

**Minutes of the Meeting of the Finance and General Purpose Committee  
of Northallerton Town Council held at 7.00pm on  
Friday 23rd April 2021 using video/teleconferencing.**

Present: Cllrs D Richardson, P Eames, C Hutson, J Hutson and C Young  
Also present: Alexandra Little, Locum Clerk

Apologies for absence were received and accepted from Cllr P Cornfoot.

**FGP2304/01**

To review the 2020/2021 Finances and to consider the underspends which are earmarked for specific projects.

Detailed discussion took place in relation to the spend for 2020/2021 against budget headings.  
The balance of the bank account on 31st March 2021 was £292,545.56.

**It was resolved that the following items be earmarked for the projects which are still ongoing and any additional underspend be returned to general reserves for reallocation at a later date**

Town Hall Maintenance	£86,013
Amenities Maintenance	£11,932
Tree Work	£ 3,646
Church Wall	£10,000
Applegarth	£10,000
Bullamoor	£ 1,948

**FGP2304/02**

To review the 2021/2022 budget.

To consider projects in line with the Strategic Plan 2020-2023 and the agreed priorities from Full Council 15.02.2021 TC473 (2).

**1. It was resolved these two items be considered together**

Discussion took place about the budget for 2021/2022, giving consideration to projects that had not been completed and the continued commitment of the council to undertake these, along with those priority areas identified in the strategic plan.

The Locum Clerk advised that she had further investigated the COVID Locum Restriction Support Grants, for which the Town Hall was eligible due to the loss of hire income in 2020/2021 and a total of £14,143 had been received.

Town Hall maintenance projects which are ongoing include: asbestos removal, electrical works, basement redevelopment, window repairs/replacement and drain pipe repairs and toilet provision.

Applegarth upgrade plans had been reviewed and additional items included to reflect the requests of residents and children from the local school. The revised total cost of this project is £66,265 + VAT with an additional £3,850 + VAT for a CCTV camera if required.

The Locum Clerk advised that she had submitted a grant application to LNER Customer and Community Investment Fund, following consultation with M Day, Streetscape and C Hutchinson, Bullamoor Residents Group and the first stage of the selection process would take place in April.

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- 2. It was resolved that the Locum Clerk check the status of the electrical survey**
- 3. It was resolved that the Locum Clerk seek advice and quotations for Town Hall windows**
- 4. It was resolved that Cllr Eames look into the ownership and history of Town Council's commitment to the Church Wall and electric supply**
- 5. It was resolved that Full Council would be asked to vote on their preference for wood or steel swings for Applegarth at the meeting on 26th April 2021**

**FGP2304/03**

To agree amounts required to be earmarked for projects, for submission to Full Council and to ensure these take account of the Internal Auditors recommendations

**1. It was resolved that these amounts be earmarked for the following projects:**

£ 50,000	Applegarth consisting of £10,000 c/f, £25,000 for 2021/2022 and £15,000 CIL
£ 10,000	Christmas Lights in addition to the annual install/dismantle charge
£ 8,638	Bullamoor consisting of £1,948 c/f plus £6,690 PCC Grant
£143,013	Town Hall consisting of £86,013 c/f and £57,000 2021/2022

**2. It was resolved that the Locum Clerk will provide a list of ongoing/contractual payments for approval at the Annual Meeting and that Northallerton Town Council will hold the equivalent of 6 months of these costs in general reserve, in case of emergency**

**3. It was resolved to recommend to Full Council that a transfer of £100,000 be made to the Unity Trust Bank Account in order to set up all contractual, direct debit and standing order payments**

**4. It was resolved to extend the date for submission for grant applications to 1st July and to advertise these to the public**

**FGP2304/04**

To receive an update on the appointment of an internal auditor.  
This item is ongoing.

**FGP2304/05**

To agree the date and time of the next meeting.

**It was resolved the next Finance and General Purpose Meeting be held on 14th June at 7pm**