



**Minutes of the Ordinary Meeting of Northallerton Town Council
held at 7.00pm on Monday 18th October 2021 in the Town Hall, Upper Hall.**

Present: Cllr P Eames (Mayor), Cllr P Atkin, Cllr S Barber, Cllr G Cullen, Cllr P Cornfoot, Cllr A Eames, Cllr C Hutson and Cllr J Hutson.

Also present: Cllr D Blades, Cllr C Dickinson, Cllr G Ramsden, a PCSO and Alexandra Robson, Clerk.

21/070 Apologies

It was resolved that apologies were noted and accepted from Cllrs Calvert, Prest, Richardson and Young

21/071 To Note any Declarations of Interest

No declarations of interest received.

21/072 Public Participation

No members of the public were present.

21/073 Minutes

It was resolved that the minutes of the Ordinary Meeting held on 20th September be approved

21/074 Police Report

A report from North Yorkshire Police was circulated in advance of the meeting. Cllr Atkin asked if the drug categories can be broken down but the PCSO advised that this would not be easy and the Clerk will follow this up with Sgt Hughes.

Cllr Eames gave a summary of the meeting with himself, Sgt Hughes, a PCSO and the Clerk. Councillors are encouraged to report items of concern on the email address circulated to them. It was agreed that quarterly meeting attendance will continue, Councillors are requested to feedback any questions to the police via the Clerk and they will try to answer in advance of the meeting.

The Clerk had received a response regarding the theft of the bowser. The investigating officer advised that police were unable to make out any offenders on CCTV. The vehicle registration was cloned and police are satisfied that the genuine vehicle, to which the registration belongs, was not involved and the plates were stolen or cloned. The incident was filed with no further lines of enquiry.

21/075 Reports from County and District Councillors

- Cllr Dickinson had circulated a report in advance and added:
A Press Release from Arqiva, owners of the Bilsdale Mast, which is offering a voucher scheme for Currys on instore or online for TV Streaming devices, had been circulated.
The Friarage Street Zebra Crossing is to be refreshed. Globes will be replaced and additional LED Halos will go around them. She is putting some of her locality budget to this.
Post Office correspondence has been passed to Rishi Sunak MP. WHSmith have advised that the staff shortage is being addressed and the Sunday service would be reinstated by mid November.
Noticeboards at the Station and Gardner Court have been adopted by Northallerton and Villages Forum. NTC were asked in Nov 2016 if they wished to take the noticeboard at the end of the High Street and NYCC have no record of a response. The Clerk will look into this.
- A report had been circulated by Cllr Atkin in advance of the meeting.
- Cllr Blades advised NYCC can't stop people parking on Dexta Way as it is free and he feels that yellow lines will not solve it. He also commented on the works to the Town Square and updated that the county council officers have tried to assist the developer in moving the project forward.
- Cllr Ramsden - advised that a number is available to call for help for the Bilsdale mast, but there is no engineer available until after 22nd Oct when the next update is expected. He also supported the Post Office communications and asked the Fire Department to look at the hazard risk for accessibility for wheelchair users. Cllr Ramsden also offered to raise the matter of the noticeboard with Sally Anderson of the Villages Forum.

Signed:
Mayor
Date:



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21/076 To receive the Mayor's Statement

A report had been circulated by Cllr Eames in advance of the meeting.

21/077 Administration and Initiatives

The BID re-election proposal was considered. Cllrs C and J Hutson Declared an Interest in this matter and did not take part in the vote. Cllr P Eames referred to the proposal document circulated at the September meeting, summarising the BID priorities as follows:

- Provision of Public Toilets
- Filling Empty Shops
- Increase in Floral Displays
- Shop Front Improvement

1. It was resolved unanimously to support the BID election proposal and delegated authority was given to the Clerk to vote in favour of it

A review meeting had taken place for the Council Strategic Plan 2022 - 2027 and ideas were organised into: Engagement and Events, Community Facilities and Environment and Open Spaces.

2. It was resolved that the draft document will be prepared for FGP to review and a public facing document will be produced for Full Council approval in December

Social Media Policy.

3. It was resolved that the Social Media Policy be approved

The Mayor gave a summary of the achievements of our local olympians and noted that Laurence Whiteley was already an honorary citizen of Northallerton but would be included in any celebrations.

4. It was resolved that the title of Honorary Citizen will be bestowed upon M Scott and S Lincoln

5. It was resolved that Mr Hyde will also be presented with his award as this was not able to be done due to COVID

Dates/times for the following were confirmed:

- Annual Bonfire and Fireworks Display, Friday 5th November at 6.00pm
- Remembrance Service and Act of Remembrance, Sunday 14th November 10.00am
- Festive Friday - Santa and Shopping Evening, Friday 3rd December 6.00 - 8.00pm

21/078 Finance

A payment schedule was presented to councillors.

1. It was resolved that payments be made

2. It was resolved that bank account balances be noted as follows and reconciliations signed:

- a. Unity Trust Bank £ £71,961.69
- b. HSBC £ £229,649.35

The Clerk gave a short verbal report to councillors on the recent internal audit visit and outcome of external audit 2020/2021.

21/079 Assets and Facilities

Actions required for the Amenities areas were discussed. Knotto Bottom Way tree area needs review, especially one tree that has been condemned. The allotment site has some uneven surfacing and drops so Council need to consider soil being brought in. The Clerk will look at these matters with the team and Amenities Working Group. Trees and shrubs have been ordered, including one to replace the oak removed in Applegarth.

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A hedge contractor will be used to deal with the Hawthorn in the Applegarth.

The Clerk gave a brief update on the condition of the Town Hall Lower Hall and possible refurbishment options. .
Cllr Atkin had visited Bankhead after the storm recently and there was no standing water in the area being considered for allotments.

21/080 Planning

Planning decisions were noted and planning applications received were reviewed.

1. It was resolved that Northallerton Town Council has no objections to these applications

Councillors revisited application 20/02689/HYB Land South East Of Moor Close Darlington Road Northallerton
Cllr Cornfoot declared an interest in this application and took no further part in the discussion.

2. It was resolved that the Town Council objects to this application and the Clerk will submit comments to the Planning Officer

21/081 Employment and Training

Training undertaken by councillors and staff was noted as follows:

- Alexandra Robson - YLCA Effective Use of Committees
- Cllr Atkin - Microsoft 365 training

21/082 To receive late correspondence

Emails for information have been circulated between meetings and require no further action.

Late correspondence requiring a decision will be placed on the next agenda.

An email had been circulated re the Dog Training area, offering thanks to the council for its use for training.

21/083 To receive items for inclusion in the agenda for the next meeting

Items to be added to the next agenda should be notified to the Clerk by 8th November 2021

The following will be included:

Financial Regulations

21/084 Date of Next Meeting

It was resolved that the time and date of the next meetings will be 7.00pm on

Monday 15th November 2021

Monday 13th December 2021

The meeting closed at 8.10pm.

Signed:
Mayor
Date: