



**Minutes of an Engagement & Events Committee
Meeting of Northallerton Town Council held at
10:00 on Friday 6th June in the Town Hall**

Present: Cllr A Hugill; Cllr S Bell; Cllr P Cornfoot and Cllr J Hutson.

Also Present: Alexandra Robson, Clerk.

EE25/01 To elect a Chairman for the Engagement and Events Committee 2025/2026

It was resolved that Cllr S Bell will be the Chairman for the Engagement and Events Committee 2025/2026

EE25/02 To receive and consider Apologies for Absence and Declarations of Interest

It was resolved that apologies be received and accepted from Cllr S Barber

EE25/03 To consider if it is necessary to resolve to exclude members of the press and public by virtue of Public (Admission to Meetings) Act 1960, due to the confidential nature of any agenda items

It was resolved that it was not necessary to exclude members of the press and public

EE25/04 To approve the Minutes of the Engagement and Events Committee Meeting held on 21st March 2025

It was resolved that Minutes of the Engagement and Events Committee Meeting 21st March 2025 be approved

EE25/05 To review the Engagement and Events Committee Terms of Reference for approval at Full Council

It was agreed that the approved Terms of Reference are still appropriate for the Committee

EE25/06 To receive an update and agree next steps for the Christmas Event 2025

The Clerk gave an update on the plans for the Christmas Event which will take place on 13th December and lead into the Tractor Parade. Liaison between Little Bird Markets, Viking Productions and North Yorkshire County Show is ongoing. Engagement with businesses on Zetland Street and Treadmills including Everyman will take place in the coming month, as the format is developed.

It was resolved that the Clerk will progress this event plan

EE25/07 To consider the Council's response to NYC Local Plan consultation regarding future land use in Northallerton. Discussion took place regarding the ongoing consultation for the new Local Plan. An online document has been reviewed requesting comments at each stage.

Northallerton and Romanby are key service centres and are 4th in the tier of settlements after Harrogate; Scarborough and Selby. It was felt that Brompton should also be included in this to reflect the need for active travel and transport to be incorporated in these plans.

1. It was resolved that the Clerk will circulate papers to all councillors requesting comment

2. It was resolved that the Town Council will submit a full response to this consultation

EE25/08 To receive an update on the development of the new school on the former Grammar School site

A report had been received from the Department for Education about the progress of this school.

Councillors are concerned that this project will not be delivered, which will impact on local education provision and the space will remain unused. Councillors are keen to express disappointment in this reply and wish to understand the position of NYC on the matter and also that of the MP.

It was resolved that Northallerton Town Council will write to the Leader of NYC and Rishi Sunak MP requesting their views

EE25/09 To consider the York & North Yorks Mayor grant programme for vibrancy & sustainability and agree actions

A letter from the Council to the Mayor and key officers at NYC, BID and other stakeholders included in the discussions had been drafted encouraging the Mayor's office to engage with towns regarding the spending of any grants awarded.

1. It was resolved that Northallerton Town Council will send this letter to the Mayor

Signed:
Chairman
Date:



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2. It was resolved that Cllrs Hugill, Cornfoot and the Clerk will meet with BID to review the application feedback

3. It was resolved that project outlines be developed with a view to submission to these grant programmes

EE25/10 To agree how NTC will support an event to celebrate the achievements of Rhianna Holden

It was resolved that the Clerk will look into what the requirements of the event are and feedback to the committee

EE25/11 To agree the outline and guest list for a Meet the Mayor event on 2nd July

A meet the Mayor event was considered to give stakeholders and businesses the opportunity to raise questions and have relevant discussions with Cllr Hugill and other councillors. A list of invitees was agreed and light refreshments will be provided.

It was resolved that a Meet the Mayor event be organised for 2nd July

EE25/12 To consider promotional materials needed for councillors to take part in a Community Action Day

It was resolved that Cllr Cornfoot will put together some material using the Annual Report to be transferred to display boards

EE25/13 To receive a gift of a Green Plaque, celebrating an event in Northallerton and consider steps needed to secure this in an appropriate location

A green plaque had been donated to the Town Council celebrating the visit of the Sex Pistols to a Northallerton venue.

It was resolved that the Clerk will write to the owner of the building to request permission to erect this and arrange an unveiling event

EE25/14 To consider and agree how NTC will commemorate VJ Day 2025, 15th August 2025

It was resolved that the Mayor will lay a Wreath followed by refreshments at the Town Hall

It was noted that the flag will be raised on 23rd June for Armed Forces Day and the flag will be in position for a week.

EE25/15 To confirm the date and time of the next meetings and note the closure of the meeting

It was resolved that the next meeting will be September 5th at 10am

The meeting closed at 11:24

Signed:
Chairman
Date: