



Minutes of a Finance Committee Meeting of Northallerton Town Council held at 10:30 on Wednesday 4th June in the Town Hall

Present: Cllr P Atkin; Cllr P Cornfoot; Cllr A Hugill; Cllr J Hutson and Cllr C Hutson

Also Present: Alexandra Robson, Clerk.

FC25/01 To elect a Chairman for the Finance Committee 2025 2026

It was resolved that Cllr A Hugill will be the Chairman for the Finance Committee 2025 2026

FC25/02 To receive and consider Apologies for Absence and Declarations of Interest

It was resolved that apologies for absence be received and accepted from Cllr P Eames

FC25/03 To consider if it is necessary to resolve to exclude members of the press and public by virtue of Public (Admission to Meetings) Act 1960, due to the confidential nature of any agenda items

It was resolved that it was not necessary to exclude members of the press and public

FC25/04 To approve the minutes of the Finance Committee meeting held on 29th November 2024

It was resolved that the minutes of the Finance Committee Meeting on 29th November 2024 be approved

FC25/05 To review the Finance Committee Terms of Reference for approval at Full Council

It was agreed that the approved Terms of Reference are still appropriate for the Committee

FC25/06 To review NYC Payroll Service Level Agreement cost increases, consider alternative provision and agree a provider for 2025/2026

Consideration was given to the cost of payroll services provided by North Yorkshire Council (NYC) which had seen a 38% increase, making the expected cost in 2026/27 £1,680. Councillors felt this was significant and considered other options for the provision, such as in-house administration or outsourcing to alternative providers. As outsourcing would come with an initial administrative burden and it was part way through the financial year it was felt that a change at this stage was inappropriate.

1. It was resolved that NYC will continue to provide services for 2025 2026

2. It was resolved to receive quotes for replacement payroll services as part of the precept planning process

FC25/07 To consider a request for a grant from Northallerton Juniors Football Club

Cllr J Hutson declared a non pecuniary interest, as the BID Chairman. as they have made a donation to the group.

1. It was resolved that Northallerton Town Council will donate £200 towards the cost of provision of trophies for the Juniors

2. It was resolved that Cllrs C & J Hutson will represent the Town Council at the event

3. It was resolved that Clerk will produce a press release to support the donation

FC25/08 To receive a short update on year end closedown, internal audit process and annual return requirements

A short verbal update was given to councillors

FC25/09 Next Meeting

It was resolved that the next meeting will be 11th August at 10:30

The meeting closed at 11:18

Signed:
Chairman
Date: