as of yet. Cllr Robertson requested the Clerk to ask the JBC for each meeting that takes place.
Resolved:	The Clerk confirms this will be actioned.
TC/1283	To consider villages and community forum report Cllr Atkin submitted the report but highlighted this was not done as a Town Councillor.
Resolved:	The report was received. All in favour
TC/1284	To discuss proposals on a. Adult social care b. Bus routes to hospital
Resolved:	a. Cllr Dobson proposed to put forward Council comments into consultation 8 for 2 against b. To write to NYCC and explain how the bus service 1889 should be supported. All in favour
TC/1285	To agree an Events Committee Cllr Dobson proposes an Events Committee to be started. Cllr Palmer does not think a new events committee is a positive step forward and will not benefit the events of the town.
Resolved:	a. Cllr Palmer makes an amendment that events should be a permanent agenda item every meeting. 5 for 5 against, Cllr Forrest has casting vote as Chairman for the amendment to go ahead. b. The previously deferred item regarding 3 or 4 representatives from the Town Council is decided as Cllr Palmer, Cllr Dobson, Cllr Williams and Cllr Robertson. The group will get together to set a date and contact the Food Festival. All in favour
TC/1286	To agree and approve Events Committee Terms of Reference
Resolved:	Due to the result of TC/1285 this item was no longer needed.
TC/1287	Clerks Report
Resolved:	The bonfire and fireworks event 2018 was discussed. Cllr Palmer requested a go funding page to be set up for the Bonfire and Fireworks event in order to raise some money for next year's event. 9 in for 1 against Cllr Forrest proposed for the Bonfire and Fireworks event to be discussed in more detail and to be deferred to December's meeting. All in favour It was agreed to put the plaque on the tree in Bullamoor in memory of late Councillors. All in favour The late Cllr Harvey's daughter expressed an interest in a memorial bench to be placed in the Applegarth for her mother. All in favour
TC/1288	Report on the pop up museum and book binding Cllr Palmer gave a verbal report on the pop up museum it took approx. a month to research and would like to gratefully acknowledge Steve Metcalf of the Northallerton War Memorials project for permission to use information off his website and the Commonwealth War Graves Commission. Thanks also to all Council staff and Cllrs Forrest and Cullen for all their assistance in organising and arranging the display, Aron parker for allowing us to use his poignant poem and John Watt for the beautiful bespoke display caase for the etched crystal blocks. Approx 100 pupils from Alverton, Applegarth and Broomfield schools and 20 members of the public attended a presentation on WW1.
Resolved:	Cllr Palmer had 3 proposals; 1) For all the pop up display to be collated and binded for a WW1 Memorial book All in favour 2) John Watt to be gifted £50.00 for his input into the museum display as thanks for his help All in favour 3) Tommy Silhouettes to be mounted somewhere in the town Cllr Dobson makes an amendment to Cllr Palmers third proposal and requests for the silhouettes to be mounted near the cenataph at All Saints church. All in favour
TC/1289	To receive Correspondence list

