

# Town Council Meeting minutes, 21<sup>st</sup> October, 2019

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Northallerton Town Council

Held 7 p.m., Upper Hall, Town Hall, Northallerton

Present: Councillors: J Forrest (Chairman)  
 P Atkin, C Palmer, G Cullen, C Hutson, J Hutson,  
 J Prest, D Richardson, C Young

Officer: Sophie Garside

<b>TC/129</b>	<b>To receive apologies for absence</b>
Resolved:	Apologies received from Councillor P Eames & Councillor K Bowler
<b>TC/130</b>	<b>To receive declarations of interest from Councillors on agenda items</b>
Resolved:	None received.
<b>TC/131</b>	<b>To grant requests for dispensation and agree action as appropriate</b>
Resolved:	Dispensation was granted
<b>TC/132</b>	<b>To receive the Police Report</b>
Resolved:	The Police report was received
<b>TC/133</b>	<b>To receive presentation form dementia forward</b>
Resolved:	The presentation was received.
<b>TC/134</b>	<b>To discuss the free use of the Lower Hall in March 2020 for Dementia Forward</b>
	It was proposed to allow the free use of the Lower Hall for 12 weeks commencing in March 2020 subject to bookings and the weekday chosen to use the hall by Dementia Forward. The decision will be ratified at the next meeting when details are confirmed.
Resolved:	All in favour.
<b>TC/135</b>	<b>To receive the Mayors Statement</b>
	Cllr Forrest made a short statement and emphasised how the volume of contact made to employees by previous Councillors needed to stop and for any existing Councillors in contact with these people to relay this to them. These people will be contacted formally and their requests are to be directed to the Mayor or Deputy. Cllr Forrest thanked Cllr J Hutson for all her hard work on the Town Council accounts.
Resolved:	The Mayors statement was received.
<b>TC/136</b>	<b>Public Forum</b>
	NYCC Cllr David Blades asked for confirmation that the current set up and locations for Christmas motifs was not changing this year or in the near future as he was vital in the plans and work going into the lights in previous year. Cllr Forrest assured Cllr Blades that nothing was changing regarding the current motifs.
<b>TC/137</b>	<b>To receive and approve the minutes from Town Council 16/09/19</b>
	Cllr Atkin explained that TC/114 was two separate issues and that an ANPR sign was suggested for Northallerton Road not a VAS sign.
Resolved:	Amendments were received, minutes were adopted. All in favour
<b>TC/138</b>	<b>To fill the North Ward vacancy as advertised</b>
	Cllr Forrest asked members to consider if filling this vacancy was appropriate at this time due to the current issue and that deferring it should be an option. Cllr Forrest continued to say how it would be unfair to bring someone new in at this precise moment. Cllr Atkin explained that the vacancy had been legally advertised and the people who wish to fill this vacancy are present to honour that advertisement. Cllr Prest explained that if they come from a councillor background they will be familiar with dealing with different, difficult decisions and would be used to these sort of situations. Cllr C Hutson proposed for the candidates to present themselves tonight and the decision for the vacancy itself to be deferred to another meeting. Cllr Atkin amended this proposal to fill the vacancy this evening.

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Chairman.....

Dated .....

