



**Minutes of an Ordinary Meeting of  
Northallerton Town Council held at 7.00pm on  
Monday 16th October 2023 in the Town Hall, Upper Hall.**

**Present:** Cllr P Eames, Mayor; Cllr P Atkin; Cllr S Barber; Cllr S Bell; Cllr P Cornfoot; Cllr A Eames; Cllr A Hugill; Cllr C Hutson; Cllr J Hutson; Cllr M Holmes and Cllr G Ramsden.

**Also present:** Cllr C Dickinson and Cllr S Watson, NYC Ward Councillors; a member of the press and Alexandra Robson, Clerk.

**23/063 Apologies**

All councillors were present.

**23/064 To Note any Declarations of Interest**

No declarations of interest received.

**23/065 Public Participation**

No members of the public were present.

**23/066 Minutes**

- 1) It was resolved that the minutes of the Ordinary Meeting held on Monday 18th September 2023 be approved
- 2) It was resolved that the draft minutes of the following committees be noted:
  - a) Finance, held on Monday 9th October 2023.
  - b) Engagement and Events, held on Friday 13th October 2023.
  - c) Environment and Open Spaces, held on Friday 13th October 2023.

**22/067 Exclusion of the Press and Public by virtue of Public (Admission to Meetings) Act 1960**

It was resolved that it was not necessary to exclude members of the press and public

**23/068 North Yorkshire Police**

A report from North Yorkshire Police had been circulated in advance of the meeting.

A Police Report summary had been produced previously by the Clerk, but the new format of the police report covers this so it will not be continued.

Cllr Bell gave a short verbal update on the Community Alcohol Partnership and their action plan had been circulated to councillors. The Clerk will use items from the CAP padlet to share via social media.

**23/069 To receive reports from Ward Councillors**

A report from Cllr Dickinson had been circulated in advance of the meeting.

Cllr Watson advised that the Sports Village would be handed over as soon as a legal document is received.

Hedgerow alongside the footpath will be cut back imminently. A lamp on North Moor Road will be replaced on 17.10.23 and signage on the new roundabout is expected to be installed shortly.

Cllr Watson had attended an event at the swimming club where £4,000 had been donated from the Persimmon Community Fund and will send that information to the Clerk.

There has not been an Area Constituency Committee meeting since the last meeting, but a written response to the questions submitted to the last meeting had not yet been received. This will be followed up by the Clerk.

**23/070 To receive the Mayor's Statement**

A statement had been circulated in advance of the meeting.

Signed:  
Mayor

Date:



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**23/071 Community Facilities**

Confirmation of the 150 yrs Town Hall Anniversary plans, in association with the Heritage Hub, was given in line with the minutes of the Engagement and Events Committee. Councillors will run the Town Hall tours and the Clerk will ensure an information briefing is prepared in advance of this.

NYC Executive is expected, on 17.10.2023, to confirm that a formal expression of interest in running the towns markets, as a collaborative venture through the double devolution pilot between Northallerton and Thirsk, is moving to the next stage. Councillors noted that all potential liabilities need be considered when moving forward with this process.

**It was resolved that delegated authority be given to the Clerk to work with NYC in progressing this venture**

**23/072 Engagement and Events**

Planning Applications received.

**1. It was resolved that NTC has no objections to these applications**

Cllr Watson noted that a change of use application for Winton Road had been withdrawn.

Cllr A Eames had attended the consultation meeting for Oakbridge Primary School and gave a summary of this, the school is being built and will follow the National Curriculum and NYC holidays.

**2. It was resolved that NTC will not respond formally to this consultation**

Remembrance Event Traffic Management

**3. It was resolved that NTC will write to NYP Police & Crime Commissioner to express disappointment in the decision to withdraw staff from traffic management at Remembrance Events**

North Northallerton Sports Village update

An update had been given by Cllr Watson. The Clerk will contact NYP in line with the decision of the EOS Committee Meeting on 13.10.

Arrangements for the following events were confirmed:

- a. Bonfire & Fireworks, 5th November.
- b. Christmas Event, 10th December.
- c. Freedom Parade, 31st May 2024.

**23/073 Environment and Open Spaces**

A graphic was circulated showing possible options for the Grammar School field, should an opportunity arise for this to be developed. Cllr Dickinson noted that an update from DfE awaited and NYC will talk to NTC when they have outlined this. It was requested that the NYC councillors clarify the tree protection orders in place on this land, as it is not visible on the website.

A discussion took place regarding the Climate Action Event on 28th October. Councillors will support this and social media will be shared .

**23/074 Finance**

**1. It was resolved payments be approved and receipts noted**

**2. It was resolved that bank account balances be noted as below and bank reconciliations signed**

- 1) HSBC £166,924
- 2) Unity £101,557

**3. It was noted that the Notice of Conclusion of the external audit has been published**

Signed:  
Mayor

Date:



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**23/0075 Staffing**

- 1. It was resolved that the Lone Worker Policy be adopted**
- 2. It was noted that the Clerk is currently undertaking a programme of Project Management Seminars**

**23/076 To receive late correspondence**

*Emails for information have been circulated between meetings and require no further action.*

A Housing Strategy Survey has been received and Cllr Cornfoot will review this and come back to a further meeting.

**23/077 To receive items for inclusion in the agenda for the next meeting**

*Items to be added to the next agenda should be notified to the Clerk by midday on Monday 13th November 2023*

**23/078 Date of Next Meeting**

To confirm the time and date of the next meeting as 7.00pm on Monday 20th November 2023.

To note the closure of the meeting as 7.54.

Signed:  
Mayor

Date: