



**Minutes of the Ordinary Meeting of Northallerton Town Council  
held at 7.00pm on Monday 21st February 2022 in the Town Hall, Upper Hall.**

**Present:** Cllr P Cornfoot (Deputy Mayor), Cllr P Atkin, Cllr S Barber, Cllr D Calvert, Cllr C Hutson, Cllr J Hutson and Cllr J Prest.

**Also present:** Cllr C Dickinson, Cllr S Watson, Mr Holmes, a member of the press and Alexandra Robson, Clerk.

**21/133 Apologies**

Apologies were received and accepted from Cllr A Eames, Cllr P Eames, Cllr G Cullen and Cllr C Young.

**21/134 To Note any Declarations of Interest**

Declarations of interest were received from Cllrs C & J Hutson for any items relating to the BID.

**21/135 No members of the public present**

**21/136 Minutes**

**It was resolved that the minutes of the Ordinary Meeting held on 17th January be approved**

**21/137 It was resolved that there is no requirement to exclude members of the press and public by virtue of Public (Admission to Meetings) Act 1960**

**21/138 Police Report**

A report from North Yorkshire Police was circulated along with the monthly summary.  
It was requested that the Police attend the meeting in March.

**21/139 Reports from County and District Councillors**

- Cllr Dickinson had circulated a report in advance. She added that town square work is progressing quickly and that there will be some music events on the square in March. Heritage Action will be having an exhibition from April onwards and work is ongoing with the police to deal with the issues of anti-social behaviour around town. Cllr Cornfoot commented on the relationships with the young people and Bargain Booze. Cllr Prest requested the white lining on Stokesley Road be refreshed as it is confusing.
- Cllr Atkin had circulated a report in advance of the meeting.

**21/140 Mayor's Statement**

A statement had been circulated by the Mayor in advance of the meeting. Cllr Cornfoot highlighted the success of the first Armed Forces Breakfast Club and this was reiterated by Cllr Calvert, who attended on behalf of the Council. Further meetings have also taken place with the community group regarding the Christmas Event and this is very positive.

**21/141 Administration and Initiatives**

An application for the vacancy for a Co Opted town councillor for North Ward had been received and circulated to councillors. Cllr Prest proposed Mr M Holmes be co opted as a councillor; this was seconded by Cllr J Hutson and agreed unanimously.

**1. It was resolved that M Holmes be co opted to Northallerton Town Council**

Mr Holmes completed a Declaration of Interest and joined the meeting.

Discussion took place to consider how the council will celebrate the Queen's Platinum Jubilee. A report had been circulated in advance of the meeting detailing commemorative planting of an avenue of fruit trees with a plaque and a Jubilee Tea Party for nominated residents of the town. Councillors also wish to offer support for a "Big Lunch" in the Applegarth if organised by a local community group.

**2. It was resolved that the Clerk progress these items as soon as possible**

Signed:  
Mayor  
Date:



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Sponsorship of a BID Business Award for "Community Spirit" at a cost of £180 was considered. Cllrs C & J Hutson did not vote in this matter.

**3. It was resolved that the Town Council will sponsor the Community Spirit Award in 2022**

Requirements for the Bonfire 2022 were discussed in detail.

It was agreed that the 2021 event had been excellent. A report detailing a 3 year contract for the Bonfire Event had been circulated in advance of the meeting. 3 providers had been asked to quote and 2 had been forthcoming.

**4. It was resolved that Provider 2 be selected for the Fireworks for 3 years**

3 providers had been asked to quote for staging/PA and only 1 had been forthcoming

**5. It was resolved that, subject to the siting location being approved, a 3 year staging/PA contract be agreed**

#### **21/142 Finance**

A payment schedule was presented to councillors.

**1. It was resolved that payments be made & receipts noted**

**2. It was resolved that bank account balances be noted as follows and reconciliations signed:**

HSBC £ 55,312

Unity Trust Bank £10,286

Councillors were updated on an interim Internal Audit visit.

Processes are in line with the updated Financial Regulations, VAT claims are up to date and the Year End preparation is well underway. The Clerk wished to record thanks to the Finance Officer for her excellent work this year.

A request for a donation to the Northallerton Carnival 2022 was discussed.

More information had been received since the last meeting and Cllrs Cornfoot and Calvert attended a Carnival Committee Meeting. The history of the carnival was reiterated and the current committee are enthusiastic, organised and keen to make a successful event. They are keen to refocus and to promote the event sufficiently on social media etc.

**3. It was resolved that a donation of £500 be given to the Carnival Committee**

A request for a donation to the DalesBus was considered.

**4. It was resolved that a donation of £220 will be given to the DalesBus**

#### **21/143 Assets and Facilities**

Recommendations regarding the Hire of the Town Hall and Town Council Open Spaces were detailed in a report circulated in advance of the meeting.

**1. It was resolved that the higher rate and flat day rate be put into place and the Clerk be given delegated authority to deal with Open Spaces applications as necessary**

A request to support replacement tree planting on Galtres Road had been received.

Whilst the council is supportive of tree planting, consideration needs to be given to the ongoing maintenance requirements of this tree planting. Councillors requested further information regarding the ongoing costs and maintenance of these and questioned if Cllr Dickinson may support this in future via her locality budget.

**2. It was resolved that the Town Council did not wish to support additional planting at this time**

#### **21/144 Planning**

Planning decisions were noted and planning applications received were reviewed.

**3. It was resolved that Northallerton Town Council has no objections to these applications.**

Signed:

Mayor

Date:



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**21/145 Employment and Training**

The Clerk advised councillors that the staff are undertaking first aid training on Wednesday 23rd February

**21/146 To receive late correspondence**

*Emails for information have been circulated between meetings and require no further action.*

*Late correspondence requiring a decision will be placed on the next agenda.*

- No additional items received

**21/147 To receive items for inclusion in the agenda for the next meeting**

*Items to be added to the next agenda should be notified to the Clerk by 14th February 2021*

To discuss Christmas Illuminations and agree 2022 display

Terms of Reference for Committees and Christmas Sub Committee

**21/148 Date of Next Meeting**

**It was resolved that the time and date of the next meeting will be 7.00pm on Monday 21st March 2022 and the following meeting be Tuesday 19th April**

The meeting closed at 7.56pm.

Signed:  
Mayor  
Date: