

**Minutes of a Community Facilities Committee Meeting of
Northallerton Town Council held at 9.30am on
Friday 24th March 2023 in the Town Hall**

Present: Cllr P Cornfoot (Chairman), Cllr P Atkin, Cllr S Barber and Cllr P Eames

Also present: S Garside, Assistant Clerk and A Robson, Clerk.

CF22/15 To receive and consider Apologies for Absence and Declarations of Interest
No apologies were received. Cllr G Ramsden was not present.

CF22/16 To consider if it is necessary to resolve to exclude members of the press and public by virtue of Public (Admission to Meetings) Act 1960, due to the confidential nature of any agenda items
It was resolved it was not necessary to exclude members of the press and public

CF22/17 To approve the Minutes of the Community Facilities Committee Meeting held on 10th February 2023
It was resolved that the Minutes of the Community Facilities Committee Meeting held on 10th February be approved

CF22/18 To receive a quote for replacement windows to Unit 1 & 2 of the Town Hall
Following vacating of the unit, significant rotting was found to the window frames. These have been made safe for the short term and a quote from Northallerton Joinery for £19,420 with a 20 week lead time for fitting, has been received.
It was resolved to accept the quote and the Clerk will look at grant funding to support these works

CF22/19 To receive an update on the Town Hall roof issues and agree next steps
Given the potential cost of the roof replacement works, additional investigation is needed to determine extent of work and actual slate required.
It was resolved that further roof investigation work will take place as soon as possible

CF22/20 To update councillors on the progress towards the lease of Units 1 & 2 of the Town Hall
Dolcie Deli Ltd has committed to undertake the lease on units 1&2. Consideration is to be given to the possibility of changing a window to allow service through it.
It was resolved that the Clerk will work with the tenant and planning officer to establish if this is viable

CF22/21 To receive correspondence from the tenant in Unit 3 and agree actions required
It was resolved that the tenant in Unit 3 be released from the lease with no financial sanctions
Contact will be made with potential tenants from a waiting list and information to be brought to the next meeting

CF22/22 To agree the date and time of the next meeting
It was resolved that the next meeting will be Friday 12th May 2023 at 1.30pm

The meeting closed at 10.30

Signed
Chairman

Date