



**Minutes of an Engagement & Events Committee Meeting
of Northallerton Town Council held at
10:00 on Friday 29th November in the Town Hall**

Present: Cllr S Bell; Cllr S Barber; Cllr P Cornfoot; Cllr P Eames and Cllr J Hutson.

Also Present: Alexandra Robson, Clerk.

EE24/019 To receive and consider Apologies for Absence and Declarations of Interest
All councillors were present.

EE24/020 To consider if it is necessary to resolve to exclude members of the press and public by virtue of Public (Admission to Meetings) Act 1960, due to the confidential nature of any agenda items

It was resolved that it was not necessary to resolve to exclude members of the press and public

EE24/021 To approve the Minutes of the Engagement & Events Committee Meeting held on 27th September 2024

It was resolved that the minutes of the Engagement & Events Committee Meeting held on 27th September 2024 be approved

EE24/022 To consider feedback from the recent Parish Liaison meetings and agree next steps

A Parish Liaison drop-in had taken place at Northallerton Town Hall and a structured meeting at Stokesley. A summary of questions and responses had come from NYC but councillors shared concern that there is no genuine interest in Parish Council engagement.

It was resolved that NTC will continue to push for engagement with NYC as positively as possible

Double Devolution for the markets had progressed through discussion with three NYC officers. The next steps are for NYC to send some more in depth analysis through for consideration and it was agreed that the Council will continue with this process.

EE24/023 To review the Bonfire Event, consider feedback and agree learning points

This event was an upbeat and vibrant evening which was extremely well attended. £3,200 was raised in donations and the addition of a SumUp machine to make card donations was successful.

Some feedback had been received, noting the following:

- The enclosed rides area was too loud and overpowered the fireworks and music.
- There was no wheelchair access into the enclosed rides area.
- It was noisy.
- There was congestion leaving the site.

As a result of feedback, staff and councillor observations the following will be considered for the 2025 event:

- Improve signage for the card payment area.
- Additional card machines.
- Improve bucket collections by mapping the access points and allocating collectors to each point.
- At high volume points consider a larger collecting implement i.e. a sack/dumpy bag - rather than a bucket.
- Continue to work with the security team to plan for safe evacuation.
- Review the use of a stage performer.

It was resolved the the Clerk will request quotes from three providers for a three year contract to supply the fireworks for future events

EE24/024 To note the schedule for the upcoming Memorial Stone Unveiling Event and agree any updates

This collaborative event will take place on 2nd December at 10:35.

Signed
Chairman
Date



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EE24/025 To consider the role NTC can play in the provision of improved sports facilities and agree actions
It was agreed that hosting a general drop-in meeting to pull together local groups' thoughts about what they would like a sports facility to look like would be a good starting point. This would specifically target sports groups and schools.
It was resolved that this event will be organised by the Town Council in early 2025

EE24/026 To receive a short update on other matters progressed since the last meeting
Cllr Eames has started to populate the template for a Community Resilience plan and a meeting with a Community Resilience officer is scheduled for 16th December.

NTC's Christmas Event will take place on 8th December and it was agreed that the Clerk will communicate with the organisers of other Christmas events in early 2025, to explore the possibility of further collaboration.

EE24/027 To confirm the date and time of the next scheduled meeting
It was resolved that the next meeting will be Friday 21st March 2025 at 10:00

The meeting closed at 11:05.

Signed
Chairman
Date