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Received		From	Subject	Priority Level	Date forwarded to Cllrs/Mtg Date
13/11/2018	201	Mr Brian Jennings & Mrs Diane Jennings	Planning objection letter re prison site - Requesting someone from the Town Council help voice their objection	1	13/11/2018
13/11/2018	200	NYCC Area 2	Planned road closure 18578 - B6271 Yafforth road roundabout with std way Northallerton - for 8 hours 8:00 - 16:00 Sunday 25th Nov 2018	0	13/11/2018
13/11/2018	199	Councillor Claire Palmer	Requesting use of the Town Hall for Christmas day	1	13/11/2018
12/11/2018	198	HDC - Clare Little	Registration of existing flat above 162 high street	0	12/11/2018
08/11/2018	197	NYCC - Area 2 - Kirsten Nash	Road closure - Low gates level crossing darlington road 2 days between 23:10hrs 1/12/2018 & 09:00hrs 2/12/2018	0	08/11/2018
08/11/2018	196	HRWCCG	Briefing of transforming mental health services	0	08/11/2018
05/11/2018	195	Hambleton Community action	An invite to our AGM 26/11/2018 12:00pm to 13:30 - Northallerton Bowling club	0	05/11/2018
06/11/2018	194	HRWCCG	Media release - Two local GP practices takeover parkrun	0	06/11/2018
30/10/2018	193	Tina Watson	Santa Street Party 2018	0	30/10/2018
26/10/2018	192	HRWCCG	CCG statement on recent reports on the Friary Hospital	0	29/10/2018
25/10/2018	191	Hambleton Community Action	Newsletter 25/10/2018	0	25/10/2018
22/10/2018	190	NYCC - Area 2 - Kirsten Nash	Road works notification letter Raskelf - 29/10/18 for 5 days 9:00 till 15:30	0	22/10/2018
22/10/2018	189	Julia - Northallerton BID	BID Members newsletter October 2018	0	22/10/2018
16/10/2018	188	Jim-Northallerton and Villages community action volunteers	Litter poster 28/10/2018	0	16/10/2018
15/10/2018	187	YLCA - Nicola Moorcroft	Appointment of representative to Howardian Hills AONB Committee	0	15/10/2018
11/10/2018	186	HDC - Peter Cole	AGM agenda minutes 18/10/2018	0	11/10/2018
09/10/2018	185	HDC - Peter Cole	Hambleton parish liaison meeting 22/11/2018	0	05/10/2018

Resolved: Cllr Palmer explained that due to the Life Encounters group seizing duties in Northallerton, the annual

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	Christmas meal United 4 Christmas is looking unlikely. Cllr Palmer proposes she herself organise this event for the community following discussing this with the Clerk regarding insurance. This will be a Town Council event and have no cost for the Town Council as it will be all donations. All in favour				
TC/1290	TC Ref	LA App Ref	Proposal	Location	Town Council Comments To be returned to HDC
	18/059/513	18/02421/LBC	Installation of wall mounted defibrillator unit and secure enclosure	Golden lion hotel 114 high street northallerton	No Objection
	18/059/512	18/02299/FUL	Full planning application for the construction of a pre-delivery inspection (PDI) workshop for the preparation of vehicles (sui generis) storage of vehicles (use class B8) access car parking landscaping and associated works.	OS Field 6504 Northallerton business park Thurston road Northallerton	No Objection
	18/059/511	18/02209/LBC	Listed building consent for repair/replacement of rotten structural beams. Removal of false garage doors and blocking up with bricks matching adjoining zion hall	Land to rear of 177 highstreet Northallerton	No Objection
	18/059/510	18/02199/FUL	Removal of single storey converted garage and formation of granny annex with master bedroom over	4 Lynton way Northallerton DL6 1PQ	No Objection
	18/059/509	18/02099/FUL	Part demolition, alterations and change of use of existing ind building to provid motor retail facility for the sale and serving of vehicles, class 7 MOT bay with provision for external parking vehicle display and vehicle storage	Simon Bailes 23 Std Way business park Northallerton	Approve
	18/059/508	18/01443/ADV	Retropective application for advertisement onsent for 1 No internally illuminated fascia sign. 1 No internally illuminated projecting sign 2 No window menus and 1 hanging transom sign	The Works highstreet 119A	No Objection
	18/059/507	18/02255/FUL	Single storey extension to rear of dwelling and part conversion of domestic outbuilding incl ramped approaches for wheelchair use	31 South parade Northallerton DL7 8SG	No Objection
	18/059/506	18/02166/ADV	Advertisement consent for single panel sign	Dental surgery standard house 48 high street Northallerton	No Objection