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Resolved	The original proposal to hear presentations and defer the selection on the vacancy at a later date is adopted. 5 for, 4 against.
<b>TC/139</b>	<b>To consider all matters relating to the Northallerton and Romanby JBC</b>
Resolved	None to receive.
<b>TC/140</b>	<b>To receive a presentation on a Vehicle Activation Sign</b>
Resolved	It is agreed to purchase the VAS sign for Yafforth Road with the CIL money received. All in favour
<b>TC/141</b>	<b>To discuss amenities report and agree actions – report by Grounds Maintenance Supervisor</b>
Resolved:	The amenities report is received and accepted.
<b>TC/142</b>	<b>To discuss and agree action Bullamoor Park</b> After much discussion on the costings of certain improvements Cllr C Hutson asked if the people of the community of Bullamoor Park are happy with the plans and improvements before going ahead and spending the money on these large developments. Cllr Richardson asked for enquiries to be made regarding extra street lighting as this was a concern.
Resolved:	Resolved to invite the representative from company who have provided quotation and plans and for Cllr Atkin to share the ideas onto the Bullamoor Park Facebook page for feedback. All in favour
<b>TC/143</b>	<b>To discuss the commemoration of the UCI Elite Men's Time Trial- report by Cllr Eames</b>
Resolved:	a) To display in a suitable location in the Upper Hall- All in favour b) To write to Hambleton District Council regarding a commemoration plaque for the UCI and defer to the next meeting. All in favour
<b>TC/144</b>	<b>To agree renewal of Sophos Antivirus for the office computers</b>
Resolved:	To continue with the software. All in favour
<b>TC/145</b>	<b>To receive and agree action on letter received from current HR contractors</b>
Resolved	a) To write a letter and request a reason for the termination of contract. All in favour b) To start to look for new quotes from different HR services. All in favour
<b>TC/146</b>	<b>To receive update on Pop up museum-report by Cllr Palmer</b>
Resolved	To move in to private session. All in favour
<b>TC/147</b>	<b>To receive correspondence list</b>
Resolved	Corresp 191- To write to the complainant and ask them to write to HDC regarding this matter Corresp 190- To apply to the Grants scheme 2020 Corresp 187- To respond and invite the correspondent to the next meeting Corresp 186- To apply to the Grants scheme 2020 Corresp 184- To write to KB Allotments and explain the outdoor team will help with this work when they have a lighter workload Corresp 177- To write to HDC regarding the ownership and also write to them to also pass our regards to a recovering representative. The Correspondence list is received. All in favour
<b>TC/148</b>	<b>To agree Town Council Planning recommendations re tabled list</b>
Resolved	The planning list was received.
<b>TC/149</b>	<b>To receive Orders &amp; Payments</b>
Resolved	a) To receive Order and Payments. All in favour b) To add Income & Expenditure as a separate agenda item. All in favour
<b>TC/150</b>	<b>Due to confidential nature of the business to be transacted and under the Public Bodies (Admissions to meetings) Act 1960 and LGA 1972, ss 100A to 100K: and ACA 19998, s10 items 123-129 of this meeting will be held in private session</b>
<b>TC/151</b>	<b>To receive and approve Private Session Minutes Town Council minutes 16<sup>th</sup> September 2019</b>
Resolved	All in favour
<b>TC/152</b>	<b>To receive feedback and update regarding the UCI event 2019</b>
Resolved	The complaint was received and the Council agreed to write to the gentleman in question and apologise for the behaviour. All in favour
<b>TC/153</b>	<b>To discuss and agree action on the installation of a real Christmas Tree on the Town Square-report from Deputy Clerk</b>
Resolved:	a) To continue with tree donated to the Town Council alongside assisting with HDC & BID in

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	putting up a possible real tree on the Town Square subject to health and safety. All in favour b) To advertise Santa Sunday on the countdown clock
<b>TC/154</b>	<b>To discuss correspondence received from a member of the public regarding HR</b>
Resolved	To refer back to previous discussions regarding the communication with the person in question before acting on this. All in favour
<b>TC/155</b>	<b>To discuss security arrangements in the Town Hall offices</b>
Resolved	To receive advice on an engineer regarding security arrangements. All in favour
<b>TC/156</b>	<b>To receive update on Pop up museum-report by Cllr Palmer (deferred to private session)</b> Cllr Palmer informed the Council due to shortage in staff this would not be taking place following communication between staff and herself. Cllr Palmer asked for the support of the Council for the Christmas Day meal 2020 for the vulnerable like that of previous years as this has grown from strength to strength and the project now has its own team and bank account behind it. She explained how it is an event partnered with the Town Council due to the help and the use of the Town Hall on the day supplied by the Town Council.
<b>Resolved</b>	The verbal report is received and accepted. All in favour

Meeting closed 8:54pm