



**Minutes of the Annual Meeting of
Northallerton Town Council held at 7.00pm on
Monday 20th May 2024 in the Town Hall Upper Hall**

Present: Cllr P Atkin; Cllr S Barber; Cllr S Bell; Cllr D Calvert; Cllr P Cornfoot; Cllr A Eames; Cllr P Eames; Cllr M Holmes; Cllr A Hugill; Cllr C Hutson; Cllr J Hutson and Cllr G Ramsden.

Also present: Alexandra Robson, Clerk.

24/001 To Elect the Mayor of Northallerton for 2024/2025

It was resolved Cllr P Eames be elected Mayor of Northallerton for 2024/2025

Cllr P Eames offered thanks to councillors for their vote of confidence and is happy to continue to move plans forward, represent NTC and increase its reputation as an active and engaging council.

He noted the positive effects of stability amongst the councillor and staff team over the last two years and excellent progress of the strategic plan. Cllr Eames is keen that NTC better represent longer term interests of the town, engaging in planning and transportation particularly. He offered thanks to all councillors and staff for their support and looks forward to another year of good progress.

24/002 To receive the Mayor's Declaration of Acceptance of Office

Cllr P Eames signed the Declaration of Acceptance of Office

24/003 To receive apologies for absence and consider approval of reasons for absence

All councillors were present.

24/004 To note the Minutes of the last Annual Meeting of the Town Council held on Monday 22nd May 2023

It was resolved the minutes of the last Annual Meeting of the Town Council be noted

24/005 To elect the Deputy Mayor of Northallerton for 2024/2025

It was resolved Cllr P Cornfoot be elected Deputy Mayor of Northallerton for 2024/2025

Cllr Cornfoot offered thanks to everyone and concurred with Cllr P Eames regarding support of councillors and the staff, particularly the Clerk. He reiterated that engagement is very important and massive strides have been made with this, positively and in the right manner, noting that it is vital to keep taking steps towards delivery of the long term projects as these things take time.

24/006 To update Councillors Register of Interests

Councillors were reminded to update these should changes occur.

24/007 To appoint representatives to the following committees:

It was resolved that representatives be appointed to the following committees:

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1. Community Facilities
2. Engagement and Events
3. Environment and Open Spaces
4. Finance
5. Staffing
6. Joint Burial Committee

24/008 To confirm Terms of Reference for the following committees:

It was resolved that Terms of Reference for the following committees be adopted:

1. Community Facilities
2. Engagement and Events
3. Environment and Open Spaces
4. Finance
5. Staffing
6. Northallerton and Romanby Joint Burial Committee

Signed:

Mayor

Date:



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24/009 To elect Town Council representatives to the following organisations:

It was resolved that representatives be appointed to the following organisations:

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1. Grace Gardner Trust
2. Bienvenue Ormesson Northallerton
3. Yorkshire Local Councils Associations
4. Town Team
5. Joint Active Travel Group
6. Area Constituency Committee
7. Area Planning Committee
8. Community Alcohol Partnership
9. Rural Transport Working Group

24/010 To confirm adopted Standing Orders

It was resolved the Standing Orders be confirmed as adopted

24/011 To adopt updated Financial Regulations

It was resolved the updated Financial Regulations be adopted, subject to review by the Internal Auditor

24/012 To note the current Strategic Plan

The current Strategic Plan was noted.

24/013 To receive a report from North Yorkshire Police

No report from NYP had been received ahead of the meeting.

24/014 To receive reports from NYC Ward Councillors

No NYC councillors present.

24/015 To receive a report from Northallerton BID

A report from BID had been circulated in advance of the meeting. Cllrs A & P Eames had attended the Friday on the Square event in May and this had been a fantastic evening.

24/016 To receive agenda items for the next Ordinary Meeting of the Town Council

Items should be sent to the Clerk by Monday 10th June at midday.

24/017 To agree the dates of the Town Council meetings for 2024 2025 as follows:

Monday 17th June 2024	Monday 20th January 2025
Monday 15th July 2024	Monday 17th February 2025
Monday 16th September 2024	Monday 17th March 2025
Monday 21st October 2024	Monday 14th April 2025
Monday 18th November 2024	Monday 12th May 2025 Annual Town Meeting
Monday 16th December 2024	Monday 19th May 2025 Annual Council Meeting

It was resolved that the meeting dates be agreed

Committee meeting dates will be set for the coming year quarterly, with additional dates being put in as required.

The Clerk will put all the meeting dates in the calendar.

The meeting closed at 19:40.

Signed:

Mayor

Date:



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Appendix i

COUNCIL COMMITTEES 2024-2025
Community Facilities Cllr Phil Eames Cllr Paul Atkin Cllr Stewart Barber Cllr Paul Cornfoot Cllr A Hugill Cllr Gerry Ramsden
Engagement & Events Cllr Phil Eames Cllr Stewart Barber Cllr Paul Cornfoot Cllr Shirley Bell Cllr Julie Hutson
Environment & Open Spaces Cllr Phil Eames Cllr Amanda Eames Cllr Paul Cornfoot Cllr Andrew Hugill Cllr Shirley Bell
Finance Mayor, Cllr Phil Eames Deputy, Cllr Paul Cornfoot Cllr Andrew Hugill Cllr Paul Atkin Cllr Colin Hutson Cllr Julie Hutson
Staffing Mayor, Cllr Phil Eames Cllr Amanda Eames Cllr David Calvert Cllr Mike Holmes Cllr Julie Hutson
Joint Burial Committee Cllr Paul Atkin Cllr David Calvert Cllr Paul Cornfoot Cllr Mike Holmes

Signed:
Mayor
Date:



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COUNCIL COMMITTEES 2024-2025
Grace Gardner Trust Mayor, Cllr Phil Eames Deputy, Cllr Paul Cornfoot Cllr Amanda Eames Cllr David Calvert Cllr Julie Hutson
Bienvenue Ormesson Northallerton Cllr Phil Eames
Yorkshire Local Councils Association Cllr Phil Eames Cllr Paul Cornfoot Clerk
Town Team Mayor, Cllr Phil Eames Deputy, Cllr Paul Cornfoot
Joint Active Travel Group Cllr Amanda Eames Cllr David Calvert Cllr Paul Cornfoot Cllr Andrew Hugill
Area Constituency Committee Cllr Shirley Bell Cllr Andrew Hugill Clerk
Area Planning Committee Cllr Paul Cornfoot Cllr Mike Holmes
Community Alcohol Partnership Cllr Shirley Bell Cllr Paul Cornfoot Clerk
Rural Transport Working Group Cllr Andrew Hugill

Signed:
Mayor
Date: