



**Minutes of a Staffing Committee Meeting of
Northallerton Town Council held at 1.30pm on
Monday 27th February at the Town Hall**

Present: Cllr. P Eames (Mayor), Cllr. D Calvert, Cllr. A Eames, Cllr. M Holmes and Cllr. J Hutson.

Also Present: A Robson, Clerk

SC22/017 To receive and consider Apologies for Absence and Declarations of Interest
No Apologies or Declarations of Interest were received.

SC22/018 To approve the Minutes of the Staffing Committee Meeting on 14th November 2022

It was resolved that the Minutes of the Staffing Committee Meeting on 14th November 2022 be approved

SC22/019 To consider if it is necessary to resolve to exclude members of the press and public by virtue of Public (Admission to Meetings) Act 1960 due to the confidential nature of agenda items

It was resolved that it is necessary to resolve to exclude members of the press and public for SC22/022

SC22/020 To consider and agree if NTC wishes to offer a Cycle To Work Scheme

It was resolved that this scheme will be progressed on the basis of the standard scheme at £1000 cap

SC22/021 To consider the Lone Working policy and agree recommendation to Full Council for approval

It was resolved that the Clerk will discuss with with this staff on 17th March and bring it to a future meeting

SC22/022 To update councillors on general staffing matters for information only

An update was given to councillors on the staff team, including staff hours and productivity.

There are a number of projects currently ongoing including toilets, allotments, developing green space, town hall marketing and refurbishment.

It was resolved that the Clerk will allocate responsibility for sections of the projects to staff, in manageable amounts

SC22/023 To agree the date of the next meetings

It was resolved that the next meetings will be 1.30pm on Monday 15th May, 14th August, 13th November 2023 and 12th February 2024.

Meeting closed 14.25