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	18/059/505	18/02208/FUL	Repair/replacement of rotten structural beams. Remove false garage door and block up with bricks to mstch the adjoining Zion Hall	Land to rear of 177 highstreet Northallerton	No Objection
	18/059/504	18/02239/FUL	Retrospective installation of new shop front	Uno momento former blockbuster 2 Friarage street northallerton	No Objection
	18/059/503	18/02235/ADV	Adverting consent for 1 No Illuminated fascia sign and window transfers	Uno momento former blockbuster 2 Friarage street northallerton	No Objection
	18/059/502	18/02143/FUL	Revised application for replacement of all windows to front of property. Removal of old render from the front and side chimney stacks. Expose original brickwork to chimney stacks. Replace render to front and side elevations. Replacement of front door and addition of door to porch.	31 South parade Northallerton DL7 8SG	No Objection
Resolved:	Cllr Prest leaves the room. Planning list 59 is agreed. All in favour				
TC/1291	To receive the internal auditors interim report Cllr Dobson highlighted that there was only minor points raised but as a Council we can make it right.				
Resolved	Report to be accepted. All in favour				
TC/1292	To receive Financial Report to 31st October 2018				
Resolved:	All in favour				
TC/1293	To receive Orders and Payments				
	ORDERS				
	Date Raised	Supplier/Payee	Order Ref.	Details	Net
	24/10/2018	Sam Turners	1819/3560	Post mix, grouting tool and bag ties	14.00
	23/10/2018	YPO	1819/3559	Blue over shoes	11.25
	19/10/2018	Rennison Tree Specialists Ltd	1819/3558	Tree works for AG and bonfire site see order	395.00
	12/10/2018	TBNT	1819/3557	1 block Robert Pearson	12.00
	22/10/2018	TWC	1819/3556	14 boxes toilet rolls	209.02
	17/10/2018	Ravensworth	1819/3555	Ravensworth	515.00
	16/10/2018	HDC	1819/3554	Bonfire clean up	272.94
	12/10/2018	G2 Fireworks	1819/3553	Northallerton fireworks event	8000.00
	10/10/2018	RJ Farrow	1819/3552	1 skip exchange	168.00
	09/10/2018	Sam Turners	1819/3551	4 bags compost	17.84
	24/10/2018	RBS Software Solutions	1819/3550	New Omega Acc system	5293.00
	PAYMENTS				

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Chq.	Invoice Date	Supplier/Payee	Details	Net
305215	18/10/18	TWC	Toilet roll	209.02
305214	21/08/18	Academy Leasing Ltd	Rental charges 11/11/18	243.00
305213	19/10/18	Rospa Play Safety	Inspections	395.50
305212	12/10/18	NA & Rom JBC	Second half year precept	9010.00
305211	12/10/18	NA & Rom JBC	Chapel rent 2018/19	715.00
305210	11/10/18	Konica Minolta	Printer and supplies	76.92
305209	15/10/18	Konica Minolta	Printer and supplies	68.88
305208	12/10/18	Jarreds	office supplies	22.79
305207	10/10/18	Cllr Forrest	100th year celebration	100.00
305206	15/10/18	Petty Cash	Petty Cash	115.57
305205	14/10/18	AquAid	Annual cooler rental	28.40
305204	08/10/18	YPO	Cleaning materials	192.25
305203	04/10/18	Jewson Ltd	Angle beading for corner edges	76.77
	04/10/18	Jewson Ltd	Angle beading for corner edges	34.64
305202	05/10/18	CBG Telecom	Telephone charges	102.11
305201	03/10/18	N G plumbing Services	Replace gents toilet and install valve in ladies	579.20
305200	26/09/18	Sam Turner & Sons	Compost for planting	30.89
	20/09/18	Sam Turner & Sons	Padlock	13.60
	19/09/18	Sam Turner & Sons	Compost for planting	180.22
	14/09/18	Sam Turner & Sons	2 Work Trousers	42.73
	11/09/18	Sam Turner & Sons	Shackle and Chain	31.92
	06/09/18	Sam Turner & Sons	Padlock	16.71
	03/09/18	Sam Turner & Sons	Grate gully square 9"	12.59
305199	01/10/18	Ravensworth Nurseries	Winter planting for Spring 19	514.70
305198	02/10/18	HDC	Premises licence cover for bonfire	70.00
	01/10/18	HDC	Quarterly rent	107.50
	05/10/18	HDC	cost of admin for salaries	118.50
	05/10/18	HDC	Salaries	46339.89
305197	09/10/18	BT	Rental charges	5.23
305196	03/10/18	Total gas & power	Gas charges	146.88
	06/10/18	Total gas & power	Town Hall Electricity	540.36
	06/10/18	Total gas & power	Flood lighting 24/06/18 - 23/09/18	33.93
	06/07/18	Total gas & power	Flood lighting	29.97
PETTY CASH				
Date	Rec No.	Supplier	Des	Exp.
03/10/18	1819/94	Asda	Coffee supplies	6.24
05/10/18	1819/95	Lewis & Cooper	Milk	1.99
10/10/18	1819/096	Barkers	Stamps	39.12
10/10/18	1819/97	Asda	Coffee and sugar	7.70

