



**Minutes of the Ordinary Meeting of Northallerton Town Council  
held at 7.00pm on Monday 21st March 2022 in the Town Hall, Upper Hall.**

**Present:** Cllr P Eames (Mayor), Cllr P Atkin, Cllr S Barber, Cllr D Calvert, Cllr A Eames, Cllr M Holmes, Cllr C Hutson, Cllr J Hutson and Cllr J Prest.

**Also present:** Cllr C Dickinson, Cllr S Watson, Cllr G Ramsden and a member of the press.  
Alexandra Robson, Clerk, was present remotely as an emergency measure.

**21/149 Apologies**

Apologies were received and accepted from Cllr P Cornfoot and Cllr C Young.

**21/150 To Note any Declarations of Interest**

Declarations of interest were received from Cllrs C & J Hutson for any items relating to the BID.

**21/151 No members of the public present**

**21/152 Minutes**

**It was resolved that the minutes of the Ordinary Meeting held on 21st February be approved**

**21/153 It was resolved that there is no requirement to exclude members of the press and public by virtue of Public (Admission to Meetings) Act 1960**

**21/154 Police Report**

A report from North Yorkshire Police was circulated along with the monthly summary.

It had been requested that the Police attend the meeting in March but no one was available. The Clerk had a call with Sgt Hughes who updated that the police have seen a reduction in ASB over recent weeks, Patrols are taking place regularly and they have been effectively using Dispersal Orders. Calls from the public have also dropped off significantly. Their team is working with the Safer Hambleton Hub. Repeat offenders being invited into the office meet with the council/police, with their parents and this is, on the whole, received positively however a number are not engaging with the process. It is a priority as a neighbourhood team and Sgt Hughes feels they are making progress. It is, however, slow progress as there are many steps that have to be followed to encourage the young people to improve their behaviour. Sgt Hughes urges residents/councillors to report these incidents via 101 or the email address provided recently.

Cllr Prest commented that he had witnessed an incident with youths and is concerned that residents are being intimidated. It was agreed that the Mayor and Clerk will meet with the police again between meetings to discuss this further.

Cllr Atkin again requested the information be broken down to identify how many drug crimes are being reported to advise councillors whether there is a drug problem in Northallerton. He is going to follow this up in his capacity as District Councillor.

**21/155 Reports from County and District Councillors**

- Cllr Dickinson had circulated a report in advance. She highlighted that the coach parking has been lined in Applegarth Car Park. She also followed up from the feedback at the weekend regarding the pedestrian lights and Cllr Atkin reiterated that the lights are not in sequence. Cllr Dickinson and the Clerk have been in touch with the contractor and HDC and any further information received regarding this will be circulated to councillors.
- Cllr Ramsden feels that the town needs a strategic plan for traffic management.
- Cllr Watson advised that, following the feedback at last month's meeting advised that, following the feedback at last month's meeting on the issue of under-age drinking and ASB, he had been in touch with Trading Standards and that this was "on their radar".

Signed:  
Mayor  
Date:



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**21/156 Mayor's Statement**

A statement had been circulated by the Mayor in advance of the meeting. He also reiterated thanks to G Cullen who had been a supportive member of the Town Council for many years and resigned from the Town Council between meetings and his welcome to Mike Holmes who has been co opted to the Council.

Radio York are making a programme on 22nd March on the Queens Green Canopy fruit tree planting and the Community Garden. Congratulations were offered to Marc Scott who has won bronze medal in World Indoor Athletics Championships,

**21/157 Administration and Initiatives**

Christmas Illuminations were discussed, a report had been circulated to councillors in advance detailing options suggested by the contractor in order to maximise impact in the centre of town. Cllr Hutson has concerns that the North End of the town is being neglected and council needs to give thought to improving that section of the High Street. Cllr Prest agreed with this. Cllr Eames reminded councillors that Sainsburys were not forthcoming in working with the Town Council in 2021. Cllr Hutson suggested that the council approach Sainsburys, Majestic and Walter Thompson to see if they would be happy to support NTC improving the Christmas Lights along the north side of the High Street.

**1. It was resolved that adjustments be made to the Walkland Way and Zetland Street part of the proposal to produce an increased display in line with the 2022 budget**

**2. It was resolved that the council will liaise with businesses at the north end of the High Street to work towards lighting at this part of the town in future years**

Following community engagement after the event at Christmas 2021, the formation of a Sub Committee to work under the Events and Engagement Committee on a community led Christmas Event 2022 was considered. The Mayor/Deputy will be ex officio and the Clerk will attend these sub committee meetings.

**3. It was resolved that the Sub Committee will be set up and Terms of Reference will be agreed in due course**

A discussion took place regarding the opportunity for the Town Council to support Ukraine. Northallerton Town Council has been approached by Yorwaste to support a collection program locally to assist the emerging situation in Ukraine.

**4. It was resolved to offer space for storage to Yorwaste, to promote the collection project via social media and to fly the Ukraine flag**

A report detailing the council's position on Walking and Cycling in and around Northallerton was circulated in advance. Much discussion took place and reference was made to the lack of support from the County Council, particularly around the safety of children walking to school.

**5. It was resolved to accept the report and use it as a framework to work with other stakeholders to develop this project**

**6. It was resolved Committees Terms of Reference be adopted as follows, with the inclusion of a review at a 6 month point:**

Environment and Open Space

Community Facilities

Events and Engagement

**21/158 Finance**

A payment schedule was presented to councillors.

**1. It was resolved that payments be made & receipts noted**

Signed:

Mayor

Date:



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**Resolved that bank account balances be noted as follows and reconciliations signed:**

	£56,917
Unity Trust Bank	£20,397

**21/159 Assets and Facilities**

Council was updated on the Public Toilet grant application, where £49,850 has been approved by HDC. Thanks were offered to the Clerk for her work on this. The next steps to secure detailed drawings and costings and commence the planning process were discussed.

**It was resolved that the Clerk will undertake the required work to develop fully costed options and a planning application, including Listed Building Consent**

**21/160 Planning**

Planning decisions were noted and planning applications received were reviewed.

Cllr Atkin noted that the application for 144 houses in North Northallerton has been deferred due to issues with drainage and water management.

**It was resolved that Northallerton Town Council has no objections to the applications**

**21/161 Employment and Training**

The Clerk confirmed that first aid training had been successfully completed on Wednesday 23rd February.

It was also confirmed that the Local Government 1.75% pay award has been implemented, backdated to 1st April 2021 and that staff appraisals have been completed by the Clerk.

**21/162 To receive late correspondence**

*Emails for information have been circulated between meetings and require no further action.*

- a. Late correspondence requiring a decision will be placed on the next agenda.
- b. A letter had been received from Thornton Le Beans & Crosby with Cotcliffe PC regarding planning. Cllrs C & J Hutson did not take part in this discussion and they have connections with the parish. In planning terms there are no planning reasons for NTC to comment on this application.
- c. Nomination Papers for existing councillors were available for collection.

**21/163 To receive items for inclusion in the agenda for the next meeting**

*Items to be added to the next agenda should be notified to the Clerk by midday on 12th April 2022.*

- Review the Standing Orders

**21/164 Date of Next Meeting**

**It was resolved that the time and date of the next meeting will be Tuesday 19th April at 7pm followed by the Annual Meeting on 16th May.**

The meeting closed at 8.14pm

Signed:  
Mayor  
Date: