



**Minutes of an Ordinary Meeting of Northallerton Town Council held at  
7.00pm on Monday 17th June 2024 in the Town Hall, Upper Hall.**

**Present:** Cllr P Eames, Mayor; Cllr P Atkin; Cllr S Barber; Cllr D Calvert; Cllr S Bell; Cllr P Cornfoot; Cllr A Hugill; Cllr M Holmes; Cllr C Hutson; Cllr J Hutson and Cllr G Ramsden.

**Also present:** Cllr Steve Watson, NYC Ward Councillor; two representatives from North Yorkshire Police and Alexandra Robson, Clerk.

**24/018 Apologies**

**It was resolved that apologies for absence be received and accepted from Cllr A Eames**

Cllr C Dickinson, NYC Ward Councillor had also offered apologies to the meeting.

**24/019 To Note any Declarations of Interest**

Cllr J Hutson declared a non pecuniary interest in items relating to Northallerton BID.

**24/020 Public Participation**

No members of the public present.

**24/021 Minutes**

- 1. It was resolved that the minutes of the Ordinary Meeting held on Monday 15th April 2024 be approved**
- 2. It was resolved that the minutes of the Annual Town Meeting held on Monday 13th May 2024 be approved**
- 3. It was resolved that the minutes of the Annual Meeting of the Town Council held on Monday 20th May 2024 be approved**

**24/022 Exclusion of the Press and Public by virtue of Public (Admission to Meetings) Act 1960**

**It was resolved that it was not necessary to exclude members of the press and public**

**24/023 North Yorkshire Police**

- 1) A report from North Yorkshire Police had been circulated in advance.  
There had been no issues with Mayfair from a policing perspective and no calls for service. There is no anticipation of issues with the Homegrown Food Festival.  
Shoplifting is a concern but officers feel that shops could do more to prevent it, which will be fed into the Town Team.  
Additional officers are on foot patrol throughout the football championships.  
A proactive approach is being taken with ASB across the county, with targeted patrols on different hours each day, in addition to the regular officers in the area.  
The Clerk noted an incident which had occurred overnight involving removal of flowers from the Town Hall planters and removal of a telephone wire, which had been reported to the police. Positive feedback was given on the format of the police report received and thanks were offered to the officers for their attendance and for the role they play in the community.
- 2) An updated action plan from the Community Alcohol Partnership had been circulated to councillors.  
Cllr Bell noted that the most recent meeting points are highlighted in bold. Youthspace had been contacted about a planned event, but this was unlikely to go ahead due to staffing and funding issues, although the Council has offered additional support for this and it will be followed up by Cllr Bell.

**24/024 To receive reports from Ward Councillors**

A report had been circulated in advance of the meeting.

A question tabled at the Area Constituency Committee Meeting had been postponed, but will be raised at the September meeting.

Graffiti is being dealt with and there should be an update in July on North Northallerton Sports Village.

Signed:  
Mayor  
Date:



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Planning on Yafforth Road has still not been determined - NYC has not responded to NTC regarding this but Cllr Watson will call this decision into the planning committee. Cllr Watson noted that the planning team have only just had their roles reviewed and officers are just being put in place under the updated structure.

Cllr Bell has prepared a short summary from the ACC and this will be circulated by email to all councillors. Concerns were raised that public engagement via the ACC is difficult, it is not easy to access the ACC live meeting, links were not available and call quality was poor. While appreciating the need for this committee, councillors consider it inward facing, with no interaction or acknowledgement of members of the public and the format of it does not encourage engagement. Cllr Watson will offer this feedback to NYC.

### **24/025 To receive the Mayor's Statement**

A statement had been circulated in advance of the meeting.

### **24/026 Community Facilities**

1. Draft minutes of the Community Facilities Committee Meeting on 26th April 2024 were noted.  
A digital screen is a priority, but the funding is needed to support this.
2. Minutes of the NRJBC Meeting on 5th March and draft minutes of the meeting on 4th June 2024 were noted.

### **24/027 Engagement and Events**

1. To consider Planning Applications received.

**It was resolved that councillors have no objections to these applications**

Contact will be made with the planning officer dealing with the Yafforth Road planning application to explain the Town Council concerns and ask for it not to be determined until this has taken place.

**It was resolved that NTC will approach the officer dealing with this to request a meeting**

2. A report from Northallerton BID had been shared with councillors. Coach Friendly Status has now been achieved, which is good news for the town.
3. Draft minutes of the Engagement and Events Committee Meeting on 26th April 2024 were noted.
4. A verbal report on the recent visit of the BON group to Ormesson-sur-Marne was shared by Cllr Holmes and a framed picture was presented to the council on behalf of the twinned town. It is anticipated that the schools in each town will link in with each other in the hope of encouraging younger people to engage with the process. A return visit from France is expected to be 29th May 2025.

### **24/028 Environment and Open Spaces**

1. Draft minutes of the Environment and Open Spaces Committee Meeting on 26th April 2024 were noted.

### **24/029 Finance**

Draft minutes of the Finance Committee Meeting on 29th April 2024 were noted.

**1. It was resolved payments be approved and receipts noted**

**2. It was resolved that bank account balances be noted as below and bank reconciliations signed**

- a. HSBC £ 166,321.91
- b. Unity £ 46,525.30

An Internal Audit report had been circulated in advance of the meeting and key items were reviewed.

It was agreed that costs need to be monitored closely, income is not easily generated and further consideration will be given to spending, even within allocated budgets.

**It was resolved that actions will be considered at the next Finance Committee Meeting**

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Mayor  
Date:



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The Annual Accounting Statement 2023/2024 was discussed

**3. It was resolved that the Annual Accounting Statement 2023/2024 be approved**

The AGAR submission 2023/2024 was discussed.

**4. It was resolved that the Annual Governance and Accountability Return 2023/2024 will be submitted and the Clerk will publish the Notification of Public Rights**

**24/030 Staffing**

1. Draft minutes of the Staffing Committee Meeting on 29th April 2024 were noted.
2. The Clerk had attended a short course on the preparation of business plans.

**24/031 To receive late correspondence**

*Emails for information have been circulated between meetings and require no further action.*

*Late correspondence requiring a decision will be placed on the next agenda.*

1. A reminder about the Flying the Flag ceremony was shared
2. A request for support to a community hub, outside the parish of Northallerton, had been received by Cllr P Eames, who would reply.

**24/032 To receive items for inclusion in the agenda for the next meeting**

*Items to be added to the next agenda should be notified to the Clerk by midday on Monday 8th July.*

**24/033 Date of Next Meeting**

The time and date of the next meeting was confirmed as Monday 15th July 2024 at 19:00.

The meeting closed at 20:18

Signed:  
Mayor  
Date: