

# **Minutes of a Finance & General Purpose Committee Meeting of Northallerton Town Council held at 7.30pm on Monday 12th July 2021 in the Town Hall**

Present: Cllr P Cornfoot (Chairman), Cllr P Atkin, Cllr D Calvert, Cllr C Hutson and Cllr J Hutson  
Also Present: Alexandra Little, Locum Clerk

FGP21/09 Apologies for Absence and Declarations of Interest

**It was resolved that apologies for absence be noted and accepted from Cllrs A and P Eames**

FGP21/010 Minutes

**It was resolved that the Minutes of the Finance and General Purpose Committee Meeting on 12th June 2021 be signed as a correct record**

FGP21/011 To consider if it is necessary to resolve to exclude members of the press and public by virtue of Public (Admission to Meetings) Act 1960, due to the confidential nature of any agenda items

**It resolved there was no requirement to excluded members of the press and public**

FGP21/012 Amenities

To consider Town Hall Progress Report and agree to proceed with work required

- 1. It was resolved that the following ongoing works to the basement be approved**
- 2. It was resolved that there be a continuation of electrical work by HCS in line with the electrical survey**
- 3. It was resolved that the Clerk progress the enhancement of security around the Town Hall building**

FGP21/013 Financial Management

To select Councillors to form a Policy Review Working Group

**1. It was resolved Cllrs C Hutson & P Eames form this group with the Clerk and Internal Auditor**

To receive a report from the Internal Auditor and agree next steps

The report from G Baragwanath which was thorough and had been a positive process for the team.

This made recommendations for the AGAR, confirmed there was no financial risk regarding processing and payments currently. It was confirmed that the authorisation process is adequate if the number of councillors in agreement are at least the quorum of council. Processing of payments is carrying out that authority and the Finance Officer plus two councillors are able to undertake this.

**It was resolved that there will be quarterly visits from Guy Baragwaneth for 1 year to support council and staff**

**It was resolved the Clerk will ensure Bank Reconciliations are available for each Full Council Meeting**

**It was resolved that the Clerk will undertake a Risk Assessment for the Council by 31/12/2021**

FGP 21/014 It was agreed the date and time of the next meeting is Tuesday 5th October 2021

The meeting closed at 8.20pm