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11/10/18	1819/98	Goodwins	Magnets for NB	5.00
12/10/18	1819/99	Boyes	Cleaning supplies	3.82
12/10/18	1819/100	Boyes	1 pack padlocks	5.85
15/10/18	1819/101	Boyes	40mm twin pack padlocks	5.85
15/10/18	1819/102	Yorkshire Trading Co	5pcs Document files	4.00
15/10/18	1819/103	Wickes	Wood for pop up exhibit frame	35.11
		CASH		-115.57
16/10/18	1819/104	Wickes	Wood for frame support pop up	10.26
17/10/18	1819/105	Boyes	Core drill	17.50
18/10/18	1819/106	Yorkshire Trading Co	Multipurpose adhesive	2.99
18/10/18	1819/107	Lewis & Cooper	Milk	1.99
22/10/18	1819/108	Lewis & Cooper	Milk	3.98
23/10/18	1819/109	Asda	Coffee supplies	7.05
19/10/18	1819/110	NY Timber	Wood for bonfire banners	9.94
25/10/18	1819/111	Ryman	USB pen	9.99
29/10/18	1819/112	Mountain warehouse	Secure container	7.99
29/10/18	1819/113	Rymans	Equipment for novelty light stall	10.47
30/10/18	1819/114	Grovers	Print for Remem frame	35.95
30/10/18	1819/115	Goodwins	Stationery	2.38
30/10/18	1819/116	Asda	Refreshments	9.24
01/11/18	1819/117	Co-Op	Unleaded fuel	20.00
01/11/18	1819/118	Lewis & Cooper	Milk	1.99
01/11/18	1819/119	Goodwins	Air freshners	1.38
01/11/18	1819/020	Goodwins	Masking tape	1.00
07/11/18	1819/121	Asda	Coffee supplies	5.59
07/11/18	1819/122	Lewis & Cooper	Milk	1.99
09/11/18	1819/123	Goodwins	Refreshments	6.05
09/11/18	1819/124	Asda	Refreshments for presentation WW1	8.33
09/11/18	1819/125	Yorkshire Trading Co	Elastic for cenotaph and wreaths	9.00
09/11/18	1819/126	Boyes	Bathroom plug unblocker	2.49
14/11/18	1819/127	Co-Op	Petrol	10.00
Resolved:	All in favour			
TC/1294	REQUESTS TO OBTAIN OR PRESENT INFORMATION – Items being notified to the Town Mayor and Town Clerk prior to the start of the meeting and being of an informative nature only, not able to be dealt with by the office and not resulting in policy decisions or financial implications for the Town Council.			
TC/1295	To consider exclusion of members of the press and public under the Public Bodies (Admission to Meetings) Act 1960 for items 26 due to the confidential nature of the business			
TC/1296	To receive and approve the Private Session Minutes Town Council 15 th October 2018			
Resolved:	Town Council minutes 15 th October 2018 are received and approved All in favour			

Meeting closed 8:35pm

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