

**Minutes of an Engagement and Events Committee Meeting of  
Northallerton Town Council held at 12 midday on  
Friday 14th April 2023 in the Town Hall**

**Present:** Cllr S Barber, Cllr P Cornfoot and Cllr J Hutson

**Also Present:** Sophie Garside, Assistant Clerk and Alexandra Robson, Clerk.

EE 22/031 To receive and consider Apologies for Absence and Declarations of Interest

**It was resolved that apologies be received and accepted from Cllr D Calvert and Cllr P Eames**

**It was resolved that Cllr P Cornfoot will be the Chairman for this meeting**

EE 22/032 To consider if it is necessary to resolve to exclude members of the press and public by virtue of Public (Admission to Meetings) Act 1960, due to the confidential nature of any agenda items

**It was resolved that it was not necessary to exclude members of the press and public**

EE 22/033 To approve minutes of the Engagement and Events Committee meeting on Friday 24th February 2023

**It was resolved that the minutes of the Engagement and Events Committee meeting be approved**

EE 22/034 To update councillors on the Homegrown Food Festival plans

Progress towards this year's festival is positive. Cllr Cornfoot and the Clerk have attended the meetings and offer the support of the TC for the event. Discussion took place regarding the Food Demos taking place

**It was resolved that the TC will host the Chef event in the TH and the TC will support with eventbrite and marketing of this**

EE 22/035 To confirm the location of the commemorative trees for the coronation of King Charles III

**It was resolved that 15 coronation fruit trees will be placed at Bankhead and Weavers Green with a plaque**

In advance of the coronation the Mayor will assist in planting these.

EE 22/036 To update councillors on the progress of the Christmas Event 2023

Plans for this event are progressing well. A Road Closure Order and Traffic Management have been arranged and the volunteers are regularly in contact with the Clerk regarding their parts in the event.

EE 22/037 To update councillors on the Freedom Parade and Flying the Flag event

Unfortunately the Freedom Parade will not take place in Northallerton this year due to the other events the RAF is attending. However, Flying the Flag to mark the start of Armed Forces Week will be organised at the Town Hall.

EE 22/038 To share feedback following the Town Hall Wedding Showcase

Some of the attendees had given constructive feedback following the day. They appreciated the opportunity to set up formally and would suggest a photo shoot forms part of the next event. Promotion as a venue could be done on the website and via a brochure

**It was resolved that the Clerk will review this feedback and the Town Hall bookings and plan the next event**

EE 22/039 To confirm arrangements and invitees for the Annual Town Meeting

It was agreed to invite groups included in the Coffee Morning Circulation, invite residents via newspaper article and social media platforms and provide light refreshments on the night.

**It was resolved that the Assistant Clerk/Clerk will make these arrangements for the event**

EE 22/040 To agree the date and time of the next meetings

**It was resolved that the meetings will be midday on 14<sup>th</sup> July and 13<sup>th</sup> October 2023 then 12<sup>th</sup> January 2024**

The meeting closed at 12.31pm