



**Minutes of the Annual Meeting of
Northallerton Town Council held at 7.00pm on
Monday 16th May 2022 in the Town Hall Upper Hall**

Present: Cllr P Atkin, Cllr S Barber, Cllr D Calvert, Cllr P Cornfoot, Cllr A Eames, Cllr P Eames, Cllr M Holmes, Cllr C Hutson and Cllr J Hutson.

Also Present: Cllr S Watson, one member of the public and Alexandra Little, Locum Clerk.

22/001 To Elect the Mayor of Northallerton for 2022/2023

It was resolved Cllr P Eames be elected Mayor of Northallerton for 2022/2023

Cllr Eames offered thanks to the council for their confidence in him and looks forward to working with them all to deliver the council's aims in the coming year.

22/002 To receive the Mayor's Declaration of Acceptance of Office

Cllr Eames signed the Declaration of Acceptance of Office

22/003 To receive apologies for absence and consider approval of reasons for absence

It was resolved apologies be received and accepted from Cllr G Ramsden

22/004 To note the Minutes of the last Annual Meeting of the Town Council held on Monday 17th May 2021

It was resolved the minutes of the last Annual Meeting of the Town Council be noted

22/006 To elect the Deputy Mayor of Northallerton for 2022/2023

It was resolved Cllr P Cornfoot be elected Deputy Mayor of Northallerton for 2022/2023

22/007 To receive Councillors Declaration of Acceptance of Office and Register of Interests

It was confirmed Councillors Declaration of Acceptance of Office and Register of Interests were received

22/008 To appoint representatives to committees

It was resolved the representatives to the committees will be as follows:

Community Facilities Mayor, Cllr P Eames Deputy, Cllr P Cornfoot Cllr P Atkin Cllr S Barber	Engagement and Events Mayor, Cllr P Eames Deputy, Cllr P Cornfoot Cllr S Barber Cllr D Calvert Cllr J Hutson	Environment and Open Spaces Mayor, Cllr P Eames Deputy, Cllr P Cornfoot Cllr A Eames
Finance Mayor, Cllr P Eames Deputy, Cllr P Cornfoot Cllr A Eames Cllr P Atkin Cllr C Hutson Cllr J Hutson	Staffing Mayor, Cllr P Eames Cllr A Eames Cllr D Calvert Cllr M Holmes Cllr J Hutson	Joint Burial Committee Deputy Mayor, Cllr P Cornfoot Cllr P Atkin Cllr D Calvert
Christmas Sub Committee Mayor or Deputy as available Cllr D Calvert		

22/009 To confirm Terms of Reference for the committees

1. It was resolved the Terms of Reference for the committees be adopted as follows:

Community Facilities	Engagement and Events
Environment and Open Spaces	Finance
Staffing	



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2. It was resolved that the Christmas Sub Committee Terms of Reference will be viewed by the Engagement and Events Committee and will be referred back to Full Council in June

22/010 To elect Town Council representatives to the following organisations:

It was resolved the representatives to the organisations will be as follows:

Grace Gardner Trust Mayor, Cllr P Eames Deputy, Cllr P Cornfoot Cllr A Eames Cllr D Calvert Cllr J Hutson	Brompton, Northallerton and Romanby Councils Walking & Cycling Group Cllr A Eames Cllr D Calvert Cllr P Cornfoot	
Yorkshire Local Councils Associations Cllr P Eames Cllr P Cornfoot Clerk	Unitary Authority Working Group Mayor, Cllr P Eames Deputy, Cllr P Cornfoot Clerk	Town Team Mayor, Cllr P Eames Deputy, Cllr P Cornfoot
Bienvenue Ormesson Northallerton Mayor, Cllr P Eames		
Northallerton & Villages Community Forum Mayor, Cllr P Eames		

22/011 To adopt updated Standing Orders, with a three month review

A discussion took place around the updated Standing Orders and the changes made to these.

It was resolved the Standing Orders be adopted

22/012 To confirm adopted Financial Regulations

It was resolved the Financial Regulations be adopted

22/013 To accept the updated Strategic Plan

It was resolved the updated Strategic plan be accepted

22/014 To receive agenda items for the next Ordinary Meeting of the Town Council

It was resolved that items required for the next agenda should be notified to the Clerk by 13th June 2022

To approve the Christmas Sub Committee Terms of Reference

To Co Opt Town Councillors

22/015 To agree the date of the Town Council meetings for 2022 2023 are as follows:

20th June 2022	16th January 2023
18th July 2022	20th February 2023
19th September 2022	20th March 2023
17th October 2022	17th April 2023
21st November 2022	8th May 2023 which will be the Annual Town Meeting
19th December 2022	15th May 2023 which will be the Annual Council Meeting

22/016 The meeting closed at 7.46pm