



**You are hereby notified of an Ordinary Meeting of  
Northallerton Town Council to be held at 7.00pm on  
Monday 17th January 2022 in the Town Hall, Upper Hall.**

The right to record, film and broadcast meetings of the Council is established under The Openness of Local Government Bodies Regulations 2014. Anyone intending to record, film and broadcast meetings must adhere to the Council's Rules for the Effective Management of Recording at Meetings, and give due notice of intent.

Members of the public and press are invited to attend, the agenda is detailed below.

Alexandra Robson - Clerk/RFO  
11th January 2022

## **Agenda**

### **1. Apologies**

To receive apologies for absence and consider approval of reasons for absence.

### **2. To Note any Declarations of Interest**

- a. To Note Declarations Interests not already declared under members Code of Conduct or Members Register of Disclosable Pecuniary Interests.
- b. To Approve Dispensation Requests.

### **3. Public Participation**

Members of the Public who wish to speak regarding items within the remit of the Town Council may do so. Time will be restricted to 10 minutes maximum, unless the council decides otherwise.

### **4. Minutes**

To approve and sign the minutes of the Ordinary Meeting held on 13th December 2021.

### **5. To consider if it is necessary to resolve to exclude members of the press and public by virtue of Public (Admission to Meetings) Act 1960, due to the confidential nature of any agenda items**

### **6. To receive a report from North Yorkshire Police**

### **7. To receive reports from County and District Councillors**

### **8. To receive the Mayor's Statement**

### **9. Administration and Initiatives**

- a. To review council committees in line with the Strategic Plan and agree timescale for implementation.
- b. To agree to exercise the power to co-opt a town councillor for North Ward and set timescales.
- c. To confirm delegated authority to the Clerk to process matters associated with wayleave requests.
- d. To note the receipt of the Asset of Community Value notification for the Grammar School field.
- e. To note the correspondence circulated to stakeholders regarding the 20's Plenty Campaign.
- f. To note the correspondence circulated to stakeholders regarding the Post Office.
- g. To note progress on the Armed Forces Breakfast Club for information only.
- h. To consider how the council will celebrate the Queens Platinum Jubilee.

### **10. Finance**

- a. To approve payments.
- b. To note receipts.
- c. To note bank account balances and sign bank reconciliations.
- d. To consider a request for a donation to the Northallerton Carnival 2022.
- e. To consider requirements for the Bonfire Event 2022 and agree next steps.



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**11. Assets and Facilities**

- a. To consider and approve the outline lease agreement for the basement area.
- b. To consider issues with the Cycle Path on the north side of Northallerton Road.

**12. Planning**

- a. To note decisions.
- b. To consider Planning Applications received.

**13. Employment and Training**

- a. To confirm the completion of the probationary period by the Clerk.
- b. To note training completed by staff and councillors and consider future training needs.

**14. To receive late correspondence**

*Emails for information have been circulated between meetings and require no further action*

- a. Late correspondence requiring a decision will be placed on the next agenda.

**15. To receive items for inclusion in the agenda for the next meeting**

Items to be added to the next agenda should be notified to the Clerk by midday on 14th February 2022.

**16. Date of Next Meeting**

To confirm the time and date of the next meetings as 7.00pm on the following dates:

Monday 21st February 2022

Monday 21st March 2022

**Tuesday 19th April 2022**