

**Minutes of the Ordinary Meeting of Northallerton Town Council
held at 7.00pm on Monday 19th July 2021 in the Town Hall, Upper Hall.**

Present: Cllr P Eames (Mayor), Cllr P Atkin, Cllr S Barber, Cllr D Calvert, Cllr P Cornfoot, Cllr A Eames and Cllr J Prest.

Also present: Cllr C Dickinson, a representative of North Yorkshire Police, a member of the Press and Alexandra Little, Locum Clerk.

21/037 Apologies

It was resolved that apologies were also noted and accepted from Cllr G Cullen and apologies for absence be noted from Cllr D Richardson and Cllr C Young

21/038 To Note any Declarations of Interest

Cllrs C and J Hutson declared an interest in any items relating to BID.

21/039 Public Participation

No members of the public were present.

21/040 Minutes

It was resolved that the minutes of Ordinary Meeting held on 21st June 2021 and Extraordinary Meeting on 24th May be approved

21/041 Police Report

A report from North Yorkshire Police was circulated. Cllr A Eames asked what the hate crime was and the PCSO advised that this could be online, racially or gender motivated and will request Sgt C Hughes get back to the Town Council regarding this. Cllr Cornfoot raised the matter of COVID restrictions and the PCSO explained variances in these over recent months. Cllr P Eames asked what Violence against the Person was and the PCSO advised that this can be from an unwanted touch or could be something thrown or domestic violence. Cllr Barber noted the number of victims of fraud who are residents of Northallerton.

21/042 Reports from County and District Councillors

A report had been circulated by Cllr Dickinson in advance, she also reiterated the message of COVID safety in step 4. She encouraged all residents and businesses to act responsibly: "Respect and Protect". Cllr Prest noted that the general public would appreciate the figures to be clearer, representing the actual numbers of cases and hospitalisations in the area, rather than a per 100,000 basis. Cllr Atkin had circulated a report in advance of the meeting and made reference to the issue of weeds. He had also circulated a response re the relocating of the seats and the Mayor offered thanks to Cllr Atkin for this work.

21/043 To receive the Mayor's Statement

The mayor presented a short statement detailing his activities since the last meeting. A Heritage Action Zone meeting had taken place and a joint launch event will be organised. Praise was also given to the Caretaker, M Rowell, for his conduct in helping the public with access to the toilets.

21/044 Administration and Initiatives

- 1. It was resolved that Locum Clerk, Alexandra Little, be granted temporary powers of delegation to deal with administrative and financial matters in line with the councils Financial Regulations and that this will be reviewed at the next Northallerton Town Council Ordinary Meeting**

To update the Complaints Procedure

- 2. It was resolved the updated Complaints Procedure be adopted**
- 3. It was resolved the Staffing Committee undertake a closer review of the Parental Policies at their meeting on 11th August and these be ratified on 20th September**

Signed:
Mayor
Date:

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21/045 Finance

1. **It was resolved that payments be made**
2. **It was resolved that bank account balances be noted as follows**
 - a. Unity Trust Bank £24,779.33
 - b. HSBC £321,418.83
3. **Following receipt of the internal audit report, it was resolved to approve Annual Governance and Audit Return documentation for submission**

Thanks were offered to Pam Watt and Alexandra Little for all of their work on financial matters.

21/046 Assets and Facilities

No updated Amenities Report was received as there are no outstanding actions currently.

1. **It was resolved that the Locum Clerk liaise with the Amenities Manager regarding ongoing matters**

Councillors had raised two items with the Amenities team as follows:

- a. What had happened to the planter which was replaced from Gardner Court. Mr Oakely advised the Locum Clerk that this was rusty when it was taken down and had been disposed of.
- b. Disposal of Scrap i.e. fly tipping/old tools/railing etc is done via the Cemetery staff currently, This process will be looked in by the Amenities Working Group and feedback brought to a future meeting of the council.

Discussion took place regarding agreement in principle to the development of a community garden in Applegarth. The Mayor offered his support for this and the three groups involved. Cllr Atkin also offered support as did Cllr Cornfoot however it was noted that neighbours may have concerns and further discussion will take place with this. Cllr Prest proposed the Town Council should support the project subject to consideration of CCTV in Applegarth.

2. **It was resolved that NTC support the project and assist to move it ahead**

Cllr Atkin presented a report on the provision of new allotments and support for existing ones. Signage for the Knotto Bottom allotments and plot markers have been ordered and the access road and fence will be reviewed.

3. **It was resolved that Bankhead Park be considered for provision of further allotments, subject to further investigation of the geological situation, design and cost**
4. **It was resolved that expression of interest in new allotments be invited via the Town Council website/social media, existing allotments and a press release to establish demand**

21/047 Planning

Planning decisions were noted and planning applications received were reviewed.

Cllr Cornfoot questioned the location for a Hair Salon at 10 Crosby Road and requested it be called in to the planning committee via Cllr Dickinson.

It was resolved that Northallerton Town Council has no objections to the other applications

21/048 Employment and Training

Council was updated that the four roles have been advertised, the closing date for applications is 2nd August with interviews to be conducted the following week and positions to be filled as soon as possible.

Training had been undertaken by councillors and staff as follows:

- a. **Cllr Calvert, Cllr A Eames, Cllr P Eames and Cllr Atkin had all attended YLCA training**
- b. **P Watt and A Little had attended training with Rialtas**

21/049 To receive late correspondence

Emails for information have been circulated between meetings and require no further action

Thanks had been offered from Elaine Burke to M Rowell and P Watt in their help in supporting the display of artwork which had been placed on the Town Hall.

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Mayor
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21/050 To receive items for inclusion in the agenda for the next meeting

Items to be added to the next agenda should be notified to the Locum Clerk by 12th July 2021

The following will be included:

Recruitment Update

Appointment of the Town Clerk & RFO

Ratification of the Parental Policies

Street Marshalls

21/051 Date of Next Meeting

It was resolved that the time and date of the next meeting is 7.00pm on Monday 20th September 2021

The meeting closed at 8.00pm

Signed:
Mayor
Date: