



**Minutes of a Community Facilities Committee Meeting
of Northallerton Town Council held at
11:15 on Friday 5th September in the Town Hall**

Present: Cllr A Hugill; Cllr P Atkin; Cllr P Cornfoot and Cllr G Ramsden.

Also present: Alexandra Robson, Clerk.

CF25/01 To elect a Chairman for the Community Facilities Committee 2025/2026

It was resolved that Cllr Cornfoot will be Chairman for the Community Facilities Committee 2025/2026

CF25/02 To receive and consider Apologies for Absence and Declarations of Interest

It was resolved that apologies be received and accepted from Cllr S Barber

CF25/03 To approve the Minutes of the Community Facilities Committee Meeting held on 21st March 2025

It was resolved that the Minutes of the Community Facilities Committee Meeting held on 21st March 2025 be approved

CF25/04 To consider if it is necessary to resolve to exclude members of the press and public by virtue of Public (Admission to Meetings) Act 1960, due to the confidential nature of any agenda items

It was resolved that it is not necessary to exclude members of the press and public

CF25/05 To review the Community Facilities Committee Terms of Reference for approval at Full Council

It was resolved that no changes are needed to the Community Facilities Committee Terms of Reference

CF25/06 To receive an update on progress towards double devolution of Northallerton & Thirsk Markets

- Financial information received from North Yorkshire Council (NYC) was not considered to be of the highest quality and questions were raised around the validity of these figures.

1. It was resolved that the Clerk will request clarification on the financial summary in relation to expenditure

- Consultation with Market traders had taken place, all stall holders had been contacted. Feedback from a drop in event and 1-1 discussions was mostly positive.
- Thirsk Town Council's position had been uncertain and a meeting took place on 3rd September with Thirsk's Mayor and Clerk. An agreement was made that Northallerton Town Council (NTC) would discuss with NYC if a single bid for Northallerton would be accepted, then a further discussion would take place.
- As the cost neutral element was key to the process, discussion between NTC and NYC about wider services being incorporated needed to take place.

2. It was resolved that the Clerk and Mayor will approach NYC regarding the single bid and additional services

CF25/07 To consider the Town Square management, recent clean up and concerns regarding general cleanliness of the town and agree appropriate actions

- A discussion had taken place with Highways Officers about the use of Town Square and the Clerk had been directed to an online form to request use of the space at no cost.
- The recent deep clean has cleaned the pavements and councillors are interested to learn from Northallerton BID what feedback from businesses have been.
- Litter bins have been left overflowing on several occasions in recent weeks, an update from NYC outlining the issues surrounding this had been received and there was a recent advert for a new operative in Northallerton.

It was resolved that the Clerk would contact the relevant NYC department to offer help as appropriate

CF25/08 To receive an update on the BT Phone Box Digital Hub programme and agree to submit a letter of support

A mock up of the digital hubs had been received and councillors were pleased that Northallerton will be able to benefit from this update to the outdated phone boxes, subject to planning permission.

It was resolved that the Clerk will write a letter of support for this initiative

Signed
Chairman
Date



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CF25/09 To consider a request to transfer ownership of the Battle of the Standard Plaque to Brompton Town Council
Brompton has approached St Thomas's Church and they have agreed to house it, subject to a diocesan faculty.
It was resolved to recommend to Full Council that Brompton Town Council take ownership of this plaque

CF25/10 To review steps taken to complete the Northallerton Community Resilience Plan and agree actions
Cllr Ramsden gave a short update on the process of filling in the plan. The template had been populated with information and contact details but further detail was needed. Councillors feel strongly that North Yorkshire Council should be doing this piece of work, not the Town Council.

- 1. It was resolved that a meeting between Cllrs P Eames and Ramsden, the Clerk and Assistant Clerk will take place to progress this**
- 2. It was resolved that a Community Resilience Plan from a similar town will be sourced**
- 3. It was resolved that the Clerk will try to find a copy of the original District Council plan for Northallerton**

CF25/11 To receive feedback from residents regarding Flag Flying at the Town Hall and confirm flying protocols
Further to the receipt of a number of emails from residents regarding NTC's flag flying, it was noted that the Town Council Flag Flying protocol falls in line with government recommendations.
It was resolved to turn this schedule into a policy and take this to Full Council for approval

CF25/12 To confirm the date and time of the next meeting and note the closure of the meeting
It was resolved that the next meeting will be 5th December at 10:00

The meeting closed at 12:10

Signed
Chairman
Date