



**Minutes of an Ordinary Meeting of
Northallerton Town Council held at 7.00pm on
Monday 17th February 2025 in the Town Hall, Upper Hall.**

Present: Cllr P Eames, Mayor; Cllr P Akin; Cllr S Barber; Cllr S Bell; Cllr D Calvert; Cllr P Cornfoot; Cllr A Eames; Cllr M Holmes; Cllr A Hugill; Cllr C Hutson; Cllr J Hutson and Cllr G Ramsden.

Also Present: Two members of the public; representatives of North Yorkshire Police (NYP); Cllr C Dickinson & Cllr S Watson, North Yorkshire Council (NYC) and Alexandra Robson, Clerk.

24/120 Apologies

All councillors were present.

24/121 To Note any Declarations of Interest

Cllr J Hutson declared a non pecuniary interest in items relating to Northallerton BID.

Congratulations were offered to Cllr Hutson on her recent election to the position of Chair of Northallerton BID Board of Directors.

24/122 Public Participation

No matters raised.

24/123 Minutes

It was resolved that the minutes of the Ordinary Meeting held on 16th December 2024 be approved

24/124 Exclusion of the Press and Public by virtue of Public (Admission to Meetings) Act 1960

It was resolved that it is necessary to exclude members of the press and public by virtue of Public (Admission to Meetings) Act 1960, due to the confidential nature of agenda item 24/128 3.

24/125 To receive a report from North Yorkshire Police (NYP)

A report from NYP had been circulated in advance of the meeting. An incident on Elder Rd had shown the CCTV to be inefficient and it was agreed to feed this back to NYC and request it be improved.

Cllr S Bell had updated Councillors by email on the recent actions of the Community Alcohol Partnership meeting.

24/126 To receive reports from NYC Ward Councillors

- A report had been circulated in advance of the meeting.
- A taxi users survey is currently live, to assess what the demand is for accessible taxis. Councillors are encouraged to complete this themselves, or share with relevant residents and NTC will continue to publicise it. It was noted that a Community Car Share based at Upfront has received funding to purchase an accessible vehicle, for use as part of the volunteer led scheme.
- North Yorkshire Councillors next drop in session is at the Library 10:00 - 12:00 on Saturday 22nd February. Several residents had attended the January surgery, these are advertised in the library, newspaper and noticeboards.
- A Repair Shop will open at Northdale on 29th March and representatives from NTC will attend.

24/127 To receive the Mayor's Statement

A short verbal statement was shared.

The Mayor recently opened the branch of Hotter shoes in the High Street.

A Community Resilience Plan meeting had also taken place with a NYC Officer, to progress this plan.

On Christmas Day, Cllr Eames had presented 30 £20 Boyes Vouchers to attendees of the Community Christmas Meal, on behalf of the Grace Gardner Trust.

Cllr Eames had addressed Northallerton Mowbray Rotary Club and the feedback from members had been positive.

Signed
Mayor
Date



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24/128 Community Facilities

Progress made towards the handover of the North Northallerton allotments from NYC was considered. The Head of Sports and Leisure had advised that rejuvenation of the plots was expected imminently.

There has been significant, inappropriate parking on the grass area outside the properties on Dene Road. Police and Traffic Wardens have been made aware and the NTC amenities team is monitoring the situation.

1. It was resolved that a letter will be sent to the hospital relating to their contractors

2. It was resolved that the NYC Ward Councillors will raise this with NYP at their next meeting

Councillors asked if the Forum Car Park could be used/provided by NYC. Hospital parking has always been an issue but the parking problem that we have here is a dangerous situation so needs addressing especially in light of the fact that NYC has just authorised the temporary cabins to remain in place for the next three years.

To conduct a review of the ban of a person from the Town Hall and agree actions

3. It was resolved this item be addressed after 24/135

24/129 Engagement and Events

A report from Northallerton BID had been received. BID is submitting an application to the North Yorkshire Mayor High Street fund with the support of NTC and other stakeholders.

Planning Applications were reviewed.

1. It was resolved that Northallerton Town Council has no objections to these applications

An update on a take away signage matter was shared. Planning Enforcement has been involved and a new application may be submitted and NTC will be consulted at that time.

An online meeting had taken place with a NYC Planning Officer regarding a planning application at Yafforth Road. Their recommendation was to speak with the Highways Authority. NTC is very keen that there should be a footpath provided and Cllr Watson, NYC, has requested that this be called into the Planning Committee for consideration.

At a recent Town Team meeting there was agreement to make an application to the York & North Yorkshire Mayor's Fund High Street. Northallerton BID is going to lead on making this, with a view to an application funding clean up work to benefit the residents and visitors in Northallerton.

2. It was resolved that the Clerk will submit a letter of support on behalf of the Town Council

Councillors Cornfoot and Hugill had attended a meeting of the Homegrown Food Festival Committee. Key members of the current committee are stepping down but there is a positive feeling amongst other participants to continue in future years. The Committee will send details of interested parties to the Clerk, who will facilitate a meeting to discuss options and opportunities as soon as possible.

Northallerton Heritage Hub, which has been very successful, is now being closed. Historic artefacts may be lost and there will be no museum provision in the town, just a small space in the library.

3. It was resolved that the Town Council will find out the position from NYC and feedback to a future meeting

Cllr Hugill gave a short update on progress of Transport related matters. A letter has been sent to key stakeholders and some feedback has been received, but further is expected. Decisions need to be made to improve the rail services in and around the town.

Signed
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24/130 Environment and Open Spaces

Good progress has been made in developing sponsorship opportunities. Existing sponsors are renewing their agreements and new sponsors are being sought, including offering the opportunity to individuals. Steps are also being taken towards generating sponsorship of NTC events.

24/131 Finance

1. **It was resolved payments be approved and receipts noted**
2. **It was resolved that bank account balances be noted as below and bank reconciliations signed.**

Unity £ 108,211 HSBC £115,294

24/132 Staffing

1. Draft minutes of the Staffing Committee meeting held on 5th February 2025 were noted.
2. First Aid Training had been completed by staff and councillors.
3. Staff are also undertaking a programme of online training courses provided by Avensure.

24/133 To receive late correspondence

*Emails for information have been circulated between meetings and require no further action.
Late correspondence requiring a decision will be placed on the next agenda.*

24/134 To receive items for inclusion in the agenda for the next meeting

Items to be added to the next agenda should be notified to the Clerk by midday on Monday 10th March 2025.

24/135 Date of Next Meeting

It was resolved that the time and date of the next meetings is 19:00 on Monday 17th March and Monday 14th April

20:02 Members of the press and public left the meeting

24/136 To conduct a review of the ban of a person from the Town Hall and agree actions

Discussion took place regarding the ban of a person from the Town Hall.

Following independent legal advice, options were considered including permitting access to the public toilets or allowing access to events, other than those of the hirers who originally raised the issue.

1. **It was resolved unanimously to maintain the ban for a further twelve months in light of the continuing concerns of those involved and the importance of the Council's duty of care to protect hirers and staff**
2. **It was resolved that a policy will be adopted to confirm Council's position on such matters**

24/137 The meeting closed at 20:18

Signed
Mayor
Date