



**Minutes of a Community Facilities Committee
Meeting of Northallerton Town Council held at 11.30am
on Friday 1st March in the Town Hall**

Present: Cllr Paul Corfoot; Cllr P Atkin; Cllr S Barber and Cllr P Eames.

Also Present: Sophie Garside, Assistant Clerk and Alexandra Robson, Clerk.

CF23/01 To receive and consider Apologies for Absence and Declarations of Interest
No apologies for absence received

CF23/02 To consider if it is necessary to resolve to exclude members of the press and public by virtue of Public (Admission to Meetings) Act 1960, due to the confidential nature of any agenda items
It was resolved it was not necessary to resolve to exclude members of the press and public

CF23/03 To elect a Chairman for the 2023/2024 Committee
It was resolved that Cllr P Cornfort will be Chairman of the committee for 2023/2024

CF23/04 To approve the Minutes of the Community Facilities Committee Meeting held on 12th May 2023 and to note that the planned meeting on 15th December was not quorate
It was resolved that the Minutes of the Community Facilities Committee Meeting 12th May 2023 be approved
It was noted that the meeting on 15th December was not quorate

CF23/05 To note expected audit for decarbonisation of the Town Hall building and agree next steps
A decarbonisation audit will be carried out and it is expected that this will inform decisions regarding the priority works needed at the Town Hall. This will be shared with councillors upon receipt and next steps will be agreed at the following Community Facilities meeting.

CF23/06 To consider the recent Town Hall roof report and quote and agree action required
It was agreed that council will await the audit in CF23/05, as this may identify other issues, and revisit the roof matter along with this report.

CF23/07 To review the Public Toilets hours of operation and feedback received since opening
Discussion took place regarding the feedback received since the toilet facilities have been open. Most feedback has been very positive with comments noting that they are an asset to the town, clean, accessible and well maintained. Consideration was given to the opening hours, as this is the only area where comments have been varied. NTC staff ensure the facilities are open for Farmers Markets on Sundays and will collaborate with BID to open for their events. The Assistant Clerk will check with the TIC if coach trips visit on a Sunday.
Use of the facilities is currently free but it was agreed NTC should look at installing a charging point or consider sponsorship opportunities
1. It was resolved that the Assistant Clerk will obtain quotes for a charging point
2. It was resolved to keep the current opening hours but review this again at the next meeting

CF23/08 To receive an update on the north Northallerton allotment site progress from North Yorkshire Council
There is no further progress to report on this matter.

CF23/09 To discuss and agree the use of social media for promotion of Town Hall shops and hire availability
Discussion took place about the use of Town Hall only social media account to support the shops who use the space or to advertise availability for hire of the Town Hall building.
It was resolved that social media may be used for this purpose
A Fire Risk Assessment is also scheduled to ensure figures are updated in line with current fire regulations

CF23/10 To agree the dates and times of the next meetings
It was resolved that the next meeting will be 26th April 2024 at 11:30
The meeting closed at 12:25

Signed:
Chairman
Date: