



**Minutes of an Ordinary Meeting of
Northallerton Town Council held at 7.00pm on
Monday 15th December 2025 in the Town Hall, Upper Hall.**

Present: Cllr A Hugill, Mayor; Cllr P Cornfoot; Cllr P Atkin; Cllr S Barber; Cllr S Bell; Cllr A Eames, Cllr P Eames; Cllr M Holmes; Cllr J Hutson and Cllr G Ramsden.

Also Present: Cllr C Dickinson, North Yorkshire Council (NYC) Ward Councillor; Flt Sgt Oli Blumer, Mayor's Cadet; one member of the public and Alexandra Robson, Clerk.

25/101 Apologies

To receive apologies for absence and consider approval of reasons for absence.

It was resolved that apologies be received and accepted from Cllr D Calvert and Cllr C Hutson

25/102 To Note any Declarations of Interest

Cllr J Hutson declared a non pecuniary interest in items relating to Northallerton BID.

25/103 Public Participation

A resident raised several highway-related concerns affecting the town centre:

- Traffic Congestion (Wednesdays and Saturdays): Regular queues forming at Low Gate were reported, attributed to vehicles waiting at the pedestrian crossing on Friarage Street.
- Parking Issues at Marks & Spencer: Vehicles attempting to access the store's car park were said to be queuing on the highway, with no road hatching in place to prevent obstruction.
- Right-Turn Manoeuvres Outside ASDA: It was noted that vehicles are still turning right at the ASDA exit despite existing restrictions.
- Obstruction at Quaker Lane/Brompton Road: Parking by NHS staff on the corner was highlighted as causing significant obstruction to visibility and traffic flow.
- High Street Parking Permits: The resident queried a rumour circulating that parking permits for High Street residents may be withdrawn.

Cllr Dickinson advised that North Yorkshire Council (NYC) Highways had previously undertaken a consultation regarding the introduction of yellow lines on Quaker Lane; however, a single objection had prevented the proposal from progressing.

The Clerk will raise all the matters outlined with Area 2 Highways and will write to the relevant stores regarding the issues connected with their premises.

25/104 Minutes

It was resolved that the minutes of the Ordinary Meeting held on Monday 11th November 2025 be approved

25/105 Exclusion of the Press and Public by virtue of Public (Admission to Meetings) Act 1960

It was resolved that it was necessary to exclude members of the press and public by virtue of Public (Admission to Meetings) Act 1960, due to the confidential nature of an agenda item 25/110 03 only.

25/106 North Yorkshire Police

A report from North Yorkshire Police had been circulated in advance of the meeting.

A Community Alcohol Partnership (CAP) meeting had taken place and an updated action plan from this will be circulated to councillors. Cllr Bell had attended the meeting and shared a short verbal update. The CAP are looking to expand their work into local primary schools.

25/107 To receive reports from Ward Councillors

Cllr Watson had offered apologies for the meeting and good wishes were offered to him from the council.

A report had been circulated in advance of the meeting.

Thanks were offered to Cllr Dickinson for her intervention in the Barclays Bank application to ensure this was heard by committee.



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25/108 To receive the Mayor's Statement

A statement had been shared with councillors in advance.

Cllr Hugill added that it had been an incredibly busy day at the Christmas Fair, Tractor Parade and Male Voice Choir concert, which were all positive events.

It was noted that there had been some rubbish overnight following the Tractor event but the NYC team, who are paid by the organisers for event clean up, had dealt with this before the morning.

25/109 Community Facilities

Recent remedial works to the Town Hall heating system radiators and valves had been done and quotes were being sourced for further improvements which will be considered by the Community Facilities Committee.

25/110 Engagement and Events

Planning Applications were reviewed.

It was noted that the application for BT hubs, of which Northallerton Town Council (NTC) were supportive, had been refused as they were not considered acceptable in a conservation area. Frustration was shared by many of the councillors that these reasons for refusal are archaic and that development should be sympathetic, embracing modern technology in an appropriate style, rather than rejecting it out of hand. Councillors request clarity on this decision to inform future applications and principle of planning decision.

1. It was resolved that the Clerk will email planning regarding this decision

A report from Northallerton BID was shared with councillors, thanks were offered to NTC for their support with BID events.

Members of the press and public left the meeting

A request had been received to support a UK Honours nomination for a local resident. A confidential report was shared with councillors.

2. It was resolved that the Clerk will liaise with the person who had submitted this request to produce a letter of support

Members of the press and public rejoined the meeting

25/111 Environment and Open Spaces

An update on the progress towards a CCTV camera at Applegarth Community Garden was shared by the Clerk. A camera will be positioned on 19th December and be accessible to NTC staff and Incredible Edible volunteers. Thanks were offered to Cllr Dickinson for her financial support of this project through her Locality Budget.

25/112 Finance

1. It was resolved payments be approved and receipts noted

2. It was resolved that bank account balances be noted as below and bank reconciliations signed.

HSBC £190,389.81 Unity £ 46,629.79

Cllr Eames offered thanks to the staff team for the success of the most recent Coffee Morning, which had been excellent and raised £658.

Draft minutes of the Finance Committee Meeting held Monday 8th December 2025 were noted.

A budget for the 2026 2026 Financial Year had been circulated to councillors.

3. It was resolved that the budget as recommended by the Finance Committee for 2026 2027 be approved



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The Finance Committee recommends that a precept of £527,054 be set for the financial year 2026/2027. This represents an uplift to Council Tax for a Band D property of £14.50 pa, approximately 27p per week.

In making this recommendation, the Committee considered the requirement to maintain current staffing levels, including provision for the NJC Pay Award, Living Wage increases, and the ongoing repair and maintenance needs of the Town Hall. The Committee also noted the importance of ensuring continued delivery of town events in response to resident and visitor feedback. It was further confirmed that no budget provision is required for the operation of the market at this stage.

Cost pressures are partially offset by increased hall hire income, development of sponsorship opportunities and the move to card payments for event donations. Additional potential efficiencies may arise through securing grant funding and allocating staff time to support further income-generating activity.

The Committee also agreed that the Events and Engagement Committee will review the priority placed on a Town Council-led Christmas event and consider whether support should instead be strengthened for BID-led activities and the Tourist Information Centre.

4. It was resolved that the precept for 2026 2027 will be set at £527,054

25/113 Staffing

No matters to report.

24/114 To receive late correspondence

Emails for information have been circulated between meetings and require no further action.

A series of workshops around the themes of the Town Investment Plan have been arranged, this will be discussed at the Strategic Planning meeting and the Clerk will arrange three places at each of these events for councillors.

25/115 To receive items for inclusion in the agenda for the next meeting

Items to be added to the next agenda should be notified to the Clerk by midday on Monday 9th February.

25/116 Date of Next Meeting

It was resolved that the time and date of the next meetings as follows:

Monday 19th January 7pm to consider development of the Strategic Plan for 2027 onwards, for councillors only.

Monday 16th February 7pm Ordinary Meeting.

The Mayor wished a Happy Christmas to everyone!

The meeting closed at 19:51