



**Minutes of the Ordinary Meeting of Northallerton Town Council
held at 7.00pm on Monday 17th January 2022 in the Town Hall, Upper Hall.**

Present: Cllr P Eames (Mayor), Cllr P Atkin, Cllr S Barber, Cllr D Calvert, Cllr P Cornfoot, Cllr A Eames, Cllr G Cullen, Cllr C Hutson, Cllr J Hutson, Cllr J Prest and Cllr C Young

Also present: Cllr C Dickinson, Cllr S Watson, two members of the public, a member of the press and Alexandra Robson, Clerk.

The Mayor welcomed everyone and wished a happy New Year to all present.

21/117 Apologies

Apologies were received from District Councillor I Sanderson.

21/118 To Note any Declarations of Interest

Declarations of interest were received from Cllrs C & J Hutson for any items relating to the BID.

21/119 Public Participation

A resident referred to the cycle path between Stone Cross and the new development, where there is an overgrown hedge which he believes belongs to the district council. Rotting foliage is making the path degrade and it is difficult to pass. This resident also requested provision be made for securing bicycles at the Buck Inn bus stop. This would offer secure storage so people can cycle into town then use the bus. The Clerk will forward a request to NYCC highways team.

A representative of Northallerton Male voice choir advised that they are having their annual concert, a Jubilee Celebration including the Vintage Belles, on Saturday 4th June. All are welcome and they would be grateful for this to be included on an itinerary of Jubilee events if the Town Council produces one.

21/120 Minutes

It was resolved that the minutes of the Ordinary Meeting held on 13th December be approved

21/121

It was resolved that there is no requirement to exclude members of the press and public by virtue of Public (Admission to Meetings) Act 1960.

21/122 Police Report

A report from North Yorkshire Police was circulated along with the monthly summary. It was noted that there had been a reduction in anti-social behaviour. Councillors again requested a quarterly visit from a representative of NYP.

21/123 Reports from County and District Councillors

- Cllr Dickinson had circulated a report in advance, she is expecting the crossing halos to be put in place soon.
- Cllr Cornfoot asked if there is a timescale for the completion of the entire Town Square works. Cllr Dickinson does not have this but will ask for an indication.

21/124 Mayors Statement

A statement had been circulated by the Mayor in advance of the meeting.

The Mayor officially welcomed P Wade and C Stamper to the Town Council Amenities Team.

Cllr Prest asked if the Mayor was engaging with residents over the Christmas event. Cllr P Eames advised that they met on 14th January, are meeting on 28th and looking to work collaboratively with residents and other stakeholders.

Signed:
Mayor
Date:



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21/125 Administration and Initiatives

Committees were reviewed in line with the Strategic Plan.

Cllr Atkin asked for consideration of these committee memberships to be left until May and Cllr Prest requested that any financial delegations made to the committees are fully detailed.

- 1. It was resolved the following committees will be created, with terms of reference to be agreed at Full Council on 21st March:**
- Environment & Open Spaces**
 - Community Facilities**
 - Engagement & Events**
 - Finance**
 - Staffing**

Co Option of a councillor for the North Ward vacancy was considered.

- 2. It was resolved that Northallerton Town Council will exercise its power to co-opt a town councillor for North Ward and an advert will be circulated with a closing date of Wednesday 16th February**

- 3. It was resolved that delegated authority be given to the Clerk to process all matters associated with wayleave requests**

The receipt of the Registration of Asset of Community Value notification for the Grammar School field was noted. The next steps are to engage with the county council over the future of this piece of land and the Clerk will follow this up.

Correspondence circulated to stakeholders regarding the 20's Plenty Campaign was noted and that the Town Council is supportive of this campaign. Cllr Prest commented that only a small percentage of parishes support this.

- 1. It was resolved that the Town Council will join the campaign supporting 20's Plenty**

Correspondence, which had been circulated to stakeholders regarding the Post Office staffing issues, was noted and a copy of the recent press article was circulated. Concern was expressed about the minimum wage being offered for the vacancies in this role. Councillors committed to continuing to follow this up.

Councillors were updated on progress of the Armed Forces Breakfast Club which will commence on 29th January in the Buck Inn. The Clerk will share the publicity for this with the council.

Discussions took place to consider how the council will celebrate the Queens Platinum Jubilee.

Some ideas were:

- Community Orchard/Plant A Tree with an associated plaque
- Hold a Street Party
- Light a Beacon
- Work with BID

Cllr Prest asked if the Carnival can be done at the same time and encourage groups to work together.

- 2. It was resolved that councillors email suggestions to the Clerk and she will bring this to the next meeting**

21/126 Finance

A payment schedule was presented to councillors.

- 1. It was resolved that payments be made & receipts noted**

- 2. It was resolved that bank account balances be noted as follows and reconciliations signed:**

HSBC £ 103,760
Unity Trust Bank £ 50,376

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A request for a donation to the Northallerton Carnival 2022 was considered

3. It was resolved that councillors wish to receive further information about the carnival and its layout for 2022 before a donation will be considered

Requirements for the Bonfire 2022 were discussed in detail. It was agreed that the 2021 event had been excellent.

4. It was resolved that a tender will be prepared for a three year programme for bonfire and fireworks provision

21/127 Assets and Facilities

A report had been circulated to councillors regarding the outline lease agreement for the basement area
Cllr Prest asked about the term, cost of utilities and a break clause.

1. It was resolved that Northallerton Town Council prepare a lease agreement with Northallerton Amateur Boxing Club in line with the recommended rent, with a six month free period in lieu of work completed and subject to legal advice

Issues with the Cycle Path on the west side of Northallerton Road were discussed. Cllr Cornfoot had looked at it and agreed with the resident. It is unclear if it is a shared facility and the signage is bad.

2. It was resolved that the Clerk will look into the ownership of this and highlight the concerns to HDC

21/128 Planning

Planning decisions were noted and planning applications received were reviewed. Three particular applications are all positive showing activity in the Town Centre.

It was resolved that Northallerton Town Council has no objections to these applications.

21/129 Employment and Training

Cllr Eames confirmed the completion of the probationary period by the Clerk, in line with the agreed process at the time of her appointment.

It was resolved that the Clerks appointment be confirmed

Training

The Clerk advised that future training needs for staff include First Aid Training for the team and licensing for the safe use of pesticides by a new team member.

21/130 To receive late correspondence

Emails for information have been circulated between meetings and require no further action.

Late correspondence requiring a decision will be placed on the next agenda.

- No items received

21/131 To receive items for inclusion in the agenda for the next meeting

Items to be added to the next agenda should be notified to the Clerk by 14th February 2022

Confirmation of Jubilee Commemoration

To consider Co Option applications

Review Carnival request for funding

To discuss Christmas Illuminations and agree 2022 display (21st March, after dismantle and debrief meeting)

21/132 Date of Next Meeting

It was resolved that the time and date of the next meeting will be 7.00pm on Monday 21st February 2022

The meeting closed at 8.00pm.

Signed:
Mayor
Date: